



Union High School District

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**THURSDAY, FEBRUARY 8, 2018  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no discussion or action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, FEBRUARY 8, 2018  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER ..... 6:00 PM
  - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-E)
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS  
To consider and/or deliberate on student discipline matters. (Case #2018-065SD, Case #2018-068SD & Case #2018-070SD)
  - B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE  
To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - C. NEGOTIATIONS / EMPLOYEE ORGANIZATIONS  
To conference with labor negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (4)  
Employee Organizations: California School Employees Association
  - D. REAL PROPERTY NEGOTIATIONS  
To conference with real property negotiators, pursuant to Government Code Section 54956.8:  
Property: Approximately 28.3 acre portion of 255-273-08-00  
Agency Negotiators: Tina Douglas, Associate Superintendent, Business and/or Eric Dill, Superintendent  
Negotiating Parties: City of Carlsbad  
Under negotiation: Instructions pertaining to price, terms of payment, and delivery
  - E. LIABILITY CLAIMS – CONFERENCE WITH LEGAL COUNSEL  
To conference with legal counsel to discuss liability claim(s), pursuant to Government Code section 54956.95 (2 claims): Claimant: Ervin; Agency claimed against: San Dieguito Union High School District.

**REGULAR MEETING / OPEN SESSION ..... **6:30 PM****

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT
  - A. WELCOME / MEETING PROTOCOL REMARKS
  - B. PLEDGE OF ALLEGIANCE
- 4. REPORT OUT OF CLOSED SESSION / ACTION
  - A. REPORT OUT OF CLOSED SESSION
  - B. STUDENT DISCIPLINE ACTION / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS  
Consideration/action of student discipline of the following: Case #2018-065SD, Case #2018-068SD & Case #2018-070SD.
    - Roll Call / Board Members only

5. APPROVAL OF AGENDA

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the agenda of February 8, 2018, Regular Board Meeting of the San Dieguito Union High School District, as presented.

6. APPROVAL OF MINUTES / JANUARY 18, 2018 REGULAR MEETING

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the January 18, 2018 Regular Meeting, as shown in the attached supplement.

**NON-ACTION ITEMS..... (ITEMS 7 - 10)**

7. STUDENT INTRODUCTIONS / UPDATES

A. OATH OF OFFICE..... SUPERINTENDENT

- Gabi Glener, San Dieguito HS Academy

B. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES

8. REPORTS AND UPDATES

A. BOARD OF TRUSTEES..... BOARD OF TRUSTEES

B. SUPERINTENDENT .....ERIC DILL, SUPERINTENDENT

9. LCAP PRIORITY UPDATES

A. ENGLISH LEARNERS REDESIGNATION & SUPPORT..... BRIEAHNA WEATHERFORD/OAK CREST MS

B. INTERNATIONAL BACCALAUREATE PROGRAM.....BRYAN MARCUS/LA COSTA CANYON HS

10. PUBLIC COMMENTS

In accordance with the Brown Act, unless placed on the published agenda, no discussion or action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (See *Board Agenda Cover Sheet for further information on public comments.*)

**CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the gifts and donations, as shown in the attached supplements.

B. FIELD TRIP REQUESTS

Accept the field trips, as shown in the attached supplements.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements:

1. San Diego Christian College, for student teachers, during the period February 9, 2018 through December 31, 2022, at no cost to the district.

**13. EDUCATIONAL SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

**14. ADMINISTRATIVE SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

**SPECIAL EDUCATION**

- C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING  
Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:
  1. University of California San Diego School of Medicine (MOU), to provide consultation and assessment services, during the period January 1, 2018 through June 30, 2018, at the rate of \$280.00 per hour plus actual travel costs (other than ordinary commuting expenses), to be expended from the General Fund/Restricted 01-00.
  2. California Space Management, Inc., to provide a five-year preventative maintenance plan for the Power Pro high density mobile filing system, during the period June 1, 2018 through May 30, 2023, in an annual amount not to exceed \$506.22, to be expended from the General Fund/Unrestricted 01-00.
- D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)
- E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS  
Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:
  1. Student Case No. 2018-067PS, for special education related services, during the period February 8, 2018 through March 6, 2021, in the amount of \$70,000.00.

**PUPIL SERVICES**

- F. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)
- G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS  
(None Submitted)

**15. BUSINESS SERVICES****BUSINESS****A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Downstream Services, Inc., to provide stormwater pipe assessment inspections, pipeline condition assessment, pipeline maintenance, pipeline rehabilitation and UV cured lining, underground services, stormwater compliance, instrumentation, and flow monitoring, at sites throughout the District, during the period February 9, 2018 through June 30, 2018, at the rates listed on the attachment, to be expended from the General Fund/Unrestricted 01-00.
2. Freeform Clay & Supply, to provide kiln repairs at sites throughout the District, during the period February 9, 2018 through February 8, 2019, in an amount not to exceed \$10,000.00, to be expended from the General Fund/Unrestricted 01-00.
3. Cyber Education Consulting, to speak at school assemblies and parent evening events at schools throughout the District, during the period February 5, 2018 through June 30, 2018, in an amount not to exceed \$10,000.00, to be expended from the General Fund/Unrestricted 01-00, and reimbursed with funds from the California Department of Education TUPE Cohort F Competitive Grant funds.
4. Swell DJ Productions, to provide sound & stage equipment and services for San Dieguito High School Academy graduation on June 15, 2018, in an estimated amount not to exceed \$2,400.00, to be expended from the General Fund/Unrestricted 01-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Adobe Systems, Inc., for a district-wide Education Enterprise Agreement (EEA) for Adobe products, extending the period of the agreement to January 14, 2019, with no other changes to the contract.

**C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**

(None Submitted)

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Membership Listing
4. Warrants
5. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION****G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Piper Jaffray & Co., to provide investment banking and bond underwriting services in connection with Proposition AA General Obligation Bonds, during the period February 9, 2018 through completion, subject to negotiated underwriting discount prior to bond issuance not to exceed .5% of the bond issue, to be expended from the future bond issue.
2. Piper Jaffray & Co., to provide investment banking and bond underwriting services in connection with San Dieguito School Facilities Financing Authority Bonds, during the period February 9, 2018 through completion, subject to negotiated underwriting discount prior to bond issuance, not to exceed 1.25% of the bond issue, to be expended from the future bond issue.
3. Ruhnau Clark Architects, to provide architectural/engineering services for replacement of the marquee sign at La Costa Canyon High School, during the period February 9, 2018 through completion, in an amount not to exceed \$10,300.00, to be expended from Capital Facilities Fund 25-19 and the La Costa Canyon High School Foundation.
4. Mobile Modular Portable Storage, to rent 40-foot storage containers in preparation for construction at Diegueno Middle School, during the period February 9, 2018 through October 8, 2019, in an amount not to exceed \$12,500.00, to be expended from Building Fund Prop 39 – Fund 21-39.

#### H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. AECOM Technical Services, Inc., to amend contract CA2018-12 to provide California Environmental Quality Act (CEQA) services for Sunset High School, increasing the amount by \$1,728.00 for a new total of \$26,148.00, to be expended from Building Fund Prop 39 – Fund 21-39.
2. Facilities Maintenance Planning, LLC, to amend contract CA2017-10, to provide predictive maintenance software program for forecasting long term facilities maintenance costs district wide, extending the term until terminated by either party in writing, with no other changes to the contract, to be expended from Capital Facilities Fund 25-18.
3. John Sergio Fisher & Associates, Inc., to amend contract CA2016-05 for architectural/engineering services at Carmel Valley Middle School Music Classroom Building Project, increasing the amount by \$2,250.00 for a new total of \$429,880.00, to be expended from Building Fund Prop 39 – Fund 21-39 and Other Building Fund 21-09.

#### I. AWARD/RATIFICATION OF CONTRACTS

Approve/ratify the following contracts and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all the pertinent documents:

1. Sierra Pacific West, Inc., Bid Package #2 Earthwork Demolition & Abatement, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 20, 2018 through August 23, 2019, in the amount of \$789,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.

#### J. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the change orders:

1. White's Steel, Inc., to amend Bid Package #3 Structural Steel, Carmel Valley Middle School Music Classroom Building and Site Improvements Project CB2017-10, increasing the amount by \$10,780.00 for a new total of \$287,713.31, to be expended from Building Fund Prop 39 – Funds 21-39 and North City West School Facilities Financing Authority and Other Building Fund 21-09.

- 2. Whillock Contracting, Inc., Bid Package #2 Earthwork Demotion & Abatement, San Dieguito High School Academy Math & Science Building Phase I, decreasing the amount by \$91,096.00 for a new total \$612,683.00, and extending the contract by 224 days, to be expended from Building Fund Prop 39 – Fund 21-39.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction project as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office administration to release final retention:

- 1. San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, Bid Package #2 Earthwork Demolition & Abatement, contract entered into with Whillock Contracting, Inc.

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Consent Agenda Items 11-15, as shown in the attached supplements.

• Roll Call:

Joyce Dalessandro  
 Beth Hergesheimer  
 Amy Herman  
 Maureen "Mo" Muir  
 John Salazar

Jack Hargis, Canyon Crest Academy  
 Scott Geier, La Costa Canyon High School  
 Gabi Glener, San Dieguito High School Academy  
 Sarah Trigg, Sunset High School  
 Isaac Gelman, Torrey Pines High School

**DISCUSSION / ACTION ITEMS.....(ITEM 16 - 22)**

16. ADOPTION OF PROPOSED NEW/REVISED BOARD POLICIES (4) / ADMINISTRATIVE SERVICES

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the proposed new/revised Board Policies, as shown in the attached supplements and as follows:

- A. BP #5111, ADMISSION REQUIREMENTS (REVISED)
- B. BP #5111.1, DISTRICT RESIDENCY (REVISED)
- C. BP #5123, PROMOTION / ACCELERATION / RETENTION (REVISED)
- D. BP #6179, SUPPLEMENTAL INSTRUCTION (REVISED)

17. ADOPTION OF RESOLUTION DECLARING FEBRUARY, 2018, "NATIONAL CAREER TECHNICAL EDUCATION (CTE) MONTH"

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the resolution declaring February, 2018 as "National Career Technical Education (CTE) Month", as shown in the attached supplement.

- Roll Call

18. ADOPTION OF RESOLUTIONS / STATUTORY FEE INCREASE / WITH & WITHOUT URGENCY

A. PUBLIC HEARING

- Open Hearing
- Take Public Comments
- Close Hearing

B. ADOPTION OF RESOLUTIONS

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt two resolutions levying fees on development projects, 1) without urgency (becomes effective in 60 days), and 2) with urgency (30-day maximum with a renewal to be presented to the Board on March 15, 2018), as shown in the attached supplements.

- Roll Call

19. PUBLIC HEARING & ADOPTION OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT’S INITIAL PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, SAN DIEGUITO CHAPTER #241 REGARDING CLASSIFIED UNIT COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS (2017-18 SCHOOL YEAR)

A. PUBLIC HEARING

The Governing Board will convene a public hearing to receive public testimony pursuant to Government Code section 3547 regarding the proposal from the San Dieguito Union High School District to the California School Employees Association, San Dieguito Chapter #241 to open negotiations for the 2017-18 school year.

- Opening Hearing
- Take Public Comment
- Close Hearing

B. ADOPTION OF SAN DIEGUITO UNION HIGH SCHOOL DISTRICT’S INITIAL PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, SAN DIEGUITO CHAPTER #241 (2017-18 SCHOOL YEAR)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the San Dieguito Union High School District’s initial proposal to open negotiations with the California School Employees Association, San Dieguito Chapter #241 regarding classified unit collective bargaining agreement negotiations for the 2017-18 school year, as shown in the attached supplement.

- Roll Call

20. PUBLIC HEARING / CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION #241’S INITIAL PROPOSAL TO SAN DIEGUITO UNION HIGH SCHOOL DISTRICT REGARDING CLASSIFIED UNIT COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS (2017-18 SCHOOL YEAR)

A. PUBLIC HEARING

The Governing Board will convene a public hearing to receive public testimony pursuant to Government Code section 3547 regarding the proposal from the California School Employees Association #241 to the San Dieguito Union High School District to open negotiations for the 2017-18 school year.

- Opening Hearing
- Take Public Comment
- Close Hearing

21. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTION, 2018

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to vote for up to ten (10) candidates for CSBA Delegate Assembly, 2018, as shown in the attached supplements.

22. ADOPTION OF REVISED BP #4143/AR-1, “EXTRA-CURRICULAR SALARIES”

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the revised BP #4143/AR-1, Extra-Curricular Salaries, effective July 1, 2017, as shown in the attached supplement.

**INFORMATION ITEMS..... (ITEMS 23 - 30)**

- 23. BUSINESS SERVICES UPDATE .....TINA DOUGLAS, ASSOCIATE SUPERINTENDENT
- 24. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D, ASSOCIATE SUPERINTENDENT
- 25. HUMAN RESOURCES UPDATE .....CINDY FRAZEE, ASSOCIATE SUPERINTENDENT
- 26. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT
- 27. FUTURE AGENDA ITEMS



**28. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)**

**A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS**

To consider and/or deliberate on student discipline matters. (Case #2018-065SD, Case #2018-068SD & Case #2018-070SD)

**B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE**

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

**C. NEGOTIATIONS / EMPLOYEE ORGANIZATIONS**

To conference with labor negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (4)

Employee Organizations: California School Employees Association

**D. REAL PROPERTY NEGOTIATIONS**

To conference with real property negotiators, pursuant to Government Code Section 54956.8:

Property: Approximately 28.3 acre portion of 255-273-08-00

Agency Negotiators: Tina Douglas, Associate Superintendent, Business and/or Eric Dill, Superintendent

Negotiating Parties: City of Carlsbad

Under negotiation: Instructions pertaining to price, terms of payment, and delivery

**E. LIABILITY CLAIMS – CONFERENCE WITH LEGAL COUNSEL**

To conference with legal counsel to discuss liability claims, pursuant to Government Code section 54956.95 (2 claims): Claimant: Ervin; Agency claimed against: San Dieguito Union High School District.

**29. REPORT FROM CLOSED SESSION (AS NECESSARY)**

**30. ADJOURNMENT**

*The next regularly Board Meeting is scheduled on [Thursday, March 15, 2018, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Superintendent  
Eric R. Dill



Union High School District

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

JANUARY 18, 2018

THURSDAY, JANUARY 18, 2018  
6:30 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER..... 5:00 PM  
President Hergesheimer called the meeting to order at 5:00 p.m.
- A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (#2A-C)  
No public comments were presented.
- 2. CLOSED SESSION ..... 5:01 PM  
Board Members convened to Closed Session at 5:01 p.m. to discuss the following:
- A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS  
To consider and/or deliberate on student discipline matters. (Case #2018-064SD)
- B. STUDENT RECORDS  
To consider Student Records Challenge pursuant to Board Policy 5125.3, Education Code section 49070, and California Administrative Code, Title 5, Section 436. (Case # 2018-066RC)
- C. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE  
To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release/dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

**REGULAR MEETING / OPEN SESSION..... 6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro ( <i>Absent</i> )	Jack Hargis, Canyon Crest Academy
Beth Hergesheimer	Scott Geier, La Costa Canyon High School
Amy Herman	Cole Gonzales, San Dieguito High School Academy ( <i>Absent after Item #8</i> )
Maureen "Mo" Muir	Sarah Trigg, Sunset High School ( <i>Absent</i> )
John Salazar	Isaac Gelman, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Superintendent  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Mike Grove, Ed.D., Associate Superintendent, Educational Services  
Mark Miller, Associate Superintendent, Administrative Services  
Rick Ayala, Principal, Sunset High School  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

ITEM 6

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)
  - A. The regular meeting of the Board of Trustees was called to order at 6:31 p.m. by President Beth Hergesheimer. Ms. Schultz read the meeting protocol instructions.
  - B. President Hergesheimer led the Pledge of Allegiance.

4. REPORT OUT OF CLOSED SESSION ..... (ITEM 4)

A. REPORT OUT OF CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE

President Hergesheimer reported that the Board unanimously ratified the voluntary resignation agreement of certificated Employee ID Number 136570, by the following vote. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

B. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS ACTION

Motion by Ms. Herman, seconded by Ms. Muir, to approve the expulsion of Case #2018-064SD, for violation of Education Code section 48900 (a)(1), during the period January 19, 2018 through January 19, 2019. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

5. APPROVAL OF AGENDA..... (ITEM 5)

Motion by Ms. Herman, seconded by Mr. Salazar, to approve the agenda of January 18, 2018, Regular Board meeting of the San Dieguito Union High School District, as presented, except for Items #11A, Gifts & Donations and #11B, Field Trips were pulled from the Consent Agenda. ADVISORY VOTE Ayes: Geier, Gelman, Gonzales, Hargis; Noes: None; Abstain: None; Absent: Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

6. APPROVAL OF MINUTES / DECEMBER 14, 2017 REGULAR MEETING

Motion by Ms. Herman, seconded by Ms. Muir, to approve the minutes of the December 14, 2017 Regular Meeting, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Gonzales, Hargis; Noes: None; Abstain: None; Absent: Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

7. APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES, 2018

Motion by Mr. Salazar, seconded by Ms. Muir, to appoint Board Representatives to the following committees for 2018, as follows:

Career Technical Education (2)	Muir / Salazar
Encinitas City/School District Liaison (2)	Dalessandro / Hergesheimer
Legislative Action Network, Local/Regional (2)	Hergesheimer / Herman
North Coastal Consortium for Special Education (1)	Muir
Solana Beach City/School District Liaison (2)	Dalessandro / Herman

ADVISORY VOTE Ayes: Geier, Gelman, Gonzales, Hargis; Noes: None; Abstain: None; Absent: Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

*\*Immediately following action on Item 7, at 6:38 p.m., the Board temporarily adjourned and summoned a meeting of the San Dieguito School Facilities Financing Authority; then reconvened the regular meeting at 6:40 p.m.*

**NON-ACTION ITEMS .....(ITEMS 8 - 10)**

**8. REPORTS AND UPDATES..... STUDENT BOARD / BOARD OF TRUSTEES / SUPERINTENDENT**

**A. STUDENT UPDATES**

Superintendent Dill thanked Cole Gonzales for his participation as a student board representative and presented him with a certificate of recognition. Cole Gonzales introduced Gabi Glener as San Dieguito HS Academy’s new student representative who will begin on February 8, 2018. All students gave an update on the highlights and events at their schools.

*\*Cole Gonzales left the meeting after his report.*

**B. BOARD OF TRUSTEES**

Ms. Herman attended the District Office Winter Potluck, the Adult Transition Program (ATP) graduation ceremony, and the Special Education Task Force meeting held at Carmel Valley MS.

Mr. Salazar had nothing to report.

Ms. Muir attended the ATP graduation ceremony, the Two Voices breakout session, the Kira Stanley fundraiser, and congratulated students in selecting their colleges.

Ms. Hergesheimer attended the District Office Winter Potluck, the ATP graduation, the Solana Highlands Elementary School ribbon cutting ceremony, the Independent Citizens Oversight Committee meeting, the Special Education Task Force meeting, and introduced Raquel Maden with California School Boards Association, the Public Affairs and Community Engagement Representative “PACER”.

**C. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... ERIC DILL, SUPERINTENDENT**

Mr. Dill reported on the Governor’s budget proposal released last week, the regional Legislative Action Network (LAN) meeting, and is in contact with our local legislators regarding three priority educational issues which includes fully funding the Local Control Funding Formula, stabilized and predictable Career Technical Education funding, and increased and/or equalized special education funding.

**9. LCAP PRIORITY UPDATE / CREDIT RECOVERY/SCHOOL CONNECTEDNESS**

.....RICK AYALA, PRINCIPAL/SUNSET HS

Mr. Ayala gave a brief history of Sunset HS and the reasons why students attend the school, and he presented an update on credit recovery and student connectedness. Classes are designed to allow students to work at their own pace to make up or recover credit. Student connectedness is developed when the principal meets with parent and student before they start, determine what their needs are, enroll in school, design a schedule, and are assigned an advisor. Teachers and staff meet weekly and contact is made with parents. Many activities are offered on campus including student recognition ceremonies, Spirit Day, guest speakers and field trips are held. Sunset HS has received positive responses on the Healthy Kids Survey regarding school connectedness. Mr. Ayala thanked the Board for their support of Sunset HS.

**10. PUBLIC COMMENTS**

Raquel Maden, CSBA PACER, made comments regarding CSBA offering “PACER” services and resources to support local school districts, requested the district adopt the full and fair funding resolution, and encouraged the Board to utilize the services. Lintong Li reiterated her request that Chinese classes be offered at Canyon Crest Academy in the 2018-19 school year.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

\*Items #11A & #11B were pulled from the Consent Agenda as shown above under #5, Approval of Agenda.

Motion by Ms. Herman, seconded by Mr. Salazar, to approve Consent Agenda Items #11-15, except for Items #11A & #11B, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

ITEM #11A – PUBLIC COMMENTS: Wendy Gumb made comments regarding how the Torrey Pines HS Foundation donations are made to the district and the reporting of those donations, and had questions about the donations.

\*Item #11A - Motion by Ms. Herman, seconded by Ms. Muir, to approve Item #11A, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

ITEM #11B – PUBLIC COMMENTS: Wendy Gumb requested that the cost of the field trip be included on the log and shared a handout regarding travel agencies. (*Handout available in the Superintendent’s Office upon request.*)

Item #11B - Motion by Ms. Herman, seconded by Ms. Muir, to approve Item #11B, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

**11. SUPERINTENDENT**

*\*Item #11A was pulled from the consent agenda and voted on separately, as shown above.*

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

*\*Item #11B was pulled from the consent agenda and voted on separately, as shown above.*

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

## 14. ADMINISTRATIVE SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Boys and Girls Club of San Dieguito, lease of facilities for the Torrey Pines High School Girls' water polo team practice, on January 2, 2018, in the amount of \$250.00, to be expended from the General Fund/Unrestricted 01-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

## SPECIAL EDUCATION

### C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

1. Center for Autism (CARD) (NPA), to provide one-to-one educationally & behavior related services and consultation for students with autism, during the period July 1, 2017 through June 30, 2018, at the rate of \$110.00 per hour (supervision) and \$45.00 per hour (therapy/BII), to be expended from the General Fund/Restricted 01-00.

### D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

### E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

## PUPIL SERVICES

### F. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

### G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

## 15. BUSINESS SERVICES

### BUSINESS

#### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. C&D Towing Services, Inc., to provide towing/container relocation services, during the period January 19, 2018 through June 30, 2018, in an amount not to exceed \$20,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. Tyler Durman, Inc., to speak at a school assembly and parent evening event at Earl Warren Middle School, on February 5, 2018, in an amount not to exceed \$3,000.00, to be paid for by the Earl Warren Middle School PTSA, Title I and ASB.

#### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

ITEM 6

1. Currier & Hudson, a professional corporation, to amend the term of the contract to allow for automatic monthly extensions after June 30, 2018, until terminated in writing by either party, with no other changes to the contract.
2. Naumann Hobbs Material Handling Corp II, Inc., dba Hawthorne Lift Systems, to provide preventative maintenance and repairs to lifts (forklifts, articulating lifts, scissor lifts) throughout the District, increasing the amount by \$10,000.00 for a new total not to exceed \$20,000.00, with no other changes to the contract, to be expended from the General Fund/Unrestricted 01-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listing (None Submitted)
5. Warrants
6. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION**

G. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. McCarthy Building Companies, Inc., to amend contract CA2015-58, extending the Lease/Leaseback Agreement through September 30, 2018 and splitting the scope of work into Phase I and Phase II scopes with no increase in cost, to be expended from Building Fund Prop 39 – Fund 21-39.
2. Solana Beach School District, to amend contract CA2017-58, to lease portions of Interim Housing at Earl Warren Middle School, in an amount not to exceed \$1 per year and allowing for an increase in the amount of reimbursable expenses and building preparation expenses due from Solana Beach School District, at no cost impact to District.
3. Roesling Nakamura Terada Architects, Inc., to amend contract CA2017-45, for architectural/engineering services for miscellaneous small projects, increasing the amount by \$18,700.00 for a new total of \$43,700.00, and extending the term through April 6, 2019, to be expended from the fund to which the project is charged.
4. SVA Architects, Inc., to amend contract CA2018-13 for architectural/engineering services at Sunset High School, increasing the amount by \$33,000.00 for a new total of \$1,002,430.00, plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

Approve/ratify the following contracts and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all the pertinent documents:

## ITEM 6

1. SWCS, Inc., dba Southwest Construction Services, Inc., Bid Package #1 Temporary Facilities & Controls, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$978,075.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
2. Rocky Coast Builders, Inc., Bid Package #4 Concrete Paving, Masonry & Metal Framing, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$4,137,507.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
3. Fredricks Electric, Inc., Bid Package #10 Electrical, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$1,950,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
4. Western Rim Constructors, Inc., Bid Package #11 Landscaping & Irrigation, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$769,983.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
5. Interpipe Contracting, Inc., Bid Package #12 Site Utilities, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$737,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
6. SWCS, Inc., dba Southwest Construction Services, Inc., Bid Package #13 Doors, Frames & Hardware, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$1,475,938.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
7. SWCS, Inc., dba Southwest Construction Services, Inc., Bid Package #14 Metal Studs, Drywall, Plaster, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$2,638,762.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.
8. SWCS, Inc., dba Southwest Construction Services, Inc., Bid Package #15 Elevator/Finishes, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 5, 2018 through August 12, 2019, in the amount of \$2,317,018.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.

## J. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the change orders:

1. SWCS, Inc., Bid Package #1 Temporary Facilities & Controls, San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, decreasing the amount by \$56,006.00 for a new total of \$872,689.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
2. RND Contractors, Inc., Bid Package #3 Structural Steel, San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, decreasing the amount by \$297,740.00 for a new total of \$1,527,794.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
3. Precision Concrete Construction, Bid Package #4 Concrete Masonry & Asphalt, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, increasing the amount by \$3,783.00 for a new total of \$1,750,376.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.



## ITEM 6

4. SWCS, Inc., Bid Package #5 General Construction, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$552.50 for a new total of \$4,312,729.50, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
5. Sylvester Roofing Co., Inc., Bid Package #6 Roofing & Sheet Metal, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$15,723.00 for a new total of \$354,276.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
6. JG Tate Fire Protection Systems, Inc., Bid Package #7 Fire Protection, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$29,476.00 for a new total of \$105,091.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
7. Interpipe Contracting, Inc., Bid Package #8 Plumbing & Utilities, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$24,078.37 for a new total of \$1,309,211.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
8. Chapman Air Systems, Inc., dba W.R. Robbins Company, Bid Package #9 HVAC & Controls, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$88,560.00 for a new total of \$1,140,440.00, to be expended from Building Fund Prop 39 – Fund 21-39.
9. Fredricks Electric, Inc., Bid Package #10 Electric, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$67,499.00 for a new total of \$1,216,501.00, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.
10. Western Rim Constructors, Inc., Bid Package #11 Landscaping & Irrigation, San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, decreasing the amount by \$419.00 for a new total of \$434,063.32, and extending the contract by 202 days, to be expended from Building Fund Prop 39 – Fund 21-39.

## K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office administration to release final retention:

1. San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, Bid Package #1 Temporary Facilities & Controls, contract entered into with SWCS, Inc.
2. San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, Bid Package #3 Structural Steel, contract entered into with RND Contractors, Inc.
3. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #4 Concrete Masonry & Asphalt, contract entered into with Precision Concrete Construction.
4. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #5 General Construction, contract entered into with SWCS, Inc.
5. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #6 Roofing & Sheet Metal, contract entered into with Sylvester Roofing Co., Inc.
6. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #7 Fire Protection, contract entered into with JG Tate Fire Protection Systems, Inc.
7. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #8 Plumbing & Utilities, contract entered into with Interpipe Contracting, Inc.
8. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #9 HVAC & Controls, contract entered into Chapman Air Systems, Inc., dba W.R. Robbins Company.
9. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #10 Electric, contract entered into with Fredricks Electric, Inc.

- 10. San Dieguito High School Academy Math & Science Building Phase 2 CB2016-04, Bid Package #11 Landscaping & Irrigation, contract entered into with Western Rim Constructors, Inc.

**DISCUSSION / ACTION ITEMS .....(ITEM 16 - 24)**

16. ADOPTION OF PROPOSED NEW / REVISED BOARD POLICIES (3) / BUSINESS SERVICES

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the proposed new/revise Board Policies, as presented and as follows:

- A. BP #3554, OTHER FOOD SALES (REVISED)
- B. BP #7212, MELLO-ROOS DISTRICTS (NEW)
- C. BP #7214, GENERAL OBLIGATION BONDS (REVISED)

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

17. ADOPTION OF PROPOSED NEW / REVISED BOARD POLICIES (3) / EDUCATIONAL SERVICES

Motion by Ms. Herman, seconded by Mr. Salazar, to adopt the proposed new/revise Board Policies, as presented and as follows:

- A. BP# 5127, GRADUATION CEREMONY AND ACTIVITIES (REVISED)
- B. BP# 6146.1, HIGH SCHOOL GRADUATION REQUIREMENTS (REVISED)
- C. BP# 6146.11, ALTERNATIVE CREDITS TOWARD GRADUATION (REVISED)

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

18. ADOPTION OF RESOLUTION / 2016/2017 REPORT ON STATUTORY SCHOOL FEES AND FINDINGS

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the resolution regarding statutory school fees and report for fiscal year 2016-2017, and findings in compliance with Government Code sections 66006 and 66001, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

19. ACCEPTANCE OF 2016-17 ANNUAL AUDIT

Motion by Ms. Herman, seconded by Mr. Salazar, to accept the 2016-17 annual audit of the San Dieguito Union High School District, as prepared by Wilkinson, Hadley, King & Co. LLP, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

20. ADOPTION OF RESOLUTION / US BANCORP GOVERNMENT LEASING & FINANCE, INC. / FINANCING OF LEASE PURCHASE OF SIX (6) SCHOOL BUSES

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the Resolution authorizing a master tax-exempt lease purchase agreement with US Bancorp Government Leasing and Finance, Inc., for financing the lease-purchase of six school buses, to be expended from the General Fund/Unrestricted 01-00, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

21. ADOPTION OF RESOLUTION / SOUTH COUNTY SUPPORT SERVICES AGENCY / AUTHORIZING PURCHASE OF SCHOOL BUSES

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the Resolution authorizing purchasing, pursuant to bid and award documents from South County Support Services Agency for the purchase of school buses from Creative Bus Sales, Inc., per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

22. PUBLIC HEARING & ADOPTION OF RESOLUTION / COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 21 / ANNEXATION OF PROPERTY / AZURE / AN 8-UNIT SINGLE FAMILY SUBDIVISION AT HYMETTUS AVE. IN ENCINITAS / CITIMARK HYMETTUS, LLC

A. PUBLIC HEARING

President Hergesheimer opened the public hearing at 7:47 p.m. There being no comment, the hearing was closed at 7:48 p.m.

B. ADOPTION OF RESOLUTION OF ANNEXATION

Motion by Ms. Herman, seconded by Ms. Muir, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

23. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACTS (2) / ASSOCIATE SUPERINTENDENTS OF EDUCATIONAL SERVICES & ADMINISTRATIVE SERVICES

A. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES

Motion by Ms. Herman, seconded by Ms. Muir, to approve the amendment to the employment contract entered into with Michael Grove, Associate Superintendent of Educational Services, extending the term of the contract to the period January 1, 2018 through June 30, 2021, with no other changes to the contract, as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir; Noes: Salazar; Abstain: None; Absent: Dalessandro.

*Motion carried.*

B. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF ADMINISTRATIVE SERVICES

Motion by Ms. Herman, seconded by Ms. Muir, to approve the amendment to the employment contract entered into with Mark Miller, Associate Superintendent of Administrative Services, extending the term of the contract to the period January 1, 2018 through June 30, 2021, with no other changes to the contract, as presented.

ITEM 6

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir; Noes: Salazar; Abstain: None; Absent: Dalessandro.

*Motion carried.*

24. ADOPTION OF REVISED BOARD POLICY #4341.1 ATTACHMENT A, "MANAGEMENT SALARY SCHEDULE" / REESTABLISH DIRECTOR OF PURCHASING CLASSIFICATION/SALARY ALLOCATION

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the revised Board Policy #4341.1 Attachment A, "Management Salary Schedule," as presented.

ADVISORY VOTE Ayes: Geier, Gelman, Hargis; Noes: None; Abstain: None; Absent: Gonzales, Trigg. BOARD Ayes: Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None; Absent: Dalessandro.

*Motion unanimously carried.*

**INFORMATION ITEMS.....(ITEMS 25 - 35)**

25. PROPOSED REVISED BOARD POLICIES (4) / ADMINISTRATIVE SERVICES

- A. BP #5111, ADMISSION REQUIREMENTS (REVISED)
- B. BP #5111.1, DISTRICT RESIDENCY (REVISED)
- C. BP #5123, PROMOTION / ACCELERATION / RETENTION (REVISED)
- D. BP #6179, SUPPLEMENTAL INSTRUCTION (REVISED)

This item was submitted for first read and will be resubmitted for action on February 8, 2018.

26. UNIFORM COMPLAINT QUARTERLY REPORT, 2<sup>ND</sup> QUARTER, 2017-18 (OCTOBER - DECEMBER)

This item was submitted for review and information only for the 2<sup>nd</sup> Quarter, 2017-18 (October-December).

27. VIDEO BROADCASTING OF BOARD MEETINGS

PUBLIC COMMENTS – Wendy Gumb was in favor of video-recording board meetings.

The Board held a discussion and requested staff to research the cost of video broadcasting and bring it back to a future board meeting.

29. BUSINESS SERVICES UPDATE ..... TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas reported on the Governor’s budget proposal and preparations for the Budget Workshop next month.

30. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT

Dr. Grove gave an update on the work around the transition to State standards in science, revising our courses to assure they are aligned to the State standards, and course sequencing.

31. HUMAN RESOURCES UPDATE .....CINDY FRAZEE, ASSOCIATE SUPERINTENDENT

Ms. Frazee had nothing further to report.

32. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT

Mr. Miller reported on the Special Education Task Force meeting held this week.

33. FUTURE AGENDA ITEMS – None submitted.

34. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

35. REPORT FROM CLOSED SESSION – Nothing further to report.

36. ADJOURNMENT OF MEETING – The meeting adjourned at 8:35 pm.

\_\_\_\_\_  
Joyce Dalessandro, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eric R. Dill, Superintendent

\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED AND SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

\*\*\*\*\*

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

### RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

### FUNDING SOURCE:

Not applicable

**GIFTS AND DONATIONS**  
**SDUHSD BOARD MEETING**  
**February 08, 2018**

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$595.56	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
2	\$1,510.39	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
3	\$2,495.82	Music Support Costs	Torrey Pines High School Foundation	Music	TPHS
4	\$6,857.64	Supplemental Support Costs	Torrey Pines High School Foundation	Administration	TPHS
5	\$701.58	Music Support Costs	Oak Crest Middle School Band Boosters	Music	OCMS
6	\$1,026.97	Music Support Costs	Pacific Trails Middle School Foundation	Music	PTMS
7	\$235.88	Supplemental Support Costs	Earl Warren Middle School PTSA	Administration	EWMS
8	\$1,551.44	Field Trip - Speech & Debate - CSUF	La Costa Canyon High School Foundation	English	LCCHS
9	\$81,328.10	Floater Coaches - Fall 2017-18	Torrey Pines High School Foundation	Athletics	TPHS
10	\$1,988.00	Field Trip - Speech & Debate - CSULB	La Costa Canyon High School Foundation	English	LCCHS
11	\$792.85	Field Trip - Band - Qualcomm Stadium	La Costa Canyon High School Foundation	Music	LCCHS
12	\$734.96	Field Trip - Band - National City	La Costa Canyon High School Foundation	Music	LCCHS
13	\$922.24	Field Trip - ASL - CSUN	La Costa Canyon High School Foundation	World Language	LCCHS
14	\$4,499.00	Field Trip - College Trip - SJU	Torrey Pines High School Foundation	Administration	TPHS
15	\$18,251.94	Athletic Transportation - Fall 2017-18	San Dieguito Academy Foundation	Athletics	SDHSA
16	\$22,276.00	Athletic Transportation - Fall 2017-18	Canyon Crest Academy Foundation	Athletics	CCA
17	\$31,216.33	Athletic Transportation - Fall 2017-18	La Costa Canyon High School Foundation	Athletics	LCCHS
18	\$739.98	Music Support Costs	Diegueño Middle School PTSA	Music	DMS
19	\$2,629.81	Music Support Costs	Carmel Valley Middle School Band Boosters	Music	CVMS
20	\$46,826.93	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
21	\$10,256.60	Supplemental Support Costs	Torrey Pines High School Foundation	Administration	TPHS
22	\$3,551.61	Supplemental Support Costs	Torrey Pines High School Foundation	Administration	TPHS
23	\$630.72	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
24	\$534.74	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
25	\$19,473.83	Floater Coaches - Fall 2017-18	San Dieguito Academy Foundation	Athletics	SDHSA

**GIFTS AND DONATIONS  
SDUHSD BOARD MEETING**

ITEM 11A

February 08, 2018

26	\$2,000.00	Art Support Costs	Issa Family Foundation - Yanik Family	Art	DMS
27	\$1,000.00	Supplemental Support Costs	Earl Warren Middle School PTSA	Administration	EWMS
28	\$17,200.00	Athletic Transportation - Fall 2017-18	Torrey Pines High School Foundation	Athletics	TPHS
		<b>*Donated Items:</b>			
	\$750.00	Extremities Whirlpool	Westview High School - Christina Scherr	Athletics	SDHSA
	<b>\$281,828.92</b>	<b>Monetary Donations</b>			
	<b>\$750.00</b>	<b>*Value of Donated Items</b>			
	<b>\$282,578.92</b>	<b>TOTAL VALUE</b>			



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 15, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent of  
Educational Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** Approval / Ratification of Field Trip  
Requests

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### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

### RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

### FUNDING SOURCE:

As listed on the attached supplement.

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**February 8, 2018**

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Funding
1	02-09-18 - 02-12-18	Orfield	Michael	CCA Speech & Debate	15	1	Debate Tournament	Palo Alto	CA	1 Day	CCA Foundation / Parent Donations
2	02-17-18 - 02-19-18	Orfield	Michael	CCA Speech & Debate	26	1	Speech & Debate Tournament	Berkeley	CA	None	CCA Foundation / Parent Donations
3	03-09-18 - 03-11-18	Jarrell	Nathan	CCA Music / Jazz Band	3	1	Monterrey Jazz Festival	Monterey	CA	1 Day	CCA Foundation / Parent Donations

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

#### Certificated

Notices of Non-Reelection  
Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Non-Reelection of Temporary Certificated Employees

Request Board Approval to Distribute Annual Written Notices of Release/Non-reelection of Employment to current Temporary Certificated Employees, for the 2018-19 School Year.

#### Employment

1. **Certificated Substitute Teachers**, request to approve employment for the 2017-18 school year, effective 1/08/2018 through 6/30/2018, per attached supplement.
2. **Kian Aburto-Pratt**, 100% Temporary Teacher (mathematics) at San Dieguito High School Academy for the remainder of the 2017-18 school year, effective 1/31/18 through 6/15/18.
3. **Jean Kilburn Lacob**, 40% Temporary Teacher (science) at Diegueno Middle School for the remainder of the 2017-18 school year, effective 1/29/18 through 6/15/18.
4. **Curtis "Drew" Spiller**, 80% Temporary Teacher (social science) at Diegueno Middle School for the remainder of the 2017-18 school year, effective 1/31/18 through 6/15/18.

#### Change In Assignment

1. **Caitlin Eichlin**, Temporary Teacher (social science) at La Costa Canyon High School, Change in Assignment from 80% to 100% for Semester II/2017-18 school year, effective 1/29/18 through 6/15/18.

#### Leave of Absence

1. **Sarah Djernes**, Counselor at Canyon Crest Academy, requests a 20% Unpaid Leave of Absence (80% assignment) for Semester II/2017-18 school year, effective 1/29/18 through 6/15/18.

#### Resignation

1. **Mary King**, Teacher (English) currently in 2<sup>nd</sup> year of Unpaid Leave of Absence from San Dieguito High School Academy, Resignation for Retirement purposes, effective 2/09/18.
2. **Gail Lee**, Teacher (mathematics) at San Dieguito High School Academy, Resignation for Retirement purposes, effective 6/15/18.

ITEM 12A

**PERSONNEL LIST**

**Substitute Teachers**

Goralski, Jessica, effective 1/23/2018  
Gulko, Marina, effective 1/12/2018  
Horne, Robert, effective 1/18/2018  
Lebowitz, David, effective 1/19/2018  
Lynn, Jeff, effective 1/26/2018  
Mellos, George, effective 1/18/2018  
Spaid, John, effective 1/18/2018  
Sullivan, Jo, effective 1/12/2018  
Ulmer, Tamara, effective 1/18/2018  
Velis, Weixia, effective 1/26/2018  
Zerwekh, Michael, effective 1/18/2018

**PERSONNEL LIST****CLASSIFIED PERSONNEL****Employment**

1. **Classified Substitutes**, employment for the 2017-18 school year, effective 01/01/18 through 06/30/18, per attached supplement.
2. **Barney, Brooke**, Health Technician, SR35, 75.00% FTE, Earl Warren Middle School, effective 01/30/18.
3. **Miller, Michelle**, Secretary, SR36, 100.00% FTE, Oak Crest Middle School, effective 01/24/18.
4. **Segovia, Sergio**, Custodian, SR32, 100.00% FTE, Canyon Crest Academy, effective 01/26/18.
5. **Truxaw, Brian**, Custodian, SR32, 100.00% FTE, Canyon Crest Academy, effective 01/29/18.

**Change in Assignment**

1. **Gilbert, Douglas**, from Director of Purchasing and Risk Management, Management G5,R4, 100.00% FTE, Purchasing and Risk Management Department, to Director of Purchasing, Management G5,R10, 100.00% FTE, effective 02/01/18.

**Resignation**

1. **Ceasar, Daryl**, Campus Supervisor, SR32, 48.75% FTE, La Costa Canyon High School, resignation effective 01/07/18.
2. **Mauer, Mark**, School Bus Driver, SR38, 90.62% FTE, Transportation Department, resignation for the purpose of retirement, effective 01/09/18.
3. **Stinchcomb, Anita**, School Bus Driver, SR38, 75.00% FTE, Transportation Department, effective 12/30/17.

ITEM 12A

**Classified Personnel Supplement, February 8, 2018**

**Classified Substitutes**

**Liu, Min**, effective 1/17/2018  
**Purstell, Leszlie**, effective 1/25/2018  
**Thomsen, Helen**, effective 1/19/2018  
**Varela, Cynthia**, effective 1/19/2018  
**Vena, Marjan**, effective 1/22/2018

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee, Associate Superintendent,  
Human Resources

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF PROFESSIONAL  
SERVICES CONTRACTS/ HUMAN RESOURCES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services/Human Resources Report.

### FUNDING SOURCE:

As noted on attached list.



## ITEM 12B

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORTBoard Meeting Date: 02/08/18

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/09/18 – 12/31/22	San Diego Christian College	For Student Teachers.	N/A	N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Meredith Wadley, Director of School & Student Services  
Mark Miller, Associate Superintendent,  
Administrative Services

**SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS

-----

### EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes two contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

### FUNDING SOURCE:

As noted on the attached report.

## ITEM 14C

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 02/08/18

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
01/01/18 – 06/30/18	University of California San Diego School of Medicine (MOU)	To provide consultation and assessment services	General Fund / Restricted 01-00	1	\$280.00 per hour plus actual travel costs (other than ordinary commuting expenses)
06/01/18 – 05/30/23	California Space Management, Inc.	To provide a five-year preventative maintenance plan for the Power Pro high density mobile filing system.	General Fund / Unrestricted 01-00	N/A	\$506.22/ per year

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 25, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Meredith Wadley, Director of School & Student Services  
Mark Miller, Associate Superintendent,  
Administrative Services

**SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** APPROVAL OF PARENT SETTLEMENT  
AND RELEASE AGREEMENT

-----

### EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlement and Release Agreements summarizes one Settlement Agreements that provided services for Special Education Students.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

### FUNDING SOURCE:

As noted on the attached report.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14E

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 02/08/18

<u>Student #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2017-067PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2018-067PS for special education related services from February 8, 2018 through March 6, 2021	01/23/18	General Fund/ Restricted 01-00	\$70,000.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on the attached report.

## ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 02/08/18**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
02/09/18 – 06/30/18	Downstream Services, Inc.	To provide Stormwater Pipe Assessment Inspections, Pipeline Condition Assessment, Pipeline Maintenance, Pipeline Rehabilitation and UV Cured Lining, Underground Services, Stormwater Compliance, Instrumentation, and Flow Monitoring at sites throughout the District.	General Fund/ Unrestricted 01-00	At rates listed on the attachment
02/09/18 – 02/08/19	Freeform Clay & Supply	To provide kiln repairs at sites throughout the District.	General Fund/ Unrestricted 01-00	\$10,000.00
02/05/18 – 06/30/18	Cyber Education Consulting	To speak at school assemblies and parent evening events at schools throughout the District.	General Fund/Unrestricted 01-00, and reimbursed with funds from the California Department of Education TUPE Cohort F Competitive Grant funds	\$10,000.00
06/15/18	Swell DJ Productions	To provide Sound & Stage Equipment and Services for San Dieguito High School Academy graduation.	General Fund/ Unrestricted 01-00	\$2,400.00

ITEM 15A

ATTACHMENT C/D  
PROPOSAL/RATES

*The Jensen Precast Stormwater Interceptor Operations and System Guidelines recommend bi-annual inspection of the interceptors. As mentioned, it is common practice to inspect the units 3 times a year but the written compliance frequency for each location is spelled out in the site-specific stormwater management.*

*The cost of inspection with reports is \$290.00 for the 4 chamber interceptor, NON-Prevailing Wage. \$290 x 3 sites = \$870.00*



[www.downstreamservices.com](http://www.downstreamservices.com)

**Jake Jacobson** Stormwater Program Manager

Office: [760-746-2544](tel:760-746-2544)  
[2855 Progress Place](#)

[Escondido, CA 92029](#)



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
AMENDMENT TO AGREEMENT

-----

### EXECUTIVE SUMMARY

The attached Amendment to Agreement Report summarizes one amendment to agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreement, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on the attached list.

ITEM 15B

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT**

**Board Meeting Date: 01/18/18**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/ Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
01/15/18 – 01/14/19	Adobe Systems, Inc.,	For a District-wide Education Enterprise Agreement (EEA) for Adobe products, extending the period of the agreement, with no other changes to the contract.	General Fund/ Unrestricted 01-00	\$60,000.00/year

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 31, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Tina Douglas, Assoc. Supt. of Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

-----

### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listings
5. Warrants
6. Revolving Cash Fund

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Change Orders, 3) Purchase Order Increase/Decrease, 4) Membership Listings, 5) Warrants, and 6) Revolving Cash Fund.

### FUNDING SOURCE:

Not applicable.

## ITEM 15F

## PO REPORT JANUARY 9, 2018 THROUGH JANUARY 29, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
000008975	1/9/2018 5:00	0100	SCHOOL HEALTH CORPORATION	500	MATERIALS AND SUPPLIES	\$ 73.34
000008976	1/9/2018 5:00	0100	AMAZON.COM	002	MATERIALS AND SUPPLIES	\$ 76.65
000008977	1/9/2018 5:00	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$ 859.85
000008978	1/9/2018 5:00	0100	PARMA	018	CONFERENCE,WORKSHOP,SEM.	\$ 600.00
000008979	1/9/2018 5:00	2518	D A D ASPHALT, INC.	007	REPAIRS BY VENDORS	\$ 44,800.00
000008980	1/9/2018 5:00	0100	D A D ASPHALT, INC.	012	REPAIRS BY VENDORS	\$ 650.00
000008981	1/9/2018 5:00	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$ 32.33
000008982	1/9/2018 5:00	1300	COSTCO CARLSBAD	014	ADVERTISING	\$ 500.00
000008983	1/9/2018 5:00	0100	AMAZON.COM	003	MATERIALS AND SUPPLIES	\$ 40.40
000008984	1/9/2018 5:00	0100	AMAZON.COM	003	MATERIALS AND SUPPLIES	\$ 921.11
000008985	1/9/2018 5:00	0100	AREY JONES ED SOLUTIONS	007	NON-CAPITALIZED TECH EQUIPM	\$ 1,449.93
000008986	1/9/2018 5:00	0100	AMAZON.COM	007	MATERIALS AND SUPPLIES	\$ 164.74
000008987	1/9/2018 5:00	0100	ALTA COPY, PRINT, DESIGN	500	PRINTING	\$ 1,712.69
000008988	1/9/2018 5:00	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 600.00
000008989	1/9/2018 5:00	0100	MULTI HEALTH SYSTEMS, INC(MHS)	002	MATERIALS AND SUPPLIES	\$ 2,766.87
000008990	1/9/2018 5:00	0100	C&D TOWING	500	OTHER SERV.& OPER.EXP.	\$ 472.50
000008991	1/10/2018 5:00	0100	RIFTON EQUIPMENT	002	NON CAPITALIZED EQUIP	\$ 3,817.39
000008992	1/10/2018 5:00	0100	OFFICE SOLUTIONS BUSINESS	011	OFFICE SUPPLIES	\$ 10.78
000008993	1/10/2018 5:00	2139	SWRCB	007	NEW CONSTRUCTION	\$ 946.00
000008994	1/10/2018 5:00	2139	ONE DAY SIGNS	007	NEW CONSTRUCTION	\$ 355.58
000008995	1/10/2018 5:00	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 78.60
000008996	1/10/2018 5:00	0100	FISHER SCIENTIFIC EMD	500	MATERIALS AND SUPPLIES	\$ 4,258.85
000008997	1/10/2018 5:00	2139	The Hartford	007	NEW CONSTRUCTION	\$ 59,005.00
000008998	1/10/2018 5:00	2139	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 6,709.75
000008999	1/10/2018 5:00	2519	SAN DIEGO UNION TRIBUNE	007	ADVERTISING	\$ 486.22
000009000	1/10/2018 5:00	2139	DIGITAL NETWORKS GROUP, INC.	007	IMPROVEMENT	\$ 1,439.68
000009001	1/10/2018 5:00	2139	COROVAN MOVING & STORAGE	007	NEW CONSTRUCTION	\$ 3,660.00
000009002	1/10/2018 5:00	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$ 5,673,772.00
000009003	1/10/2018 5:00	2139	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 24,018.55
000009004	1/10/2018 5:00	0100	DIVISION OF THE STATE ARCHITECT	018	NEW CONSTRUCTION	\$ 209.68
000009005	1/10/2018 5:00	0100	TCR SERVICES	600	MATERIALS AND SUPPLIES	\$ 13.95
000009006	1/10/2018 5:00	0100	B AND H PHOTO-VIDEO	600	MATERIALS AND SUPPLIES	\$ 143.50
000009007	1/10/2018 5:00	0100	B AND H PHOTO-VIDEO	003	MATERIALS AND SUPPLIES	\$ 509.60
000009008	1/10/2018 5:00	0100	BEYNON SPORTS SURFACES INC	012	OTHER SERV.& OPER.EXP.	\$ 4,947.00
000009009	1/11/2018 5:00	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 60.03
000009010	1/11/2018 5:00	0100	STAPLES ADVANTAGE	004	NON CAPITALIZED EQUIP	\$ 483.80
000009011	1/11/2018 5:00	0100	AMERICAN RED CROSS	003	MATERIALS AND SUPPLIES	\$ 380.29
000009012	1/11/2018 5:00	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 168.08
000009014	1/11/2018 5:00	0100	DOCUMENT TRACKING SERVICES	004	COMPUTER LICENSING	\$ 2,495.00
000009015	1/12/2018 5:00	0100	APPERSON	500	MATERIALS AND SUPPLIES	\$ 364.16
000009016	1/16/2018 5:00	2518	HOME DEPOT CREDIT SERVICES	007	MATERIALS AND SUPPLIES	\$ 49.44
000009017	1/16/2018 5:00	0100	CUE, INC.	600	CONFERENCE,WORKSHOP,SEM.	\$ 359.00
000009019	1/16/2018 5:00	0100	DATEL SYSTEMS INC	017	NON-CAPITALIZED TECH EQUIPM	\$ 1,468.98
000009020	1/16/2018 5:00	0100	RALPHS CUSTOMER CHARGES	500	REFRESHMENTS	\$ 500.00
000009021	1/16/2018 5:00	0100	DATEL SYSTEMS INC	600	NON-CAPITALIZED TECH EQUIPM	\$ 2,937.95
000009022	1/16/2018 5:00	0100	RUBBERBANDITZ LLC	004	MATERIALS AND SUPPLIES	\$ 358.76
000009023	1/16/2018 5:00	0100	CASBO	011	CONFERENCE,WORKSHOP,SEM.	\$ 765.00
000009024	1/16/2018 5:00	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$ 43.94
000009025	1/16/2018 5:00	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 23.08
000009026	1/16/2018 5:00	0100	SARGENT WELCH	600	MATERIALS AND SUPPLIES	\$ 985.46
000009027	1/17/2018 5:00	0100	C D W G.COM	600	NON-CAPITALIZED TECH EQUIPM	\$ 16,790.35
000009028	1/17/2018 5:00	0100	HALO	002	CONFERENCE,WORKSHOP,SEM.	\$ 1,850.00
000009029	1/17/2018 5:00	0100	AMAZON.COM	017	NON-CAPITALIZED TECH EQUIPM	\$ 1,351.27
000009030	1/17/2018 5:00	0100	ACP COMPOSITES INC	600	MATERIALS AND SUPPLIES	\$ 144.10
000009031	1/17/2018 5:00	0100	Fred Finch Youth Center	002	SUB/OTHER CONTR-NPS	\$ 61,225.12
					OTHER CONTR-N.P.S.	\$ 25,000.00
000009032	1/18/2018 5:00	0100	FREE FORM CLAY & SUPPLY	600	REPAIRS BY VENDORS	\$ 1,050.11
000009033	1/18/2018 5:00	2139	Daily Journal Corporation	007	NEW CONSTRUCTION	\$ 348.40
000009034	1/18/2018 5:00	0100	PROVO CANYON SCHOOL	002	SUB/ROOM & BOARD	\$ 46,175.00
					SUB/MENTAL HEALTH SVCS	\$ 10,040.00
					SUB/OTHER CONTR-NPS	\$ 14,852.00
					ROOM & BOARD	\$ 25,000.00
					MENTAL HEALTH SVCS	\$ 25,000.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
000009035	1/18/2018 5:00	0100	PROVO CANYON SCHOOL	002	SUB/ROOM & BOARD	\$ 21,020.00
					ROOM & BOARD	\$ 25,000.00
					MENTAL HEALTH SVCS	\$ 22,656.00
					OTHER CONTR-N.P.S.	\$ 20,088.00
000009036	1/18/2018 5:00	0100	PROVO CANYON SCHOOL	002	SUB/ROOM & BOARD	\$ 46,175.00

## ITEM 15F

## PO REPORT JANUARY 9, 2018 THROUGH JANUARY 29, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000009036	1/18/2018 5:00	0100	PROVO CANYON SCHOOL	002	SUB/MENTAL HEALTH SVCS	\$ 10,040.00
					SUB/OTHER CONTR-NPS	\$ 14,852.00
					ROOM & BOARD	\$ 25,000.00
					MENTAL HEALTH SVCS	\$ 25,000.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009037	1/18/2018 5:00	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$ 40.71
0000009038	1/18/2018 5:00	0100	CENGAGE LEARNING	500	COMPUTER LICENSING	\$ 50.00
0000009039	1/18/2018 5:00	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 161.57
0000009040	1/18/2018 5:00	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 123.86
0000009041	1/18/2018 5:00	0100	REGENTS OF THE UNIV. OF CA.	600	CONFERENCE,WORKSHOP,SEM.	\$ 125.00
0000009042	1/19/2018 5:00	0100	HERITAGE SCHOOLS	002	ROOM & BOARD	\$ 735.00
					MENTAL HEALTH SVCS	\$ 249.00
					OTHER CONTR-N.P.S.	\$ 120.00
0000009043	1/19/2018 5:00	0100	HERITAGE SCHOOLS	002	SUB/ROOM & BOARD	\$ 64,425.00
					SUB/MENTAL HEALTH SVCS	\$ 5,295.00
					SUB/OTHER CONTR-NPS	\$ 3,440.00
					ROOM & BOARD	\$ 25,000.00
					MENTAL HEALTH SVCS	\$ 25,000.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009044	1/19/2018 5:00	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 212.81
0000009045	1/19/2018 5:00	0100	GRAINGER	500	MATERIALS AND SUPPLIES	\$ 696.76
0000009046	1/19/2018 5:00	0100	APPERSON	500	MATERIALS AND SUPPLIES	\$ 695.41
0000009047	1/22/2018 5:00	2139	STAPLES ADVANTAGE	007	NEW CONSTRUCTION	\$ 42.24
0000009048	1/22/2018 5:00	0100	AMAZON.COM	020	MATERIALS AND SUPPLIES	\$ 327.34
0000009049	1/22/2018 5:00	0100	BANYAN TREE EDUCATIONAL SERVICES, INC.	002	SUB/OTHER CONTR-NPS	\$ 33,951.20
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009050	1/22/2018 5:00	0100	BANYAN TREE EDUCATIONAL SERVICES, INC.	002	SUB/OTHER CONTR-NPS	\$ 33,951.20
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009051	1/22/2018 5:00	0100	BANYAN TREE EDUCATIONAL SERVICES, INC.	002	OTHER CONTR-N.P.A.	\$ 1,800.00
0000009052	1/22/2018 5:00	0100	BANYAN TREE EDUCATIONAL SERVICES, INC.	002	SUB/OTHER CONTR-NPS	\$ 33,951.20
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009053	1/22/2018 5:00	0100	BANYAN TREE EDUCATIONAL SERVICES, INC.	002	MEDIATION SETTLEMENTS	\$ 5,955.00
0000009054	1/23/2018 5:00	0100	CENGAGE LEARNING	500	MATERIALS AND SUPPLIES	\$ 1,436.55
0000009055	1/23/2018 5:00	0100	CONSTITUTION RIGHTS FOUNDATION	500	MATERIALS AND SUPPLIES	\$ 252.01
0000009056	1/23/2018 5:00	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 613.42
0000009057	1/23/2018 5:00	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$ 110.85
0000009058	1/23/2018 5:00	0100	STAPLES ADVANTAGE	600	MATERIALS AND SUPPLIES	\$ 74.73
0000009059	1/23/2018 5:00	0100	CART MART INC	600	EQUIPMENT REPLACEMENT	\$ 12,563.43
0000009060	1/23/2018 5:00	0100	B AND H PHOTO-VIDEO	500	MATERIALS AND SUPPLIES	\$ 1,002.17
0000009062	1/23/2018 5:00	0100	MISSION FEDERAL CREDIT UNION	600	MATERIALS AND SUPPLIES	\$ 350.00
0000009063	1/23/2018 5:00	2139	WESTERN ENVIRONMENTAL & SAFETY	007	NEW CONSTRUCTION	\$ 2,872.00
0000009064	1/23/2018 5:00	2519	ROESLING NAKAMURA	007	IMPROVEMENT	\$ 1,407.00
0000009065	1/23/2018 5:00	2139	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 6,123.50
0000009066	1/23/2018 5:00	2139	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 14,634.73
0000009067	1/23/2018 5:00	2139	C&D TOWING	007	NEW CONSTRUCTION	\$ 250.00
0000009068	1/24/2018 5:00	6730	WHARTON, RONALD	018	OTHER SERV.& OPER.EXP.	\$ 750.00
0000009069	1/24/2018 5:00	6730	LAWSON, MELANIE	018	OTHER SERV.& OPER.EXP.	\$ 326.76
0000009070	1/24/2018 5:00	6730	MEZA, VERONICA	018	OTHER SERV.& OPER.EXP.	\$ 69.91
0000009072	1/24/2018 5:00	0100	STAPLES ADVANTAGE	600	AERIES SUPPLIES	\$ 126.10
0000009073	1/24/2018 5:00	1300	ECONOMY RESTAURANT SUPPLY	014	MATERIALS AND SUPPLIES	\$ 82.96
0000009074	1/24/2018 5:00	0100	ENCINITAS, CITY OF	012	SEWER CHARGES	\$ 52,551.46
0000009075	1/24/2018 5:00	0100	AMAZON.COM	600	MATERIALS AND SUPPLIES	\$ 1,720.73
0000009076	1/24/2018 5:00	0100	ALPHA GRAPHICS SAN MARCOS/CARLSBAD	500	MATERIALS AND SUPPLIES	\$ 215.61
0000009077	1/24/2018 5:00	0100	GERARDY PHOTOGRAPHY	500	MATERIALS AND SUPPLIES	\$ 75.43
0000009078	1/24/2018 5:00	0100	PRIME SPORTS SALES & DESIGN INC	500	MATERIALS AND SUPPLIES	\$ 197.18
0000009080	1/24/2018 5:00	0100	C D W G.COM	017	COMPUTER LICENSING	\$ 1,079.40
0000009081	1/24/2018 5:00	0100	Tyler Durman, Inc.	003	PROF/CONSULT./OPER EXP	\$ 1,000.00
				600	PROF/CONSULT./OPER EXP	\$ 500.00
0000009082	1/24/2018 5:00	0100	AREY JONES ED SOLUTIONS	500	NON-CAPITALIZED TECH EQUIPM	\$ 14,463.70
0000009083	1/24/2018 5:00	0100	FIRST	003	MATERIALS AND SUPPLIES	\$ 1,795.00
0000009084	1/24/2018 5:00	0100	ACES, INC.	002	SUB/OTHER CONTR-NPS	\$ 35,729.92
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000009085	1/24/2018 5:00	0100	JSTOR	600	MATERIALS AND SUPPLIES	\$ 1,500.00
0000009086	1/24/2018 5:00	0100	MISSION FEDERAL CREDIT UNION	012	DUES AND MEMBERSHIPS	\$ 180.00
0000009087	1/24/2018 5:00	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 79.68
0000009088	1/24/2018 5:00	0100	OAK GROVE INSTITUTE	002	SUB/ROOM & BOARD	\$ 45,395.40
					ROOM & BOARD	\$ 25,000.00
					OTHER CONTR-N.P.S.	\$ 19,578.93
0000009089	1/25/2018 5:00	0100	APPERSON	500	MATERIALS AND SUPPLIES	\$ 106.89

## ITEM 15F

## PO REPORT JANUARY 9, 2018 THROUGH JANUARY 29, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000009090	1/25/2018 5:00	0100	STAPLES ADVANTAGE	600	AERIES SUPPLIES	\$ 96.98
0000009091	1/25/2018 5:00	1300	C S N A	014	DUES AND MEMBERSHIPS	\$ 60.00
0000009092	1/25/2018 5:00	0100	EAGLE SOFTWARE	004	CONFERENCE,WORKSHOP,SEM.	\$ 1,050.00
0000009093	1/25/2018 5:00	0100	C D W G.COM	017	NON-CAPITALIZED TECH EQUIPM	\$ 1,480.10
0000009094	1/25/2018 5:00	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 223.13
0000009095	1/25/2018 5:00	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 42.35
0000009098	1/25/2018 5:00	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 828.60
0000009099	1/25/2018 5:00	0100	BIO CORPORATION	500	MATERIALS AND SUPPLIES	\$ 929.63
0000009100	1/25/2018 5:00	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$ 706.54
0000009101	1/25/2018 5:00	0100	MONOPRICE, INC	017	MATERIALS AND SUPPLIES	\$ 530.94
0000009102	1/25/2018 5:00	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	CONFERENCE,WORKSHOP,SEM.	\$ 250.00
0000009104	1/25/2018 5:00	0100	IXL LEARNING	003	COMPUTER LICENSING	\$ 359.00
0000009105	1/26/2018 5:00	0100	B AND H PHOTO-VIDEO	017	MATERIALS AND SUPPLIES	\$ 4,031.74
0000009106	1/26/2018 5:00	2139	FREDRICKS ELECTRIC INC	007	EQUIPMENT	\$ 5,775.00
0000009107	1/26/2018 5:00	2519	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 2,685.16
0000009108	1/26/2018 5:00	2519	NOVA SERVICES	007	IMPROVEMENT	\$ 11,659.00
0000009109	1/26/2018 5:00	0100	RUGG'S RECOMMENDATIONS	500	MATERIALS AND SUPPLIES	\$ 107.00
0000009110	1/26/2018 5:00	0100	DIGITAL NETWORKS GROUP, INC.	017	OTHER SERV.& OPER.EXP.	\$ 405.00
0000009111	1/29/2018 5:00	0100	New Haven Youth & Family Services	002	OTHER CONTR-N.P.A.	\$ 13,980.65
0000009112	1/29/2018 5:00	0100	EN POINTE TECH SALES INC	017	COMPUTER LICENSING	\$ 24,004.55
0000009113	1/29/2018 5:00	0100	EN POINTE TECH SALES INC	017	COMPUTER LICENSING	\$ 38,121.00
0000009114	1/29/2018 5:00	0100	CYBER EDUCATION CONSULTING	004	PROF/CONSULT./OPER EXP	\$ 1,000.00
0000009303	1/23/2018 5:00	2519	BLUE COAST CONSULTING	007	IMPROVEMENT	\$ 3,520.00
000009058A	1/23/2018 5:00	0100	TCR SERVICES	600	MATERIALS AND SUPPLIES	\$ 53.82
780018B	1/25/2018 5:00	0100	HAMEL SCHOOL OUTFITTERS INC	018	MATERIALS AND SUPPLIES	\$ 3,064.15
780043	1/10/2018 5:00	0100	SOUND IMAGE	500	REPAIRS BY VENDORS	\$ 1,102.44
SUB-TOTAL NEW PURCHASES						\$1,004,802.58

## CHANGE ORDERS

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000000914	12/15/2017	2139	SVA ARCHITECTS	007	NEW CONSTRUCTION	\$ 14,040.00
0000004318	1/12/2018	2139	WESTBERG & WHITE	007	NEW CONSTRUCTION	\$ 506,050.00
0000241541	1/12/2018	2139	RNT	007	NEW CONSTRUCTION	\$ 86,224.00
0000003224	1/17/2018	2139	ERICKSON HALL	007	NEW CONSTRUCTION	\$ (5,213.73)
0000008783	1/19/2018	2139	SVA ARCHITECTS	007	NEW CONSTRUCTION	\$ 33,000.00
0000008578	1/23/2018	2139	BLUE COAST	007	NEW CONSTRUCTION	\$ 158,632.00
0000003224	1/24/2018	2139	ERICKSON HALL	007	NEW CONSTRUCTION	\$ (18,092.56)
SUB-TOTAL CHANGE ORDERS						\$ 774,639.71

## PURCHASE ORDER INCREASE/DECREASE

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000008938	1/3/2018	0100	MARK BEAMISH WATERPROOFING	012	REPAIRS BY VENDORS	\$ 2,600.00
0000008199	1/4/2018	0100	HAWTHORNE LIFT - NAUMANN HOBBS	012	REPAIRS BY VENDORS	\$ 9,000.00
0000008031	1/5/2018	0100	FAGEN, FRIEDMAN, FULFROST	021	LEGAL EXP-BUSINESS	\$ 12,000.00
0000007990	1/8/2018	0100	VONS, INC.	003	MATERIALS AND SUPPLIES	\$ 1,200.00
0000007991	1/8/2018	0100	SMART & FINAL	003	MATERIALS AND SUPPLIES	\$ 3,300.00
0000007704	1/9/2018	0100	TCR	500	MATERIALS AND SUPPLIES	\$ 1,500.00
0000007648	1/10/2018	0100	DICK BLICK	500	MATERIALS AND SUPPLIES	\$ 450.00
0000007830	1/10/2018	0100	MCMMASTER-CARR	013	MATERIALS AND SUPPLIES	\$ 500.00
0000007509	1/12/2018	1300	PAPA JOHN'S	014	PURCHASES FOOD	\$ 43,000.00
0000008982	1/12/2018	1300	COSTCO	014	ADVERTISING	\$ 2,500.00
0000004856	1/12/2018	2139	CLASS LEASING	007	IMPROVEMENT	\$ 93,700.00
0000007485	1/16/2018	0100	STAPLES	500	MATERIALS AND SUPPLIES	\$ 400.00
0000008017	1/16/2018	0100	STAPLES	500	MATERIALS AND SUPPLIES	\$ 100.00
0000007903	1/17/2018	0100	TCR	500	MATERIALS AND SUPPLIES	\$ 500.00
0000007880	1/17/2018	2139	BLUE PACIFIC	007	LAND IMPROVEMENTS	\$ (6,330.00)
0000008038	1/19/2018	0100	MAXIM	002	SUB/OTHER CONTR-NPA	\$ 329.84
0000004692	1/22/2018	0100	STAPLES	500	MATERIALS AND SUPPLIES	\$ 400.00
0000004693	1/22/2018	0100	STAPLES	600	MATERIALS AND SUPPLIES	\$ 1,400.00
0000008349	1/23/2018	0100	HOME DEPOT	600	MATERIALS AND SUPPLIES	\$ 200.00
0000007460	1/23/2018	0100	XEROX	002	COPIER OVERAGE CHGS	\$ 570.00
0000007913	1/23/2018	2139	RNT	007	IMPROVEMENT	\$ 18,700.00
0000008329	1/24/2018	0100	COSTCO	002	MATERIALS AND SUPPLIES	\$ 150.00
0000008753	1/24/2018	0100	SD CENTER FOR CHILDREN	002	SUB/ROOM & BOARD	\$ (80,715.00)
0000008753	1/24/2018	0100	SD CENTER FOR CHILDREN	002	SUB/MENTAL HEALTH SVCS	\$ (8,283.25)

## ITEM 15F

## PO REPORT JANUARY 9, 2018 THROUGH JANUARY 29, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000008659	1/24/2018	0100	CTB MCGRAW	003	COMPUTER LICENSING	\$ 765.00
0000008753	1/24/2018	0100	SD CENTER FOR CHILDREN	002	MENTAL HEALTH SVCS	\$ (9,393.00)
0000009045	1/25/2018	0100	GRAINGER	014	MATERIALS AND SUPPLIES	\$ 153.00
0000007916	1/25/2018	6730	MOBILE MOD	018	OTHER SERV.& OPER.EXP.	\$ 353.00
0000007751	1/26/2018	0100	MISSION FED	012	RENTS & LEASES	\$ 5,167.86
0000008238	1/26/2018	0100	NCTD	002	FEES - ADMISSIONS, TOURN	\$ (5,000.00)
SUB-TOTAL PO CHANGES						\$ <b>89,217.45</b>
REPORT TOTAL						\$ <b>1,868,659.74</b>

ITEM 15F

Individual Membership Listings  
For the Period of January 9, 2018 through January 29, 2018

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Marley Nelms	Calif School Nutrition Association (CSNA)	\$60.00



## ITEM 15F

## WARRANT REPORT FROM 01/09/18 THROUGH 01/29/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14351946	1/9/2018	LIFELOC TECHNOLOGIES INC	0100	Materials And Supplies	\$ 463.46
14351947	1/9/2018	Follett School Solutions	0100	Textbooks	\$ 4,816.43
14351948	1/9/2018	BERTRAND MUSIC	0100	Materials And Supplies	\$ 28.35
14351949	1/9/2018	Elton Richards	0100	Conference,Workshop,Sem.	\$ 75.00
14351950	1/9/2018	CURRIER & HUDSON	0100	Legal Exp-Personnel	\$ 19.50
14351951	1/9/2018	C.P.L. Cable, Pipe - Leak Detection	0100	Other Serv.& Oper.Exp.	\$ 1,865.00
14351952	1/9/2018	COUNCIL FOR ECONOMIC EDUCATION	0100	Materials And Supplies	\$ 24.22
14351953	1/9/2018	ACDC LEADERSHIP & CONSULTING	0100	Materials And Supplies	\$ 200.00
14351954	1/9/2018	A1 GOLF CARS, INC	0100	Repairs & Maintenance	\$ 545.00
14351955	1/9/2018	AFFORDABLE DRAIN SERVICE INC	0100	Repairs & Maintenance	\$ 2,268.00
14351956	1/9/2018	APPLE, INC	0100	Materials And Supplies	\$ 643.27
14351957	1/9/2018	ATLAS PUMPING SERVICES	0100	Repairs & Maintenance	\$ 1,015.00
14351958	1/9/2018	B AND H PHOTO-VIDEO	0100	Materials And Supplies	\$ 518.20
14351959	1/9/2018	C D W G.COM	0100	Materials And Supplies Non-Capitalized Tech Equipment	\$ 1,002.08 \$ 11,764.36
14351960	1/9/2018	CA DEPT OF EDUCATION	1300	Purchases Food	\$ 899.60
14351961	1/9/2018	TCG ADMINISTRATORS/CALSTRS	0100	Professional/Consult Svs	\$ 654.00
14351962	1/9/2018	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 12,441.95
14351964	1/9/2018	FREDRICKS ELECTRIC INC	2139	New Construction	\$ 550.00
14351965	1/9/2018	GEOCON INCORPORATED	2139	New Construction	\$ 300.00
14351966	1/9/2018	GOLDFIELD STAGE & COMPANY	0100	Fld. Trips By Prv. Contr	\$ 7,158.72
14351967	1/9/2018	HOME DEPOT CREDIT SERVICES	0100	Bldg.-Repair Materials Materials And Supplies	\$ 2,746.70 \$ 1,616.47
14351969	1/9/2018	INTERPRETERS UNLIMITED	0100	Professional/Consult Svs	\$ 3,541.85
14351971	1/9/2018	MATCH POINT TENNIS COURTS, INC	0100	Other Serv.& Oper.Exp.	\$ 597.00
14351972	1/9/2018	MEDCO SUPPLY CO.	0100	Materials And Supplies	\$ 31.52
14351973	1/9/2018	NOVA SERVICES	2139	New Construction	\$ 179.25
14351974	1/9/2018	DELORES PERLEY REVOLVING CASH	0100	Custodian Salaries Instr.Aides-Classroom Materials And Supplies Teacher Sal-Regular	\$ 2,640.75 \$ 40.02 \$ 72.21 \$ 3,000.00
14351975	1/9/2018	SAN DIEGO CITY TREASURER	0100	Sewer Charges Water	\$ 43.87 \$ 4,549.31
14351976	1/9/2018	TCR SERVICES	0100	Repairs & Maintenance	\$ 79.00
14351977	1/9/2018	XEROX CORPORATION	0100	Copy Charges Rents & Leases	\$ (941.09) \$ 959.79
14352694	1/10/2018	COSTCO CARMEL MTN RANCH	0100	Refreshments	\$ 45.78
14352695	1/10/2018	LIFELOC TECHNOLOGIES INC	0100	Materials And Supplies	\$ 74.79
14352696	1/10/2018	LUNA GRILL	0100	Refreshments	\$ 209.04
14352697	1/10/2018	RICE UNIVERSITY	0100	Conference,Workshop,Sem.	\$ 3,420.00
14352698	1/10/2018	SURF SUPPLY / FIBERGLASS SERVICES INC	0100	Materials And Supplies	\$ 1,411.80
14352699	1/10/2018	PARMA	0100	Conference,Workshop,Sem.	\$ 600.00
14352700	1/10/2018	A1 GOLF CARS, INC	0100	Repairs & Maintenance	\$ 658.68
14352701	1/10/2018	A1 GOLF CARS, INC	1300	Repairs & Maintenance	\$ 100.78
14352702	1/10/2018	A C T	0100	Materials And Supplies	\$ 250.00
14352703	1/10/2018	ADVANCED WEB OFFSET	0100	Printing	\$ 1,412.66
14352704	1/10/2018	C D W G.COM	0100	Materials And Supplies	\$ 2,768.88
14352705	1/10/2018	C I F	0100	Dues - CIF	\$ 2,478.84
14352706	1/10/2018	CART MART INC	0100	Repairs & Maintenance	\$ 493.68
14352707	1/10/2018	COLLEGE ENTRANCE EXAM BOARD	0100	Materials And Supplies	\$ 9,520.00
14352708	1/10/2018	THE COLLEGE BOARD	0100	Materials And Supplies	\$ 400.00
14352709	1/10/2018	DOOR SERVICE & REPAIR, INC.	0100	Repairs & Maintenance	\$ 4,542.75
14352710	1/10/2018	CORELOGIC SOLUTIONS, LLC	0100	Computer Licensing	\$ 250.00
14352711	1/10/2018	FISHER SCIENTIFIC	0100	Materials And Supplies	\$ 51.64
14352712	1/10/2018	GRAINGER	0100	Equipment Replacement	\$ 7,325.80
14352713	1/10/2018	GRAND PACIFIC CHARTER	0100	Fld. Trips By Prv. Contr	\$ 3,570.80
14352714	1/10/2018	GUARDIAN ELEVATOR	0100	Repairs & Maintenance	\$ 433.16
14352715	1/10/2018	K L M BIOSCIENTIFIC	0100	Materials And Supplies	\$ 56.99
14352716	1/10/2018	LAB AIDS	0100	Materials And Supplies	\$ 107.27

## ITEM 15F

## WARRANT REPORT FROM 01/09/18 THROUGH 01/29/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14352717	1/10/2018	LAKESHORE LEARNING	0100	Materials And Supplies	\$ 62.68
14352718	1/10/2018	OVERDRIVE, INC.	0100	E-Books Other Than Textbooks	\$ 10,000.00
14352719	1/10/2018	RALPHS CUSTOMER CHARGES	0100	Materials And Supplies	\$ 392.09
14352720	1/10/2018	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 305.00
14352721	1/10/2018	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 1,293.51
				Refreshments	\$ 6.45
14352722	1/10/2018	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 2,833.54
14352723	1/10/2018	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14352724	1/10/2018	ULINE SHIPPING SUPPLIES	2139	Equipment	\$ 5,158.06
14352725	1/10/2018	ALBERTSONS SAFEWAY	0100	Materials And Supplies	\$ 173.75
14353279	1/11/2018	DAVID SAMUELSON	0100	Mileage	\$ 45.48
14353280	1/11/2018	John Sergio Fisher & Associates, Inc.	2139	New Construction	\$ 8,867.71
14353281	1/11/2018	Stein Education Center	0100	Other Contr-N.P.S.	\$ 4,730.38
14353282	1/11/2018	RICE UNIVERSITY	0100	Conference,Workshop,Sem.	\$ 830.00
14353283	1/11/2018	Specialized Education of CA	0100	Other Contr-N.P.S.	\$ 5,588.70
14353284	1/11/2018	GROUND SERVICE TECHNOLOGY, INC.	2139	New Construction	\$ 1,648.25
14353285	1/11/2018	SSID #7112709066	0100	Mediation Settlements	\$ 13,770.00
14353286	1/11/2018	BEAR COMMUNICATIONS INC	0100	Equipment Replacement	\$ 3,097.24
			2139	Equipment	\$ 7,500.00
14353287	1/11/2018	Maureen O'Leary Burness	0100	Professional/Consult Svs	\$ 2,524.95
14353288	1/11/2018	PROTECTION DESIGN AND CONSULTING	0100	Other Serv.& Oper.Exp.	\$ 965.00
14353289	1/11/2018	Evangelina Aguilar Zoquiapa	0100	Mileage	\$ 98.44
14353290	1/11/2018	A O REED	0100	Repairs & Maintenance	\$ 5,782.00
14353291	1/11/2018	AT&T	0100	Communications-Telephone	\$ 13,766.82
14353292	1/11/2018	AT&T	0100	Communications-Telephone	\$ 27.78
14353293	1/11/2018	AT&T LONG DISTANCE	0100	Communications-Telephone	\$ 16.15
14353294	1/11/2018	AREY JONES ED SOLUTIONS	0100	Non-Capitalized Tech Equipment	\$ 8,699.57
14353295	1/11/2018	B D S ENGINEERING, INC	2139	New Construction	\$ 8,236.00
14353296	1/11/2018	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 3,855.81
14353297	1/11/2018	BLUE COAST CONSULTING	2139	New Construction	\$ 42,144.00
14353298	1/11/2018	C D W G.COM	0100	Non-Capitalized Tech Equipment	\$ 2,153.38
14353299	1/11/2018	COX COMMUNICATIONS	0100	Communications-Telephone	\$ 494.62
14353300	1/11/2018	CREATIVE BUS SALES	0100	Materials-Vehicle Parts	\$ 3,998.16
14353301	1/11/2018	CULVER-NEWLIN INC	2139	Equipment	\$ 26,955.13
14353302	1/11/2018	D. A. D. ASPHALT, INC.	0100	Repairs & Maintenance	\$ 650.00
14353303	1/11/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 186,426.60
14353304	1/11/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 112,504.13
14353305	1/11/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 281,468.25
14353306	1/11/2018	GO ENGINEER INC	0100	Computer Licensing	\$ 2,400.00
14353307	1/11/2018	NINYO & MOORE	2139	New Construction	\$ 40,588.75
14353308	1/11/2018	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 2,301.64
14353309	1/11/2018	PROCURETECH	0100	Computer Supplies	\$ 2,173.07
				Non-Capitalized Tech Equipment	\$ 8,835.75
14353310	1/11/2018	ROESLING NAKAMURA	2139	New Construction	\$ 7,430.50
14353311	1/11/2018	S AND R TOWING INC	0100	Other Serv.& Oper.Exp.	\$ 86.00
14353312	1/11/2018	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 1,861.71
				Water	\$ 5,441.13
14353313	1/11/2018	SAN DIEGO GAS & ELECTRIC CO	0100	Compressed Natrl Gas (Cng)	\$ 212.35
				Gas & Electric	\$ 144,640.93
14353314	1/11/2018	Specialized Education of Ca, Inc.	0100	Other Contr-N.P.S.	\$ 2,259.04
14353315	1/11/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 16,748.80
14353316	1/11/2018	TURF STAR INC	0100	Equipment Replacement	\$ 12,546.98
14353317	1/11/2018	AMERICAN EXPRESS	0100	Rents & Leases	\$ 1,205.82
14353318	1/11/2018	MEREDITH WADLEY AMSBAUGH	0100	Mileage	\$ 107.00
14353319	1/11/2018	WESTBERG & WHITE, INC.	2139	New Construction	\$ 14,000.00
14353909	1/12/2018	SSID #7179122856	0100	Other Serv.& Oper.Exp.	\$ 617.77
14353910	1/12/2018	BARBARA REUER	0100	Professional/Consult Svs	\$ 834.25
14353911	1/12/2018	Papa John's, KJ Consortium	1300	Purchases Food	\$ 11,122.80
14353912	1/12/2018	SSID #3161783957	0100	Mediation Settlements	\$ 2,000.00

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14353913	1/12/2018	SSID #6135204734	0100	Other Serv.& Oper.Exp.	\$ 560.00
14353914	1/12/2018	UT SAN DIEGO UNION TRIBUNE	0100	Advertising	\$ 823.60
14353915	1/12/2018	SSID #9055993241	0100	Other Serv.& Oper.Exp.	\$ 340.00
14353916	1/12/2018	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 203.65
			2139	New Construction	\$ 445.01
14353917	1/12/2018	CREATIVE BUS SALES	0100	Materials-Vehicle Parts	\$ 4,268.19
14353918	1/12/2018	DANIEL & DAVIS OPTOMETRY INC.	0100	Professional/Consult Svs	\$ 140.00
14353919	1/12/2018	DIVISION OF THE STATE ARCHITECT	2139	New Construction	\$ 24,018.55
14353920	1/12/2018	DIVISION OF THE STATE ARCHITECT	2139	New Construction	\$ 6,709.75
14353921	1/12/2018	DIVISION OF THE STATE ARCHITECT	0100	New Construction	\$ 209.68
14353922	1/12/2018	SSID #2156968315	0100	Pay In Lieu Of Transp>	\$ 449.40
14353923	1/12/2018	GRAND PACIFIC CHARTER	0100	Fld. Trips By Prv. Contr	\$ 4,219.45
14353924	1/12/2018	LEUCADIA PIZZERIA	0100	Materials And Supplies	\$ 139.64
14353925	1/12/2018	MOBILE MODULAR MANAGEMENT CORP	0100	Rents & Leases	\$ 1,501.00
			2139	New Construction	\$ 237.59
			2519	Rents & Leases	\$ 1,065.00
14353926	1/12/2018	NIKKO ENTERPRISE	1300	Purchases Food	\$ 3,195.00
14353927	1/12/2018	NORTH COUNTY EDUCATIONAL PURCH	0100	Dues And Memberships	\$ 107.47
14353928	1/12/2018	NCTD	0100	Fees - Business, Admission,Etc	\$ 1,369.00
14353929	1/12/2018	OGGI'S PIZZA	0100	Refreshments	\$ 362.52
14353930	1/12/2018	J.W PEPPER & SON, INC.	0100	Materials And Supplies	\$ 59.27
14353931	1/12/2018	PICK UP STIX CATERING	1300	Purchases Food	\$ 6,587.50
14353932	1/12/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 155.00
14353933	1/12/2018	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 5,060.95
14353934	1/12/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 2,071.55
14353935	1/12/2018	SWRCB	2139	New Construction	\$ 946.00
14353936	1/12/2018	WILLIAMS SCOTSMAN, INC.	2139	New Construction	\$ 1,812.00
14354512	1/16/2018	BRIEAHNA WEATHERFORD	0100	Refreshments	\$ 35.65
14354513	1/16/2018	Terri Storch	0100	Mileage	\$ 14.87
14354514	1/16/2018	Marley Nelms	1300	Mileage	\$ 209.83
14354515	1/16/2018	PATTON, ZUZANA	1300	Materials And Supplies	\$ 21.54
14354516	1/16/2018	CHILD & FAMILY EYE CARE CENTER	0100	Professional/Consult Svs	\$ 194.00
14354517	1/16/2018	CW DRIVER LLC	2139	New Construction	\$ 107,720.00
14354518	1/16/2018	CW DRIVER LLC	2139	New Construction	\$ 996,630.80
14354519	1/16/2018	US Foods, Inc.	1300	Purchases Food	\$ 11,573.79
14354520	1/16/2018	JENNIFER K. DIMASE, M.ED., L.E.P.	0100	Professional/Consult Svs	\$ 1,750.00
14354521	1/16/2018	Alliance for African Assistance	0100	Professional/Consult Svs	\$ 1,669.53
14354522	1/16/2018	COURT CONCEPTS INC	0100	Repairs & Maintenance	\$ 7,999.00
			2519	Repairs & Maintenance	\$ 37,000.00
14354523	1/16/2018	ADVANTAGE PAYROLL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 292.35
14354524	1/16/2018	ALTERNATIVE TEACHING STRATEGY CTR	0100	Mediation Settlements	\$ 8,220.00
14354525	1/16/2018	BLUE COAST CONSULTING	2139	New Construction	\$ 352.00
14354526	1/16/2018	CA AGRI CONTROL INC	0100	Pest Control	\$ 700.00
14354527	1/16/2018	COLLEGE ENTRANCE EXAM BOARD	0100	Materials And Supplies	\$ 6,944.00
14354528	1/16/2018	CREATIVE BUS SALES	0100	Materials-Vehicle Parts	\$ 164.21
14354529	1/16/2018	D. A. D. ASPHALT, INC.	2518	Repairs & Maintenance	\$ 44,800.00
14354530	1/16/2018	DOCUMENT TRACKING SERVICES	0100	Computer Licensing	\$ 2,495.00
14354531	1/16/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 158,751.03
14354532	1/16/2018	EXCELSIOR ACADEMY	0100	Other Contr-N.P.S.	\$ 1,738.55
14354533	1/16/2018	FREDRICKS ELECTRIC INC	2518	Repairs & Maintenance	\$ 15,995.00
14354534	1/16/2018	FREE FORM CLAY & SUPPLY	0100	Materials And Supplies	\$ 401.98
				Repairs & Maintenance	\$ 1,441.45
14354535	1/16/2018	MELISSA HAIDER, MPT	0100	Professional/Consult Svs	\$ 2,702.50
14354536	1/16/2018	JODIE K SCHULLER & ASSOCIATES	0100	Other Contr-N.P.A.	\$ 3,080.00
14354537	1/16/2018	MAXIM HEALTHCARE SERVICES INC	0100	Other Contr-N.P.A.	\$ 4,883.00
14354538	1/16/2018	ERIC NEUBAUER	0100	Materials And Supplies	\$ 85.18
14354539	1/16/2018	Tina Peterson	0100	Materials And Supplies	\$ 90.00
				Mileage	\$ 254.66
14354540	1/16/2018	LESLEY RHODES	0100	Refreshments	\$ 81.15

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14354541	1/16/2018	CAROLINE ROBERTS	0100	Mileage	\$ 47.62
14354542	1/16/2018	S&S BAKERY INC	1300	Purchases Food	\$ 1,557.03
14354543	1/16/2018	MELISSA SAGE	0100	Mileage	\$ 61.95
14354544	1/16/2018	SAN DIEGO SCENIC TOURS, INC.	0100	Subagreements For Services	\$ 7,036.97
14354545	1/16/2018	SAN DIEGUITO ALLIANCE	0100	Professional/Consult Svcs	\$ 13,225.00
14354546	1/16/2018	JOANN SCHULTZ	0100	Materials And Supplies	\$ 22.55
14354547	1/16/2018	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 393.16
14354548	1/16/2018	Amy Springstead	0100	Mileage	\$ 50.29
14354549	1/16/2018	SUNRISE PRODUCE	1300	Purchases Food	\$ 5,120.80
14354550	1/16/2018	TOP OF THE BAGEL	1300	Purchases Food	\$ 318.76
14354551	1/16/2018	DAYNE TSUDA	0100	Mileage	\$ 57.25
14354552	1/16/2018	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 1,145.73
14354553	1/16/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 2,076.02
14354554	1/16/2018	WINSTON SCHOOL OF SAN DIEGO	0100	N.P.S. Late Fees	\$ 573.76
				Other Contr-N.P.S.	\$ 11,854.50
14354555	1/16/2018	WOOD, KAITLIN	0100	Refreshments	\$ 15.95
14354556	1/16/2018	JUAN MANUEL ZAPATA	0100	Communications-Postage	\$ 56.30
14355209	1/17/2018	JULIE GOLDBERG	0100	Conference,Workshop,Sem.	\$ 104.33
14355210	1/17/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 626.71
14355211	1/17/2018	JONATHAN TATOR	0100	Materials And Supplies	\$ 414.83
14355212	1/17/2018	ROBERT PRESKE	0100	Materials And Supplies	\$ 85.80
14355213	1/17/2018	TAMARA REY	0100	Refreshments	\$ 15.95
14355214	1/17/2018	ONE DAY SIGNS	2139	New Construction	\$ 355.58
14355215	1/17/2018	SHERYL BODE	0100	Conference,Workshop,Sem.	\$ 428.00
14355216	1/17/2018	COLLEGE BOARD	0100	Dues And Memberships	\$ 400.00
14355217	1/17/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 76,057.19
14355218	1/17/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 85,257.75
14355219	1/17/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 120.46
14355220	1/17/2018	Neopost USA Inc.	0100	Other Serv.& Oper.Exp.	\$ -
				Rents & Leases	\$ 247.39
14355221	1/17/2018	ERIC NEUBAUER	0100	Conference,Workshop,Sem.	\$ 530.69
14355222	1/17/2018	New Haven Youth & Family Services	0100	Other Contr-N.P.A.	\$ 8,800.00
14355223	1/17/2018	NINYO & MOORE	0100	Other Serv.& Oper.Exp.	\$ 4,676.00
14355224	1/17/2018	OLIVENHAIN MUNICIPAL WATER DST	0100	Water	\$ 15,919.75
14355225	1/17/2018	ONEILL, BROOKE	0100	Conference,Workshop,Sem.	\$ 1,583.06
14355226	1/17/2018	PACIFIC BACKFLOW, INC	0100	Other Serv.& Oper.Exp.	\$ -
				Repairs & Maintenance	\$ 4,111.42
14355227	1/17/2018	PACWEST AIR FILTER	0100	Bldg.-Repair Materials	\$ 600.55
14355228	1/17/2018	RIO GRANDE	0100	Materials And Supplies	\$ 311.75
14355229	1/17/2018	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 11,050.29
14355231	1/17/2018	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 3,498.26
14355232	1/17/2018	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svcs	\$ 250.00
14355233	1/17/2018	U S POSTAL SERVICE	0100	Communications-Postage	\$ 10,000.00
14355234	1/17/2018	XEROX CORPORATION	0100	Copy Charges	\$ 136.00
				Rents & Leases	\$ 1,532.18
14355830	1/18/2018	US BANK NATIONAL ASSOC.	2139	New Construction	\$ 121,494.76
14355832	1/18/2018	AZTEC TECHNOLOGY CORP	2139	New Construction	\$ 317.86
14355833	1/18/2018	BERT'S OFFICE TRAILERS	2518	Improvements	\$ 242.44
14355834	1/18/2018	CONSULTING & INSPECTION SVCS	2139	New Construction	\$ 15,262.00
14355835	1/18/2018	SO-CAL DOMINOIDS	0100	Materials And Supplies	\$ 82.92
14355836	1/18/2018	LATITUDE 33 PLANNING AND	2139	New Construction	\$ 10,850.00
14355837	1/18/2018	M T G L, INC	2139	New Construction	\$ 12,069.50
14355838	1/18/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 104,287.37
14355839	1/18/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 715,499.63
14355840	1/18/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 59,323.10
14355841	1/18/2018	MityLite, Inc.	2139	Equipment	\$ 17,901.54
14355842	1/18/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 10,540.76
14355843	1/18/2018	NO CTY STUDENT TRANSPORTATION	0100	Subagreements For Services	\$ 11,837.39
14355845	1/18/2018	RALPHS CUSTOMER CHARGES	0100	Refreshments	\$ 140.76

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14355846	1/18/2018	Rehab United	0100	Professional/Consult Svs	\$ 41,250.00
14355847	1/18/2018	ROESLING NAKAMURA	2139	Improvements	\$ 6,077.84
14355848	1/18/2018	LAURA ROMANO	0100	Legal Exp-Business	\$ 2,025.00
14355849	1/18/2018	SAN DIEGO SCENIC TOURS, INC.	0100	Subagreements For Services	\$ 2,552.20
14355850	1/18/2018	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svs	\$ 1,321.25
14355851	1/18/2018	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 19.17
14355852	1/18/2018	STAPLES ADVANTAGE	0100	Printing	\$ 8,309.29
14355853	1/18/2018	SUNDANCE STAGE LINES INC	0100	Fld. Trips By Prv. Contr	\$ 2,113.89
14355854	1/18/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 8,724.87
14355855	1/18/2018	TWINING, INC.	2139	New Construction	\$ 5,175.00
14355856	1/18/2018	WESTBERG & WHITE, INC.	0100	Professional/Consult Svs	\$ 29,411.25
14355857	1/18/2018	XEROX CORPORATION	0100	Copy Charges	\$ 126.90
				Rents & Leases	\$ 766.09
14356435	1/19/2018	DIGITAL NETWORKS GROUP, INC.	2139	Equipment	\$ 71,829.99
14356436	1/19/2018	Fred Finch Youth Center	0100	Other Contr-N.P.S.	\$ 47,700.16
				Sub/Other Contr-Nps	\$ 10,307.70
14356437	1/19/2018	FREDRICKS ELECTRIC INC	2139	New Construction	\$ 12,948.50
14356438	1/19/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 347,854.91
14356439	1/19/2018	NO CTY STUDENT TRANSPORTATION	0100	Subagreements For Services	\$ 9,323.85
14356441	1/19/2018	S AND R TOWING INC	0100	Other Serv.& Oper.Exp.	\$ 250.00
14356442	1/19/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Fuel	\$ 102.20
				Gasoline Supplies	\$ 1,176.37
14357052	1/22/2018	NO CTY STUDENT TRANSPORTATION	0100	Subagreements For Services	\$ 8,214.55
14357054	1/22/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 7,501.80
				Office Supplies	\$ 145.89
14357055	1/22/2018	JOEL VAN HOOSER	0100	Mileage	\$ 94.69
14357706	1/23/2018	M A Engineers Inc.	2139	New Construction	\$ 1,175.00
14357707	1/23/2018	SSID #2173691845	0100	Mediation Settlements	\$ 7,860.00
14357708	1/23/2018	Daily Journal Corporation	2139	New Construction	\$ 348.40
14357709	1/23/2018	GROUND SERVICE TECHNOLOGY, INC.	2139	New Construction	\$ 1,463.00
14357710	1/23/2018	NETSTYLE CORP	0100	Materials And Supplies	\$ 165.00
14357711	1/23/2018	HALO	0100	Conference,Workshop,Sem.	\$ 1,850.00
14357712	1/23/2018	CA ASSN. OF SCHOOL BUSINESS OFFICIALS	0100	Conference,Workshop,Sem.	\$ 765.00
14357713	1/23/2018	CUE, INC.	0100	Conference,Workshop,Sem.	\$ 359.00
14357714	1/23/2018	DAVIS DEMOGRAPHICS & PLANNING	2519	Professional/Consult Svs	\$ 5,100.00
14357715	1/23/2018	DIGITAL SCHOOLS OF CA, LLC	0100	Professional/Consult Svs	\$ 13,169.52
14357716	1/23/2018	MISSION JANITORIAL & ABRASIVE SUPPLIES	2139	Equipment	\$ 7,973.63
14357717	1/23/2018	PROCURETECH	0100	Computer Supplies	\$ 1,544.57
14357718	1/23/2018	PROVO CANYON SCHOOL	0100	Mental Health Svcs	\$ 23,616.00
				Other Contr-N.P.S.	\$ 29,970.00
				Room & Board	\$ 43,135.00
				Sub/Room & Board	\$ 4,835.00
14357719	1/23/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Other Serv.& Oper.Exp.	\$ 1,530.75
14357720	1/23/2018	SAN DIEGO CENTER FOR CHILDREN	0100	Other Contr-N.P.S.	\$ 2,467.06
				Sub/Other Contr-Nps	\$ 3,373.92
14357721	1/23/2018	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 20,170.00
14357722	1/23/2018	STAPLES ADVANTAGE	0100	Duplicating Supplies	\$ 484.88
				Materials And Supplies	\$ 1,383.87
				Office Supplies	\$ 52.41
			1300	Office Supplies	\$ 391.30
14357723	1/23/2018	T E R I INC	0100	Other Contr-N.P.S.	\$ 9,265.36
				Sub/Other Contr-Nps	\$ 22,797.68
14357724	1/23/2018	XEROX CORPORATION	0100	Copy Charges	\$ 170.86
				Rents & Leases	\$ 707.37
14358403	1/24/2018	ANTHEM BLUE CROSS	6717	Retiree Vendor Pmts	\$ 54.54
14358404	1/24/2018	VEBA KAISER	0100	Health & Welfare Benefits, cla	\$ 596.00
14358405	1/24/2018	DELTA DENTAL INSURANCE CO.	0100	Health & Welfare Benefits, cla	\$ 151.45
14358406	1/24/2018	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 82.59
14358407	1/24/2018	KAISER	0100	Health & Welfare Benefits, cer	\$ 1,026.30

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14358408	1/24/2018	DANIELLE MACRORE	0100	Mileage	\$ 131.61
14358409	1/24/2018	JEANNIE CHUFO	0100	Conference,Workshop,Sem.	\$ 118.77
14358410	1/24/2018	TIFFANY HAZLEWOOD	0100	Mileage	\$ 247.71
14358411	1/24/2018	MIGUEL LOPEZ	1300	Mileage	\$ 187.79
14358412	1/24/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 733.70
14358413	1/24/2018	KRISTEN FINK	0100	Mileage	\$ 114.58
14358414	1/24/2018	C&D TOWING	0100	Other Serv.& Oper.Exp.	\$ 472.50
14358415	1/24/2018	Ashley Albers	0100	Professional/Consult Svs	\$ 7,981.74
14358416	1/24/2018	TERESITA LENCIONI	1300	Mileage	\$ 170.67
14358417	1/24/2018	CHERI BENE	0100	Mileage	\$ 65.81
14358418	1/24/2018	Sue Sherry	1300	Food Service Sales Cca	\$ 22.75
14358419	1/24/2018	JOHN ADDLEMAN	0100	Mileage	\$ 48.16
14358420	1/24/2018	AMANDA J. GRETSCH, INC.	0100	Professional/Consult Svs	\$ 3,375.00
14358421	1/24/2018	RICHARD AYALA	0100	Mileage	\$ 41.73
14358422	1/24/2018	BANYAN TREE EDUCATIONAL SERVICES, INC.	0100	Mediation Settlements	\$ 2,275.00
				Other Contr-N.P.A.	\$ 1,800.00
				Other Contr-N.P.S.	\$ 69,337.84
14358424	1/24/2018	DATA RECOGNITION CORP	0100	Computer Licensing	\$ 8,370.00
14358425	1/24/2018	CENGAGE LEARNING	0100	Textbooks	\$ 1,654.03
14358426	1/24/2018	ERIC DILL	0100	Mileage	\$ 310.84
14358427	1/24/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 86,425.60
14358428	1/24/2018	TIFFANY M. FINDELL	0100	Mileage	\$ 87.63
14358429	1/24/2018	SCOTT FROESE	0100	Mileage	\$ 31.03
14358430	1/24/2018	KASEY GALIK	0100	Mileage	\$ 380.93
14358431	1/24/2018	CHRISTINA HAUGHT	0100	Mileage	\$ 34.24
14358432	1/24/2018	DARIC HORWEDEL	0100	Mileage	\$ 45.47
14358433	1/24/2018	HEATHER LUTZ	0100	Mileage	\$ 84.53
14358434	1/24/2018	JENNIFER MCCLUAN	0100	Mileage	\$ 69.02
14358435	1/24/2018	NAPA AUTO PARTS	0100	Materials-Vehicle Parts	\$ 4,571.19
				Other Transport.Supplies	\$ 58.67
14358436	1/24/2018	Tina Peterson	0100	Materials And Supplies	\$ 160.00
14358437	1/24/2018	PROVO CANYON SCHOOL	0100	Mental Health Svcs	\$ 5,280.00
				Other Contr-N.P.S.	\$ 5,346.00
				Room & Board	\$ 10,725.00
14358438	1/24/2018	RIO GRANDE	0100	Materials And Supplies	\$ 57.89
14358439	1/24/2018	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 3,898.52
				Water	\$ 10,629.03
14358440	1/24/2018	SAN DIEGO FITNESS SERVICES	0100	Repairs & Maintenance	\$ 720.00
14358441	1/24/2018	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 183.75
14358442	1/24/2018	MARITZA SANTANDER	0100	Conference,Workshop,Sem.	\$ 67.47
14358443	1/24/2018	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 305.00
14358444	1/24/2018	SCHOOLMART	0100	Materials And Supplies	\$ 84.41
14358445	1/24/2018	SEASIDE HEATING AND AIR COND	2518	Equipment Replacement	\$ 33,800.00
14358446	1/24/2018	SIEMENS INDUSTRY, INC.	0100	Other Serv.& Oper.Exp.	\$ 15,681.25
14358447	1/24/2018	STANDARD ELECTRONICS	0100	Repairs & Maintenance	\$ 285.00
14358448	1/24/2018	TCR SERVICES	0100	Materials And Supplies	\$ 847.35
14358449	1/24/2018	RIE TSUBOI	0100	Conference,Workshop,Sem.	\$ 1,548.77
14358450	1/24/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 1,256.52
14359000	1/25/2018	LAUREN CHAMBERS	0100	Mileage	\$ 266.97
14359001	1/25/2018	JOY BISCHKE	0100	Mileage	\$ 189.93
14359002	1/25/2018	CAROL CLEMONS	0100	Mileage	\$ 62.70
14359003	1/25/2018	MATTHEW COLWELL	0100	Mileage	\$ 225.77
14359004	1/25/2018	CHERYL COOPER	0100	Mileage	\$ 18.19
14359005	1/25/2018	DEBRA CRUSE	0100	Mileage	\$ 65.81
14359006	1/25/2018	PRO-ED	0100	Materials And Supplies	\$ 327.42
14359007	1/25/2018	RIO GRANDE	0100	Materials And Supplies	\$ 138.15
14359008	1/25/2018	TOP OF THE BAGEL	1300	Purchases Food	\$ 75.00
14359009	1/25/2018	XEROX CORPORATION	0100	Copy Charges	\$ 5,929.54
				Rents & Leases	\$ 9,436.18

## ITEM 15F

## WARRANT REPORT FROM 01/09/18 THROUGH 01/29/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14359613	1/26/2018	COSTCO CARMEL MTN RANCH	0100	Materials And Supplies	\$ 729.65
14359614	1/26/2018	THE FRUTH GROUP, INC	0100	Rents & Leases	\$ 230.96
14359615	1/26/2018	SYNCB/AMAZON	0100	Materials And Supplies	\$ 9,100.97
				Non-Capitalized Equipment	\$ 7,693.99
				Non-Capitalized Tech Equipment	\$ 729.00
14359620	1/26/2018	SYNCB/AMAZON	2518	Equipment	\$ 219.82
14359621	1/26/2018	GALE/CENGAGE LEARNING	0100	Computer Licensing	\$ 50.00
14359622	1/26/2018	COSTCO CARLSBAD	0100	Materials And Supplies	\$ 171.03
14359623	1/26/2018	COSTCO CARLSBAD	1300	Advertising	\$ 273.02
14359624	1/26/2018	CITY OF ENCINITAS	0100	Sewer Charges	\$ 52,551.46
14359625	1/26/2018	GOPHER SPORT	0100	Materials And Supplies	\$ 1,915.26
14359626	1/26/2018	OFFICE SOLUTIONS BUSINESS	0100	Office Supplies	\$ 10.78
14359627	1/26/2018	OPTIMUM FLOORCARE	0100	Repairs & Maintenance	\$ 226.68
14359628	1/26/2018	PACIFIC BACKFLOW, INC	0100	Other Serv.& Oper.Exp.	\$ 490.00
14359629	1/26/2018	PRO-ED	0100	Materials And Supplies	\$ 198.00
14359630	1/26/2018	SAN DIEGO SCENIC TOURS, INC.	0100	Subagreements For Services	\$ 1,654.83
14359631	1/26/2018	SCHOOL HEALTH CORPORATION	0100	Materials And Supplies	\$ 73.34
14359632	1/26/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 898.31
14359633	1/26/2018	CA DEPT TAX AND FEE ADMINISTRATION	0100	Fees - Business, Admission,Etc	\$ 148.16
14359634	1/26/2018	STUDICA INC	0100	Materials And Supplies	\$ 768.87
14359635	1/26/2018	AMERICAN EXPRESS	0100	Other Serv.& Oper.Exp.	\$ 1,577.15
				Rents & Leases	\$ 1,060.60
14359636	1/26/2018	XEROX CORPORATION	0100	Copy Charges	\$ 1,078.44
				Rents & Leases	\$ 499.14
14360139	1/29/2018	C&D TOWING	2139	New Construction	\$ 250.00
14360140	1/29/2018	TECHNOLOGY WILL SAVE US LTD	0100	Materials And Supplies	\$ 567.40
14360141	1/29/2018	MELANIE LAWSON	6730	Other Serv.& Oper.Exp.	\$ 326.76
14360142	1/29/2018	VERONICA MEZA	6730	Other Serv.& Oper.Exp.	\$ 69.91
14360143	1/29/2018	ADVANCED CHEMICAL TRANSPORT	0100	Hazardous Waste Disposal	\$ 2,671.53
14360144	1/29/2018	C S N A	1300	Dues And Memberships	\$ 60.00
14360145	1/29/2018	DAVIS DEMOGRAPHICS & PLANNING	2519	Professional/Consult Svs	\$ 4,732.50
14360146	1/29/2018	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 960.27
14360148	1/29/2018	PROCURETECH	0100	Computer Supplies	\$ 227.34
14360149	1/29/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Security Guard Contract	\$ 735.00
14360150	1/29/2018	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svs	\$ 3,176.25
14360151	1/29/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Gasoline Supplies	\$ 229.71
14360152	1/29/2018	URS CORPORATION	2139	New Construction	\$ 928.94

Report Total

\$5,214,655.55

## ITEM 15F

## RCF REPORT FROM 01/09/18 THROUGH 01/29/18

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11582	01/10/2018	RENEE CODY	PETTY CASH REIMBURSEMENT	31.80
11583	01/16/2018	SAN DIEGUITO UHSD	WORKABILITY, TPP, BANK FEE: Dec 2017	2,661.41
11584	01/25/2018	DWAYNE BUTH	REIMBURSEMENT: FUEL - Athletics	566.66
11585	01/25/2018	SAMANTHA THACKER	Refund: TSA Contribution	3,600.00
11586	01/25/2018	MELISSA HERNANDEZ-CYR	Refund: TSA Contribution	1,800.00
11587	01/25/2018	MARK BRUBAKER	Refund: TSA Contribution	574.78
11588	01/25/2018	JODI ASTORINO	Refund: TSA Contribution	137.33
11589	01/25/2018	KERRY KODA	Refund: TSA Contribution	315.97
11590	01/25/2018	ANTONETTE STADLER	PAYROLL: January 2018	366.70
11591	01/29/2018	VOID CHECKS	VOID: VOID CHECK	0.00
11592	01/29/2018	BETHANY BRITT	PETTY CASH REIMBURSEMENT	73.65
11593	01/29/2018	CASBO	CASBO Annual Conference	200.00

Report Total

10,328.30



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Tina Douglas, Assoc. Supt. of Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached report summarizes 4 agreements:

Two agreements are with Piper Jaffray & Co., to provide investment banking and bond underwriting services in connection with the District's proposed fourth General Obligation (GO) Bond Series D and San Dieguito School Facilities Financing Authority Bonds. Piper Jaffray & Co., was selected through a competitive bid process in December 2017. The District received proposals from a highly qualified pool of respondents. Interviews were conducted with firms who exhibited the highest standard of service and expertise.

The purpose of the bond underwriter is to coordinate with the financial advisor on bond sizing and pricing, assisting in the preparation of all documentation for bond issuance with bond counsel, assisting the District through the rating process, and marketing the bonds for successful sale, with oversight by District staff and financial advisor.

An agreement with Ruhnau Clark Architects, to provide architectural/engineering services in connection with replacement of the marquee sign at La Costa Canyon High School.

The final agreement is with Mobile Modular Portable Storage, to rent 40-foot storage containers for use by the site as they prepare for summer construction at Diegueno Middle School.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements, as noted in the attached supplement.

### FUNDING SOURCE:

As noted on the attached chart.

## ITEM 15G

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****FACILITIES PLANNING & CONSTRUCTION – AGREEMENTS****Board Meeting Date: 02/08/18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/09/18 – Completion	Piper Jaffray & Co.	To provide investment banking and bond underwriting services in connection with Proposition AA General Obligation Bonds.	Cost of Issuance	Negotiated Discount NTE 0.5%
02/09/18 – Completion	Piper Jaffray & CO.	To provide investment banking and bond underwriting services in connection with San Dieguito School Facilities Financing Authority Bonds.	Cost of Issuance	Negotiated Discount NTE 1.25%
02/09/18 – Completion	Ruhnau Clark Architects	To provide architectural/engineering services for replacement of the marquee sign at La Costa Canyon High School.	Capital Facilities Fund 25-19 and the La Costa Canyon High School Foundation	\$10,300.00
02/09/18 – 10/08/19	Mobile Modular Portable Storage	To rent 40-foot storage containers in preparation for construction at Diegueno Middle School.	Building Fund Prop 39 – Fund 21-39	\$12,500.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Exec. Director of Planning Services  
Tina Douglas, Assoc. Supt. of Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS  
TO PROFESSIONAL SERVICES CONTRACTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached Professional Services Report summarizes amendments to (3) agreements:

An agreement with AECOM Technical Services, Inc., for California Environmental Quality Act (CEQA) services at Sunset High School, increasing the scope of work to include a wetland evaluation/assessment.

An agreement with Facilities Maintenance Planning, LLC, to provide a predictive maintenance software program for forecasting long term facilities maintenance costs, district wide. The agreement was originally presented to the board for approval on October 14, 2016 for a one-year term to allow the staff to assess the program. The program is performing as promised and staff is desirous of extending the agreement indefinitely. Either party has the right to terminate the agreement with 30-days written notice. There is no additional cost to the District.

An agreement with John Sergio Fisher & Associates, Inc., for additional architectural / engineering services at Carmel Valley Middle School, increasing the scope for additional civil engineering design services to regrade the area around the new music classroom building to accommodate ADA path of travel requirements.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements.

### FUNDING SOURCE:

As noted on the attached chart.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 15H

FACILITIES PLANNING & CONSTRUCTION – AMENDMENTSBoard Meeting Date: 02/08/18

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
11/03/17 – Completion	AECOME Technical Services, Inc.	To amend contract CA2018-12 to provide California Environmental Quality Act (CEQA) services for Sunset High School.	Building Fund Prop 39 – Fund 21-39	Additional \$1,728.00 for a new total of \$26,148.00
10/14/16 – Until Terminated In Writing By Either Party	Facilities Maintenance Planning, LLC	To amend contract CA2017-10 to provide predictive maintenance software program for forecasting long term facilities maintenance costs district wide.	Capital Facilities Fund 25-18	No Increase In Cost
03/10/16 - Completion	John Sergio Fisher & Associates, Inc.	To amend contract CA2016-05 for architectural/engineering services at Carmel Valley Middle School Music Classroom Building Project.	Building Fund Prop 39 – Fund 21-39 and Other Building Fund 21-09	Additional \$2,250.00 for a new total of \$429,880.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Exec. Director of Planning Services  
Tina M. Douglas, Assoc. Supt. of Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** AWARD OF CONTRACTS / FACILITIES PLANNING  
& CONSTRUCTION

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### EXECUTIVE SUMMARY

The final trade package for construction of the San Dieguito High School Academy Arts & Humanities Building (formally bid as the Arts & Social Sciences Classroom Building) was bid on January 24, 2018. The long-lead time items and other bids were conducted on November 28, and December 19, 2017. The project is being delivered as a multi-prime project with Erickson Hall Construction Company acting as Construction Manager.

Overall, the bid was successful with 4 firms responding. Bid packages were reviewed by District Staff and the Construction Manager to determine the lowest responsive and responsible bidders.

The hard construction cost for the trade package recommended for award this date is \$789,000.00, combined with the 13 trade packages previously awarded for a total hard construction cost of \$21,458,005.00.

### RECOMMENDATION:

It is recommended that the Board approve awarding the following contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements:

1. Sierra Pacific West, Inc., Bid Package #2 Earthwork Demolition & Abatement, San Dieguito High School Academy Arts & Social Sciences Classroom Building CB2018-02, during the period February 20, 2018 through August 23, 2019, in the amount of \$789,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos and State School Building Funds.

### FUNDING SOURCE:

As noted herein.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Exec. Director of Planning Services  
Tina Douglas, Assoc. Supt. of Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF CHANGE ORDERS / FACILITIES  
PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

On May 11, 2017, the board awarded a contract to White's Steel Inc., ("White's") for bid package #3 Structure Steel, at the Carmel Valley Middle School Music Classroom Building and Site Improvements Project. White's has a change order in the amount of \$10,780.00 for the addition of roof screen materials. District staff anticipates a deductive change order from the roofing trade contractor which will result in a net savings to the overall hard construction cost when the project is brought to the board at completion.

On November 12, 2015 and December 10, 2015, trade contracts for construction of the San Dieguito High School Academy Math & Science Building (the "Project") were awarded by the board. The project was completed on time and under budget, with 9 of 10 trade contractors submitting deductive change orders which were approved by the board on January 18, 2018. The remaining trade contract is now complete and a deductive change order in the amount of \$91,096.00 is hereby submitted, bringing the total hard construction cost down to \$13,635,808.92, for a savings of \$668,366.87 over the originally approved cost.

### RECOMMENDATION:

It is recommended that the Board approve the following change orders and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute same:

1. White's Steel, Inc., to amend Bid Package #3 Structural Steel, Carmel Valley Middle School Music Classroom Building and Site Improvements Project CB2017-10, increasing the amount by \$10,780.00 for a new total of \$287,713.31, to be expended from Building Fund Prop 39 – Fund 21-39, North City West School Facilities Financing Authority and Other Building Fund 21-09.

ITEM 15J

2. Whillock Contracting, Inc., Bid Package #2 Earthwork Demolition & Abatement, San Dieguito High School Academy Math & Science Building Phase I, decreasing the amount by \$91,096.00, for a new total of \$612,683.00, and extending the contract by 224 days, to be expended from Building Fund Prop 39 – Fund 21-39.

**FUNDING SOURCE:**

As noted herein.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Tina Douglas, Assoc. Superintendent Business

**SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** ACCEPTANCE OF CONSTRUCTION PROJECTS

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### EXECUTIVE SUMMARY

On November 12, 2015 the board awarded San Dieguito High School Academy Math & Science Building Phase I, CB2016-04 Bid Package #2 Earthwork Demolition & Abatement to Whillock Contracting, Inc.

Work of that trade package is now complete.

### RECOMMENDATION:

It is recommended that the Board accept the Project as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office and release final retention:

1. San Dieguito High School Academy Math & Science Building Phase 1 CB2016-04, Bid Package #2 Earthwork Demolition & Abatement, contract entered into with Whillock Contracting, Inc.

### FUNDING SOURCE:

N/A



Recordation Requested by and ]  
When Recorded Return to: ]  
San Dieguito Union High School District ]  
Attn: Caroline Roberts ]  
710 Encinitas Blvd. ]  
Encinitas, CA 92024 ]

ITEM 15K

**ACCEPTANCE OF WORK  
AND  
NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
(Name of School District)

2. Whillock Contracting, Inc.  
(Name of Contractor)

3. Travelers Casualty and Surety Company of America  
(Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:  
San Dieguito High School Academy Math & Science Classroom Building  
BP#2 Earthwork/Demolition/Abatement  
800 Santa Fe Drive  
Encinitas, CA 92024

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract ] 6. Acceptance of the work and materials is recommended  
11/13/15 ]  
] \_\_\_\_\_  
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials  
NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 8th day of February, 2018 ; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
Eric R. Dill

[Code of Civil Procedure Section 1192.1]  
[ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.  
Executed on \_\_\_\_\_, 20\_\_\_\_, of San Diego, California

Eric R. Dill

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 19, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Michael Grove, Ed.D., Associate Superintendent of Educational Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **ADOPTION OF PROPOSED NEW / REVISED / DELETED BOARD POLICIES / ADMINISTRATIVE SERVICES**

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### EXECUTIVE SUMMARY

As new and/or revised federal regulations and California Education Code become law and when legal cases affect board policies, the California School Boards Association (CSBA) provides school districts with samples of new or replacement policies to assist in maintaining updated policies.

The following Board Policies have been revised to align with the CSBA recommendations:

Current Policy Number	New Policy Number	Title	Comments
5111		Admission Requirements	Revised to align with CSBA recommendations
5111.1		District Residency	Revised to align with CSBA recommendations
5123		Promotion / Acceleration / Retention	Revised to align with CSBA recommendations
6179		Supplemental Instruction	Revised to align with CSBA recommendations

**RECOMMENDATION:**

It is recommended that the Board adopt the following proposed new/revised/deleted Board Policies, as shown in the attached supplements:

- A. BP #5111, ADMISSION REQUIREMENTS (REVISED)
- B. BP #5111.1, DISTRICT RESIDENCY (REVISED)
- C. BP #5123, PROMOTION / ACCELERATION / RETENTION (REVISED)
- D. BP #6179, SUPPLEMENTAL INSTRUCTION (REVISED)

**FUNDING SOURCE:**

Not applicable.

**STUDENTS****ADMISSION REQUIREMENTS****RESIDENT**

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.

The Superintendent or designee shall not inquire into or request documentation of a student's citizenship or immigration status, and shall not deny a student enrollment in a district school on the basis of the citizenship or immigration status of the student or his/her parents/guardians. Any information obtained about a student's or parent/guardian's citizenship or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.

**Legal References:****EDUCATION CODE**

46300	Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
46600	Agreements for admission of students desiring interdistrict attendance
48000	Minimum age of admission (kindergarten)
48002	Evidence of minimum age required to enter kindergarten or first grade
48010	Minimum age of admission (first grade)
48011	Admission from kindergarten or other school; minimum age
48050-48053	Nonresidents
48200	Children between ages of 6 and 18 years (compulsory full-time education)
48350-48361	Open Enrollment Act
48850-48859	Educational placement of homeless and foster youth

## STUDENTS

- 48645.5 Enrollment of former juvenile court school students
- 49076 Access to records by persons without written consent or under judicial order
- 49408 Information of use in emergencies
- 49452.9 Health care coverage options and enrollment assistance
- 49700-49704 Education of children of military families

### HEALTH AND SAFETY CODE

- 120325-120380 Education and child care facility immunization requirements
- 121475-121520 Tuberculosis tests for students

### CODE OF REGULATIONS, TITLE 5

- 200 Promotion from kindergarten to first grade
- 201 Admission to high school

### CODE OF REGULATIONS, TITLE 17

- 6000-6075 School attendance immunization requirements

### UNITED STATES CODE, TITLE 5

- 552a Note Refusal to disclose social security number

### UNITED STATES CODE, TITLE 42

- 11431-11435 McKinney-Vento Homeless Assistance Act

### COURT DECISIONS

- Plyler v. Doe, 457 U.S. 202 (1982)

### Management Resources:

### CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

### U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Fact Sheet: Information on the Rights of All Children to Enroll in School  
Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

### WEB SITES

- CSBA: <http://www.csba.org>
- California Department of Education: <http://www.cde.ca.gov>
- U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>
- U.S. Department of Justice: <http://www.justice.gov>

## ADMISSION REQUIREMENTS

### RESIDENT

~~Students attending the schools of the District must reside within the boundaries of the San Dieguito-~~

**STUDENTS**

~~Union High School District.~~

~~The admission of pupils shall be strictly in accordance with the provisions of the Education Code.~~

~~The approval of the Superintendent is required for the admission of non-resident pupils.~~

**IMMUNIZATION**

~~In accordance with state law, each student is required to provide proof of immunization against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis and measles. Exemptions may be granted only in strict conformance with the Health and Safety Code.~~

~~Students who are fully immunized shall be admitted to school without condition. Students who are not fully immunized may be admitted on condition that they obtain the necessary immunizations within the time periods specified by law. Students who fail to comply within the prescribed time period shall be excluded from school until the required documentation is filed with the school.~~

~~**Exemptions:** Students may be exempted from the immunization requirements for medical reasons or personal beliefs. If the exemption is for medical reasons, a statement by a licensed physician is required. If the exemption is based on personal beliefs, the parent must sign a statement to that effect.~~

**LEGAL REFERENCES****EDUCATION CODE**

~~46600 — Agreements for Admission of Pupils Desiring Interdistrict Attendance~~  
~~48000 — Minimum Age of Admission (kindergarten)~~  
~~48002 — Evidence of Minimum Age Required to Enter Kindergarten or First Grade~~  
~~48010 — Minimum Age of Admission (first grade)~~  
~~48011 — Admission from Kindergarten or Other School; Minimum Age~~  
~~48050 — 48053 — Nonresidents~~  
~~48200 — Children Between ages of 6 and 18 Years (compulsory full time education)~~  
~~48211 — Habits and Disease~~  
~~48221 — Physical or Mental Condition~~  
~~49076 — Access to Records by Persons Without Written Consent or Under Judicial Order~~  
~~49408 — Information of Use in Emergencies~~

**HEALTH & SAFETY CODE**

~~3380 — 3390 — Immunization Against Communicable Diseases~~  
~~3400 — 3409 — Tuberculosis Tests for Pupils~~

**CODE OF REGULATIONS, TITLE 5**

~~200 — Promotion from Kindergarten to First Grade~~  
~~201 — Admission to High School~~

**CODE OF REGULATIONS, TITLE 17**

~~6000 — 6075 — School Attendance Immunization Requirements~~

**TITLE VII, SUBTITLE B, THE MCKINNEY ACT OF 1987****Management Resources****CDE MANAGEMENT ADVISORIES**

~~0900.90 — Changes in Law Concerning Eligibility for Admission to Kindergarten~~

## DISTRICT RESIDENCY

The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance.

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record.

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

## INVESTIGATION OF RESIDENCY

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency.

1. The Superintendent/designee shall identify the circumstances upon which the District may initiate an investigation, which shall, at a minimum, require the District employee to be able to identify specific, articulable facts supporting the belief that the parent/legal guardian of the pupil has provided false or unreliable evidence of residency. Examples of such situations include, but are not limited to: altered documents; credible information from the property owner or neighbor that the student does not reside at the address provided; results of a home visit by a District employee indicating the student does not reside at the address provided; credible information from the student stating he/she does not reside at the address provided; and/or mail sent by the school returned from the address provided.
2. The Superintendent/designee may use reasonable investigatory methods, as appropriate, to determine residency. These methods may include, but are not limited to:
  - a. Examination of records;
  - b. Home visit by District personnel;
  - c. Interview of student and parent/legal guardian;
  - d. Contacting the landlord or neighbors regarding whether or not the student resides at the

**STUDENTS**

address provided.

3. If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district.
4. For any investigation conducted pursuant to this policy, the District shall:
  - a. Not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view. (Education Code 48204.2) For purposes of this policy, "surreptitious photographing or video- recording" means the covert collection of photographic or videographic images of persons or places subject to an investigation. For purposes of this policy, the collection of images is not covert if the technology is used in open and public view.
  - b. Require that any employee or contractor of the District engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation.

**APPEAL OF ENROLLMENT DENIAL**

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination.

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled.

A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.

In an appeal to the Superintendent's designee of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

**ENROLLMENT NOT REQUIRING DISTRICT RESIDENCY**

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class.

**LEGAL REFERENCE:**

**San Dieguito Union High School District**  
*Policy Adopted: August 6, 1987*  
*Policy Revised: September 5, 2013*  
*Policy Revised: December 8, 2016,*  
*Policy Draft: February 18, 2018*



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5111.1

**EDUCATION CODE**

220	Prohibition of discrimination
35160.5	Intradistrict open enrollment
35351	Assignment of students to particular schools
46600-46611	Interdistrict attendance permits
48050-48054	Nonresidents
48200-48208	Compulsory education law, especially:
48204	Residency requirements
48204.1-48204.2	Evidence of residency
48300-48316	Student attendance alternatives, school district of choice program
48350-48361	Open Enrollment Act transfers
48645.5	Former juvenile court school students, enrollment
48852.7	Education of homeless students; immediate enrollment
48853.5	Education of foster youth; immediate enrollment
48980	Notifications at beginning of term
52317	Regional occupational program, admission of persons including nonresidents

**FAMILY CODE**

6550-6552	Caregivers
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**GOVERNMENT CODE**

6205-6210	Confidentiality of residence for victims of domestic violence
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**CODE OF REGULATIONS, TITLE 5**

432	Retention of student records
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**UNITED STATES CODE, TITLE 42**

11431-11435	McKinney-Vento Homeless Assistance Act
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**COURT DECISIONS**

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

**Management Resources:****CSBA PUBLICATIONS**

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Fact Sheet: Information on the Rights of All Children to Enroll in School

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

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U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

U.S. Department of Justice: <http://www.justice.gov>

**DISTRICT RESIDENCY**

~~The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.~~

~~The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance.~~

~~The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. In addition, annual residency verification will be required for each student to continue attending district schools. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record.~~

~~When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.~~

~~A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.~~

**INVESTIGATION OF RESIDENCY**

~~In the event the Superintendent/designee reasonably believes false or unreliable evidence of residency has been provided by a parent/legal guardian, the following procedures apply:~~

- ~~1. The Superintendent/designee shall identify the circumstances upon which the District may initiate an investigation, which shall, at a minimum, require the District employee to be able to identify specific, articulable facts supporting the belief that the parent/legal guardian of the pupil has provided false or unreliable evidence of residency. Examples of such situations include, but are not limited to: altered documents; credible information from the property owner or neighbor that the student does not reside at the address provided; results of a home visit by a District employee indicating the student does not reside at the address provided; credible information from the student stating he/she does not reside at the address provided; and/or mail sent by the school returned from the address provided.~~
- ~~2. The Superintendent/designee may use reasonable investigatory methods, as appropriate, to determine residency. These methods may include, but are not limited to:
  - ~~a. Review of documentation;~~
  - ~~b. Home visit by District personnel;~~
  - ~~c. Interview of student and parent/legal guardian;~~~~

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- d. ~~Contacting the landlord or neighbors regarding whether or not the student resides at the address provided.~~
3. ~~The Superintendent/designee may hire a private investigator if the investigatory methods described above are inconclusive to determine whether the pupil resides in the school district.~~
4. ~~For any investigation conducted pursuant to this policy, the District shall:~~
- a. ~~Prohibit the surreptitious photographing or video recording of pupils who are being investigated. For purposes of this policy, "surreptitious photographing or video recording" means the covert collection of photographic or videographic images of persons or places subject to an investigation. For purposes of this policy, the collection of images is not covert if the technology is used in open and public view.~~
- b. ~~Require that the employees and contractors of the District engaged in the investigation must identify themselves truthfully as such to individuals contacted or interviewed during the course of the investigation.~~

**APPEAL OF ENROLLMENT DENIAL**

~~If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination.~~

~~The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.~~

~~The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled.~~

~~A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.~~

~~In an appeal to the Superintendent's designee of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.~~

**ENROLLMENT NOT REQUIRING DISTRICT RESIDENCY**

~~District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class.~~

**LEGAL REFERENCE****EDUCATION CODE**

~~220 \_\_\_\_\_ Prohibition of discrimination~~

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35160.5 Intradistrict open enrollment  
35351 Assignment of students to particular schools  
46600-46611 Interdistrict attendance permits  
48050-48054 Nonresidents  
48200-48208 Compulsory education law, especially:  
48204 Residency requirements  
48204.1-48204.2 Evidence of residency  
48300-48316 Student attendance alternatives, school district of choice program  
48350-48361 Open Enrollment Act transfers  
48852.7 Education of homeless students; immediate enrollment  
48853.5 Education of foster youth; immediate enrollment  
48980 Notifications at beginning of term  
52317 Regional occupational program, admission of persons including nonresidents

### **FAMILY CODE**

6550-6552 Caregivers

### **GOVERNMENT CODE**

6205-6210 Confidentiality of residence for victims of domestic violence

### **CODE OF REGULATIONS, TITLE 5**

432 Retention of student records

### **UNITED STATES CODE, TITLE 42**

11431-11435 McKinney-Vento Homeless Assistance Act

### **COURT DECISIONS**

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

### **MANAGEMENT RESOURCES**

### **CSBA PUBLICATIONS**

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

### **OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS**

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, 2012

### **WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

**STUDENTS****5123****PROMOTION/ACCELERATION/RETENTION**

The Governing Board expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

1. Between the end of the intermediate grades and the beginning of the middle school grades
2. Between the end of the middle school grades and the beginning of the high school grades

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by the results of state assessments administered pursuant to Education Code 60640-60649 and the following additional indicators of academic achievement:

- Grades
- Completion of required courses
- SDUHSD Direct Writing Assessment
- Minimum proficiency on California Assessment of Student Performance and Progress (CAASPP)
- English Language Proficiency Assessment for California (ELPAC) for English Learners
- IEP Goals for students receiving Special Education services

When a student in grades 2-9 is retained or recommended for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. The district also may offer supplemental instruction to a student in grades 2-6 who is identified as being at risk for retention.

**LEGAL REFERENCE****EDUCATION CODE**

37252-37254.1	Supplemental instruction
41505-41508	Pupil Retention Block Grant
46300	Method of computing average daily attendance
48010	Admittance to first grade
48011	Promotion/retention following one year of kindergarten
48070-48070.5	Promotion and retention
56345	Elements of individualized education plan
60640-60649	California Assessment of Student Performance and Progress
60850-60859	Exit examination

**STUDENTS****5123****CODE OF REGULATIONS, TITLE 5**

200-202 Admission and exclusion of students

**MANAGEMENT RESOURCES**

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs Promotion, Retention, and Grading (students with disabilities)

FAQs Pupil Promotion and Retention

Kindergarten Continuance Form

**WEB SITES**CSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>**STUDENTS****5123****STUDENT PROMOTION/INTERVENTION/ACCELERATION/RETENTION**

The Board of Trustees of the San Dieguito Union High School District is committed to supporting student academic growth. The Board expects students to progress through each grade within one school year. To accomplish this goal, instruction will meet or exceed the California State Standards and include strategies for addressing academic deficiencies when needed.

The Board of Trustees believes that early identification and intervention with strong parent support is essential to assure that all students meet the established grade level standards.

This policy is intended to foster school, home, and student accountability for academic achievement and school progress by defining expectations for grades 7-8. Progress toward high school graduation (9-12) shall be based on the students' completion of the required number of credits and the successful completion of the California High School Exit Exam (2006).

The Board of Trustees hereby authorizes the development of procedures to provide a strong support intervention program for students in danger of not meeting the established grade level standards. A variety of assessment measures will be used to determine the students' grade level competency:

**STUDENTS****5123**

- ~~Grades~~
- ~~Completion of required courses~~
- ~~SDUHSD Direct Writing Assessment~~
- ~~Minimum proficiency on California Standards Tests in Reading, Language Arts, and Mathematics~~
- ~~CELDT (English Learners)~~
- ~~IEP Goals (Special Education Students)~~

~~When a student fails to make progress toward grade level standards in any grade, appropriate interventions will be provided. If a student does not fully reach grade level standards through an intervention program, he/she may be recommended for retention or may be promoted to the next grade with mandatory instructional assistance in accordance with law, Board policy, administrative regulation.~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT~~Policy Adopted: September 6, 1984~~ 1/1~~Policy Revised: April 18, 1985~~~~Policy Revised: January 16, 1997~~~~Policy Revised: April 1, 1999~~~~Policy Revised: March 4, 2004~~**STUDENTS****5123**

~~When high academic achievement is evident, the principal may recommend a student for acceleration into a higher grade level (7-8). The student's social and emotional growth shall be taken into consideration in making a determination to accelerate.~~

~~An appeal process will be provided to parents regarding any retention determination.~~

Legal Reference: EDUCATION CODE~~37252-37253.5 Supplemental~~~~instruction 46300 Method of computing ADA~~~~48011 Admission on completing kindergarten; grade placement of pupils coming from other districts~~~~48070-48070.5 Promotion and retention~~~~48431.6 Required systematic review of students and~~~~grading 56345 Elements of individualized education plan~~~~60641-60648 Standardized Testing and Reporting~~~~Program 60850-60856 Exit examination~~CODE OF REGULATIONS, TITLE 5~~200-202 Admission and exclusion of students~~

## STUDENTS

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~~Management Resources: CDE MANAGEMENT ADVISORIES~~

~~0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10~~

~~LEGISLATIVE COUNSEL'S OPINION~~

~~Promotion and Retention #21610~~

~~CSBA POLICY ADVISORIES~~

~~0901.99 Social Promotion/Retention Policy Briefing: Considerations for English Language Learners~~

~~1112.98 Student Promotion/Retention Advisory~~

~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~CDE: <http://www.ede.ca.gov>~~

~~SAN DIEGUITO UNION HIGH SCHOOL DISTRICT~~

~~Policy Adopted: September 6, 1984~~ ~~2/2~~

~~Policy Revised: April 18, 1985~~

~~Policy Revised: January 16, 1997~~

~~Policy Revised: April 1, 1999~~

~~Policy Revised: March 4, 2004~~



## INSTRUCTION

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### SUPPLEMENTAL INSTRUCTION

The Governing Board shall provide supplemental instructional programs to motivate and support students to overcome academic deficiencies, attain grade-level academic standards, or enhance critical skills.

Supplemental instructional programs shall be offered outside the regular school day. Such programs may be offered during the summer, before school, after school, on Saturday and/or during inter-sessions.

The Board shall offer direct, systematic and intensive supplemental instruction for students in grades 7 through 9 who have been retained or recommended for retention pursuant to Education Code 48070.5.

~~The Board shall offer direct, systematic and intensive supplemental instruction for students in grades 7 through 12 who do not demonstrate sufficient progress toward passing the state exit examination required for high school graduation. (Education Code 37252, 60851)~~

~~For purposes of determining eligibility for supplemental instruction for students in the class of 2004 or later, "sufficient progress" toward passing the high school exit examination shall be determined by students' grades, results on the State Standardized Testing and Reporting Assessments, and other indicators of academic achievement designated by the Board.~~

~~These criteria shall also be used to determine the eligibility for supplemental instruction of high school students prior to the class of 2004, although these students are not subject to the high school exit examination requirement.~~

As funding, facilities and staffing permit, supplemental instruction may be offered to:

1. Students in grades 7 through 12 who seek enrichment in mathematics, science or other core academic areas designated by the Superintendent of Public Instruction
2. Students in grades 7 and 8 who need or desire intensive opportunities to practice skills in mathematics in accordance with standards specified in Education Code 53082
3. Students in grades 7 through 12, including English language learners, who need or desire intensive English language and literacy instruction

### LEGAL REFERENCE

### EDUCATION CODE

420-428 Intensive English language and literacy grants

## INSTRUCTION

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37200-37202 School calendar  
37223 Weekend classes  
37252-37253.5 Supplemental instruction  
42239-42239.2 Supplemental instruction, apportionments  
44259 Comprehensive reading program  
46100 Length of school day  
48070-48070.5 Promotion and retention  
51210 Courses of study, elementary schools  
51220 Courses of study, secondary schools  
53025-53031 Intensive reading instruction  
53081-53084 Intensive algebra instruction  
60640-60648 Standardized Testing and Reporting Program  
60850-60856 High school exit examination  
99223 Algebra Academies Professional Development Institutes

### CODE OF REGULATIONS, TITLE 5

11470-11472 Summer School

### MANAGEMENT RESOURCES

### WEBSITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Manuel Zapata, Director of Accountability and Special Programs  
Mike Grove, Ed.D., Associate Superintendent,  
Educational Services

**SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTION DECLARING  
FEBRUARY, 2018, "CAREER AND TECHNICAL  
EDUCATION MONTH"**

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### EXECUTIVE SUMMARY

Career and Technical Education, or CTE, complements the traditional school curriculum by offering students opportunities to explore career options while they are still completing their high school education. CTE covers a wide variety of fields, including arts media and entertainment, health care, information and communications technologies, advanced manufacturing, hospitality & tourism, business management, and transportation. CTE encompasses many different types of education, from classroom learning to certification programs, to work-based learning opportunities outside the classroom.

Career and Technical Education Month is a public awareness campaign hosted by the Association for Career and Technical Education (ACTE) that takes place each February to celebrate the value of Career and Technical Education (CTE) and the achievements and accomplishments of CTE and programs across the country.

### RECOMMENDATION:

It is recommended that the Board adopt the resolution declaring February, 2018, as "Career and Technical Education Month", as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable.

## CAREER TECHNICAL EDUCATION MONTH

**Mission:** To prepare our resourceful, creative, and technically sound students to be competitive in the global market.

**Vision:** Career & Technical Education is district-wide program that facilitates students in making a successful transition from secondary education to college and career. The vision is to incorporate 21st century skills that prepare students to succeed in post-secondary education, the workplace, and community life, keeping America internationally competitive.



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*San Dieguito Union High School District*

### *Resolution*

#### *Designating February, 2018 as Career and Technical Education Month*

**WHEREAS**, February 1-28, 2018, has been designated Career and Technical Education Month<sup>®</sup> by the Association for Career and Technical Education; and

**WHEREAS**, career and technical education offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness

**WHEREAS**, career and technical education programs at SDUHSD provide students the opportunity to participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

**WHEREAS**, career and technical education programs at SDUHSD provide students with career exploration opportunities earlier in their educational experience, which enable them to make informed and beneficial decisions about their academic coursework and to pursue established programs of study and career pathways; and

**WHEREAS**, leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing and information technology; and

**WHEREAS**, career and technical education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

**WHEREAS**, ensuring that employers have access to a qualified workforce is a crucial step in ensuring productivity among the business and industry communities as well as continued American economic growth and global competitiveness.

**NOW THEREFORE, BE IT RESOLVED** that the San Dieguito Union High School District proclaims February 2018 as "*Career Technical Education Month.*"

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February, 2018, at the regular meeting of the Board of Trustees of the San Dieguito Union High School District.

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Beth Hergesheimer, President

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** John Addleman, Executive Director of Planning Services  
Daniel Young, Director of Planning Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH AND WITHOUT URGENCY**

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### EXECUTIVE SUMMARY

The State Allocation Board, at their January 24, 2018 meeting, pursuant to the RS Means Class B Index, increased the maximum statutory fees for inflation by 8.78% from \$3.48 to \$3.79 per square foot for residential construction and from \$0.56 to \$0.61 per square foot for commercial/industrial construction (grades K-12) for school facilities.

The local elementary feeder districts have agreed to maintain the current prorated percentages in calculating the new shared amounts. Of the maximum statutory fees, the San Dieguito Union High School District ("District") will charge a prorated share as it relates to the grades the District serves. Should residential construction occur within the Rancho Santa Fe Elementary School District boundaries, \$1.44 per square foot of habitable living space will apply (grades 9-12). In all other feeder districts (Cardiff, Del Mar, Encinitas, and Solana Beach), \$1.99 per square foot (grades 7-12) will apply. Should commercial/industrial construction occur within the Rancho Santa Fe Elementary School District boundaries, \$0.23 per square foot of covered and enclosed space will apply (grades 9-12). In all other feeder districts, \$0.32 per square foot of covered and enclosed space (grades 7-12) will apply.

It is necessary for the District, in increasing the fee, to do so in accordance with the provisions of the law which requires that, prior to approving an increase of an existing fee, the local district shall hold a public hearing in which oral and written presentations can be

made as a part of a regularly scheduled meeting. The District must also provide documentation and a justification study to show an analysis of the facility needs, costs, resources and relationships. The study has been available for public review for the required time, and notice of the public hearing, which must be held prior to the adoptions of the resolutions, was published twice and posted as required by law.

The justification study is included in Exhibit A to the resolutions.

The resolutions with and without urgency enable the District to collect the fee by adopting a resolution without urgency that becomes effective in 60 days, and a separate resolution with urgency, requiring a 4/5ths vote, that would become effective for 30 days, beginning February 14, 2018. The resolution with urgency will be renewed at the March 15, 2018, board meeting.

The resolution with urgency is provided based on the need to maximize the District's revenues to build new or expanded and/or modernized school facilities to adequately house students from new development and to avoid such threat to the public health, safety or welfare caused when existing school facilities are found inadequate or nonexistent for those students, resulting in harm caused by a negative impact to an adequate quality education and educational opportunities.

**RECOMMENDATION:**

A. Public Hearing

B. It is recommended that the Board adopt two resolutions levying fees on development projects: 1) without urgency (becoming effective in 60 days), and 2) with urgency (30-day maximum with a renewal) to be presented to the Board on March 15, 2018, as shown in the attached supplements.

**FUNDING SOURCE:**

Not applicable.

Resolution of the Board of Trustees)  
of the San Dieguito Union High )  
School District Levying Fees on )  
Development Projects )  
Pursuant to Government Code )  
Section 65995 and Education Code)  
Section 17620 . . . . . )

On motion of \_\_\_\_\_, second by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the territory within the San Dieguito Union High School District (“District”) has experienced significant amounts of growth and new residential, commercial and industrial development in recent times, causing increased and changing student enrollments in the district's schools and placing demands upon the district's capital facilities; and

WHEREAS, Government Code Section 65995 and Education Code Section 17620 authorizes school districts to levy a fee, charge, dedication, or other form of requirement against a development project (“Statutory School Fees”), for the construction or reconstruction of school facilities and for certain administrative costs; and

WHEREAS, the legislation provided for an annual inflationary adjustment, California Government Code Section 65995 (b) (3); and

WHEREAS, on January 24, 2018, the State Allocation Board authorized an adjustment for inflation to the Statutory School Fees pursuant to Government Code Section 65995(b)(3) to \$3.79 per square foot for assessable space of new residential development and \$0.61 per square foot for chargeable covered and enclosed space of new commercial/industrial development, as long as such increases are properly justified by the District pursuant to law; and

WHEREAS, the Board of Trustees (“Board”) has received and considered a report entitled, Developer Fee Justification Study January 2018 (“Report”), which includes information, documentation, and analysis of the school facilities needs of the District, including: (a) the purpose of the Statutory School Fees; (b) the use to which the Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Statutory School Fees, (2) the need for school facilities, (3) the cost of school facilities and the amount of Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing school facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the school facilities that will be required to serve such students; and (g) the cost of such school facilities, and has concluded that it is necessary to implement the authority of section 65995 section (b) (3) of the Government Code and Education Code 17620 to levy fees in the amounts stated below; and

WHEREAS, the Report pertaining to the Statutory School Fees and to the capital school facilities needs of the District has been available to the public for at least ten (10) days before the Board considered, at a regularly scheduled public meeting, the increase in the Statutory School Fees; and

WHEREAS, all notices of the proposed increase in the Statutory School Fees have been given in accordance with applicable law; and

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed increase in the Statutory School Fees on February 8, 2018; and

WHEREAS, as to the Statutory School Fees, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Dieguito Union High School District as follows:

1. That the Board accepts and adopts the Report.
2. That the Board adopts and levies the following fees upon any development project within the boundaries of the District, for the construction or reconstruction of school facilities:
  - A. City of Carlsbad; within Encinitas Elementary School District.
    - (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
    - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial



- development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- B. City of Del Mar; within Del Mar Union School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

- C. City of Encinitas; within Cardiff, and Encinitas Elementary School Districts.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- D. City of San Marcos; within Encinitas Elementary School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile

- home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
- (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- E. City of San Marcos; within Rancho Santa Fe School District.
- (1) \$1.44 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.23 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile

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- homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.44 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.23 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.23 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- F. City of Solana Beach; within Solana Beach Elementary School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and

- (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- G. County of San Diego; within Solana Beach Elementary and Encinitas Elementary School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- H. County of San Diego; within Rancho Santa Fe School District.
- (1) \$1.44 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile

home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.23 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65595 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.44 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.23 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.23 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

### 3. City of San Diego.

Pursuant to Section 65974 (e) of the Government Code, the area known and defined by the City of San Diego as the North City West Planned District Ordinance, adopted November 5, 1979, is not subject to the provision of subdivision (b) of Government Code Section 65995.

The developer fees in the North City West Planned District are annually reviewed and defined by the North City West School Facilities Master Plan. School facility developer fees are collected and administered by the North City West School Facilities Financing Authority, which was formed under the provisions of Article I, Chapter 5, Division 7, Title I of the Government Code (commencing with Section 6500). The effective date of formation was April 15, 1983.

- A. City of San Diego; within Del Mar Union School District. (Except North City West.)
  - (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government

- Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
- (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- B. City of San Diego; within Solana Beach Elementary School District. (Except North City West.)
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code,

and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

4. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential construction is to fund the addition of or improvements to school facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

5. The Board finds that the amount of the Statutory School Fees to be imposed upon commercial and industrial construction bears a reasonable relationship, and shall be limited to, the needs of the community for school facilities, and is reasonably related and shall be limited to the need for school facilities caused by such development.

6. The Board finds further that the amount of Statutory School Fees imposed upon residential, and commercial and industrial development projects is reasonably necessary to cover the cost of providing adequate school facilities within the boundaries of the District.

7. The Board finds that the amounts of the above Statutory School Fees bears a reasonable relationship and are limited to the needs of the community for school facilities caused by such development. This board makes all the determinations required by Government Code Section 66001 as shown on the attached Exhibit A.

8. That the Board finds that a separate fund ("Fund") of the District has been created or is authorized to be established for all monies received by the District for the deposit of Statutory School Fees imposed on construction within the District and that said Fund at all times has been separately maintained from other funds of the District as authorized by law.

9. That the Board finds that the monies of the separate Fund described in Section 8, consisting of the proceeds of Statutory School Fees has been imposed for the purposes of constructing and reconstructing those school facilities necessitated by



new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting Statutory School Fees.

10. The Superintendent is directed to deliver a copy of this Resolution to the Building Officials of the County of San Diego, and the Cities of Carlsbad, Del Mar, Encinitas, San Diego, San Marcos, and Solana Beach, and to request that no building permits be issued after April 13, 2018, for development subject to the above fees absent a School Fee Certification form, Required Agency Clearances form, Payment of School Fees form, or Certification of School Fees Paid B-34 form ("School Fee Certification") from this District of compliance with said fee requirements.

11. That the Board hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code Section 17621 and Government Code Section 66020 and 66021.

12. That the Superintendent is authorized to cause a School Fee Certification to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of Statutory School Fees in the amounts specified by this Resolution. In the event a School Fee Certification is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home, and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue, or in the event the zoning is declared invalid, then such School Fee Certification shall automatically terminate, and the appropriate City or County shall be so notified.

13. That no statement or provision set forth in this Resolution, or referred to therein, shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

14. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

15. That the increase in the District’s Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution increasing the fees immediately on an urgency basis is adopted by the board.

PASSED AND ADOPTED at the Regular Meeting of the Governing Board of the San Dieguito Union High School District this 8th day of February, 2018, by the following vote:

	AYE	NO
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____

STATE OF CALIFORNIA )  
  ) ss  
STATE OF CALIFORNIA )

I, Eric R. Dill, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

Resolution of the Board of Trustees )  
of the San Dieguito Union High )  
School District Levying Fees With )  
Urgency on Development Projects )  
Pursuant to Government Code )  
Section 65995 and Education Code )  
Section 17620 . . . . . )

On motion of Member \_\_\_\_\_, second by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the territory within the San Dieguito Union High School District (“District”) has experienced significant amounts of growth and new residential, commercial and industrial development in recent times, causing increased and changing student enrollments in the district’s schools and placing demands upon the district’s capital facilities; and

WHEREAS, Government Code Section 65995 and Education Code Section 17620 authorizes school districts, to levy a fee, charge, dedication, or other form of requirement against a development project (“Statutory School Fees”), for the construction or reconstruction of school facilities and for certain administrative costs; and

WHEREAS, the legislation provided for an annual inflationary adjustment, California Government Code Section 65995 (b) (3); and

WHEREAS, on January 24, 2018, the State Allocation Board authorized an adjustment for inflation to the Statutory School Fees pursuant to Government Code Section 65995(b)(3) to \$3.79 per square foot for assessable space of new residential development and \$0.61 per square foot for chargeable covered and enclosed space of new commercial/industrial development, as long as such increases are properly justified by the District pursuant to law; and

WHEREAS, new residential and commercial/industrial development continues to generate additional students for the District’s schools and the District is required to provide school facilities to accommodate those students; and

WHEREAS, overcrowded schools within the District have an impact on the District’s ability to provide an adequate quality education and negatively impacts the educational opportunities for the District’s students; and

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of school facilities, including acquisition of sites, construction of permanent school facilities, and acquisition of interim school facilities, to accommodate students from new residential and commercial/industrial development; and

WHEREAS, the Board of Trustees (“Board”) has received and considered a report entitled, Developer Fee Justification Study January 2018 (“Report”), which includes information, documentation, and analysis of the school facilities needs of the District, including: (a) the purpose of the Statutory School Fees; (b) the use to which the Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the

use for Statutory School Fees, (2) the need for school facilities, (3) the cost of school facilities and the amount of Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing school facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the school facilities that will be required to serve such students; and (g) the cost of such school facilities, and has concluded that it is necessary to implement the authority of section 65995 section (b) (3) of the Government Code and Education Code 17620 to levy fees in the amounts stated below; and

WHEREAS, the Report pertaining to the Statutory School Fees and to the capital school facilities needs of the District has been available to the public for at least ten (10) days before the Board considered, at a regularly scheduled public meeting, the increase in the Statutory School Fees; and

WHEREAS, all notices of the proposed increase in the Statutory School Fees have been given in accordance with applicable law; and

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed increase in the Statutory School Fees on February 8, 2018; and

WHEREAS, as to the Statutory School Fees, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Dieguito Union High School District as follows:

1. That the Board accepts and adopts the Report.
2. This Board adopts and levies the following fees upon any development project within the boundaries of the District, for the construction or reconstruction of school facilities:
  - A. City of Carlsbad; within Encinitas Elementary School District.
    - (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

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- (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- B. City of Del Mar; within Del Mar Union School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision

- (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- C. City of Encinitas; within Cardiff, and Encinitas Elementary School Districts.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision(k)of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- D. City of San Marcos; within Encinitas Elementary School District.

## ITEM 18

- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- E. City of San Marcos; within Rancho Santa Fe School District.
- (1) \$1.44 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.23 per square foot of chargeable covered and enclosed

## ITEM 18

- space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.44 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.23 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.23 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- F. City of Solana Beach; within Solana Beach Elementary School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development



## ITEM 18

- provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- G. County of San Diego; within Solana Beach Elementary and Encinitas Elementary School District.
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

- H. County of San Diego; within Rancho Santa Fe School District.
- (1) \$1.44 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.23 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65595 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.44 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.23 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.23 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

3. City of San Diego. Pursuant to Section 65974 (e) of the Government Code, the area known and defined by the City of San Diego as the North City West Planned District Ordinance, adopted November 5, 1979, is not subject to the provision of subdivision (b) of Government Code Section 65995.

The developer fees in the North City West Planned District are annually reviewed and defined by the North City West School Facilities Master Plan. School facility developer fees are collected and administered by the North City West School Facilities Financing Authority, which was formed under the provisions of Article I, Chapter 5, Division 7, Title I of the Government Code (commencing with Section 6500). The effective date of formation was April 15, 1983.

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- A. City of San Diego; within Del Mar Union School District. (Except North City West.)
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
  - (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,
- B. City of San Diego; within Solana Beach Elementary School District. (Except North City West.)
- (1) \$1.99 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for

- mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.
- (2) \$0.32 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
  - (3) \$1.99 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
  - (4) \$0.32 per square foot of new covered or enclosed space for agricultural purposes; and
  - (5) \$0.32 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

4. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential construction is to fund the addition of or improvements to school facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

5. The Board finds that the amount of the Statutory School Fees to be imposed upon commercial and industrial construction bears a reasonable relationship, and shall be limited to, the needs of the community for school facilities, and is reasonably related and shall be limited to the need for school facilities caused by such development.

6. The Board finds further that the amount of Statutory School Fees imposed upon residential, and commercial and industrial development projects is reasonably necessary to cover the cost of providing adequate school facilities within the boundaries of the District.

7. The Board finds that the amounts of the above Statutory School Fees bears a reasonable relationship and are limited to the needs of the community for school facilities caused by such development. This board makes all the determinations required by Government Code Section 66001 as shown on the attached Exhibit A.

8. That the Board finds that a separate fund ("Fund") of the District has been

created or is authorized to be established for all monies received by the District for the deposit of Statutory School Fees imposed on construction within the District and that said Fund at all times has been separately maintained from other funds of the District as authorized by law.

9. That the Board finds that the monies of the separate Fund described in Section 8, consisting of the proceeds of Statutory School Fees has been imposed for the purposes of constructing and reconstructing those school facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting Statutory School Fees.

10. The Superintendent is directed to deliver a copy of this Resolution to the Building Officials of the County of San Diego, and the Cities of Carlsbad, Del Mar, Encinitas, San Diego, San Marcos, and Solana Beach, and to request that no building permits be issued after February 13, 2018, for Development subject to the above fees absent a School Fee Certification form, Required Agency Clearances form, Payment of School Fees form, or Certification of School Fees Paid B-34 form ("School Fee Certification") from this District of compliance with said fee requirements.

11. That the Board hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code Section 17621 and Government Code Section 66020 and 66021.

12. That the Superintendent is authorized to cause a School Fee Certification to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of Statutory School Fees in the amounts specified by this Resolution. In the event a School Fee Certification is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home, and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue, or in the event the zoning is declared invalid, then such School Fee Certification shall automatically terminate, and the appropriate City or County shall be so notified.

13. That no statement or provision set forth in this Resolution, or referred to therein, shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

ITEM 18

14. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

15. The Board adopts this resolution as an urgency measure as an interim authorization to protect the public health, welfare and safety. The Board finds that a delay of the collection of the fees outlined above would cause a delay in the District's capital facilities plans and therefore cause future school overcrowding. This resolution becomes effective at 8:00 a.m. on February 14, 2018.

PASSED AND ADOPTED at the Regular Meeting of the Governing Board of the San Dieguito Union High School District this 8th day of February, 2018 by the following vote:

	AYE	NO
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____

STATE OF CALIFORNIA )  
  ) ss  
STATE OF CALIFORNIA )

I, Eric R. Dill, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

# Exhibit A

## Developer Fee Justification Study

Developer Fee Justification Study  
January 2018

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Prepared by:  
San Dieguito Union High School District  
Planning & Construction Department



## EXECUTIVE SUMMARY

- Education Code 17620 authorizes school districts to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities provided the district can show justification for levying of fees.
- At the January 24, 2018 meeting, the State Allocation Board increased the maximum statutory fees from \$3.48 to \$3.79 per square foot for residential construction and from \$0.56 to \$0.61 per square foot for commercial/industrial construction (grades K-12). Of the maximum statutory fees, the San Dieguito Union High School District (“District”) will charge a prorated share as it relates to the grades the District serves. Should residential construction occur within the Rancho Santa Fe Elementary School District boundaries, \$1.44 per square foot of habitable living space will apply (grades 9-12) and all other areas \$1.99 per square foot of habitable living space (grades 7-12). Should commercial/industrial construction occur within the Rancho Santa Fe Elementary School District boundaries, \$0.23 per square foot of covered and enclosed space will apply (grades 9-12), and all other areas \$0.32 per square foot of covered and enclosed space (grades 7-12).
- This study finds that justification exists for levying residential construction fees in the San Dieguito Union High School District of at least \$5.41 per square foot.
- This study finds justification exists for levying fees in the San Dieguito Union High School District of between \$0.50 and \$40.18 per square foot for commercial/industrial construction.
- The base permanent capacity of the District is 6,129 7-12 per the provisions of SB 50.
- The justification is based on this study’s finding that the District exceeds its adjusted 7-12<sup>th</sup> grade facility capacity of 10,620 and will continue to exceed the capacity into the 2022-23 school year.
- Each new residential unit to be constructed in the District will average 3,671 square feet and will generate an average of 0.263 7-12<sup>th</sup> grade students.
- Based on a weighted average facilities cost of \$75,196.38 per student, each new residential housing unit will represent a 7-12 grade school facilities mitigation need of approximately \$19,776.65.

## I. INTRODUCTION

Education Code Section 17620 (AB 2926, Chapter 887/Statutes 1986), stipulates that “the Governing Board of any school district is authorized to levy a fee, charge, dedication, or other forms of requirement against any development project for the construction or reconstruction of school facilities.” To levy and collect developer fees, a school district must show the correlation (or “nexus”) between new residential, commercial and industrial development and the need for new school facilities.

The original fees were established in 1987 and had a maximum of \$1.50 per square foot of new residential construction and \$0.25 per square foot of new commercial/industrial construction. This maximum amount is reviewed and adjusted every two years pursuant to the Class B Construction Cost Index by the State Allocation Board (SAB). The SAB increased the maximum fee by 8.78% at its January 24, 2018 meeting to \$3.79 from \$3.48 per square foot for residential and to \$0.61 from \$0.56 per square foot for commercial/industrial development (**Appendix A**).

Developer fees may be used to finance new schools and equipment and to reconstruct existing facilities in order to maintain adequate housing for all the district's students. Other legitimate uses of fees include, but are not limited to: interim housing; site acquisition; replacement of extremely aged, inadequate portable classrooms; and housing for class-size reduction. Up to three percent of the fees collected may be used to defray the administrative costs incurred by the District in collecting these fees. Uses of the fees, which are specifically prohibited by law, are regular or routine maintenance of facilities, asbestos abatement incidental to construction or reconstruction, and deferred maintenance programs.

Additionally, Government Code Section 66008 (SB 1983), Chapter 569/Statutes 1996, (effective January 1, 1997) mandated that school districts be specific as to the intended use of the fees to be collected in their fee justification documents and to include the general locations of new school facilities and estimated construction timelines in the report. These timelines, however, are influenced by many factors, including actual, (as opposed to projected) phasing of new development, eligibility and availability of state school construction funds and availability of local funding.

In August 1998, the Governor signed into law Senate Bill 50, also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State Facilities Program as well as developer fee mitigation for school districts in California. Education Code 17620 was amended to provide the provisions of Government Code 65995.

The State School Facilities Program, which replaced the State Lease-Purchase Program, requires a match, based on the cost of the project. Except in the cases where a district can establish economic "hardship" status, all new state construction projects require a district contribution of 50% of the project cost. Modernization projects require a local share of 40% pursuant to AB 16 Chaptered 4/29/02.

The passage of SB 50 also repealed all locally imposed fees authorized by local ordinances and instituted the collection of three levels of developer fees. Level I fees are the current statutory fees (also referred to as the "Stirling Fee"), allowed under Education Code 17620. Level II developer fees are outlined in Government Code Section 65995.5. This code section allows a school district to impose a higher fee on residential construction if certain conditions are met. This level of developer fees is subject to a Facility Needs Analysis based on Government Code Section 65995.6. Level III developer fees are outlined in Government Code Section 65995.7. If state funding becomes available, this code section authorizes a school district, that has been approved to collect Level II fees, to collect a higher fee based on residential construction. However, if a district eventually receives state funding, this excess fee must be reimbursed to the developers or be subtracted from the amount of state funding.

### ***Purpose of Study***

The purpose of this Developer Fee Justification Report (or "nexus study") is to comply with the provisions of Education Code Section 17620 in relation to the levy and collection of developer fees. This study will substantiate that there is a "reasonable relationship" (a nexus) between residential, commercial and industrial development projects and the cost to provide adequate school facilities for the students generated from those developments. It will identify the expected revenue derived from fees from those developments; identify other potential sources of revenue for facilities (and their viability); and the additional students projected to enroll in district schools as a result of these development projects. It will also:

- Identify the purpose of the fee;
- Identify how the fee is to be used;
- Determine how a reasonable relationship exists between the fee's use and the type of development project on which the fee is imposed; and
- Determine a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

## II. REVENUE SOURCES FOR FUNDING SCHOOL FACILITIES

There are two general sources that exist for funding facility construction and reconstruction: state sources and local sources. The district has considered the following available sources:

### *State Sources*

#### **State School Facility Program**

The Leroy Greene Lease-Purchase Act of 1976 was reformed by Senate Bill 50 in August of 1998. The new program, entitled the School Facilities Program (SFP), provides funding under a "grant" program. Funding required from the District is based on a 50-50 state/district share for new construction projects and on an 80-20 state/district share for modernization/reconstruction projects. AB 16 signed by the Governor (2002) as an urgency measure changed the modernization program to a 60-40 state/district share.

Due to changes in the way eligibility for new construction and modernization funding is computed under the new School Facilities Program, the District has been able to establish eligibility for both state new construction and modernization funding. The following is the District's current SFP funding levels for new construction and modernization based on a 2016-17 New Construction Eligibility Analysis and a Modernization Eligibility Analysis respectively, prepared by School Facility Consultants.

However, while voters approved a new state-wide construction bond in 2016, the State has not issued sufficient bonds to meet its share of the accumulated backlog of pending school projects for new construction or modernization, including those applications submitted for the State's share of Pacific Trails Middle School (\$14.1 million) and Earl Warren Middle School (\$3.5 million).

**Table 1**  
**State New Construction Eligibility (50-50)**

New Construction - Growth				
Grade Level	Total Grants	50% State Share	50% District Match	100% Funding
7-8	234	\$2,748,096	\$2,748,096	\$5,496,192
9-12	150	\$2,241,600	\$2,241,600	\$4,483,200

**Table 2**  
**State Modernization Eligibility (60-40)**

Modernization				
Site	Eligible Grants	60% State Share	40% District Match	100% Funding
Diegueno	970	\$4,437,786	\$2,958,524	\$7,396,310
Oak Crest MS	212	\$1,267,617	\$845,078	\$2,112,695
SDA	727	\$4,526,842	\$3,017,895	\$7,544,737
Sunset HS	147	\$867,005	\$578,003	\$1,445,008
Torrey Pines HS	2049	\$12,340,375	\$8,226,917	\$20,567,292

## ***Local Sources***

### **School District General Funds**

The District's general funds are needed by the District to provide for the operation of its instructional program. There are no unencumbered funds that could be used to construct new facilities or reconstruct existing facilities.

### **Developer Fee Revenue**

Under the SB 50 law, districts may levy the current statutory developer fee as long as a district can justify collecting that fee. If a district desires to collect more than the statutory fee (Level II or Level III), the district must meet certain requirements outlined in the law, as well as conduct a needs assessment to enable a higher fee to be calculated. The District currently collects residential, and commercial and industrial fees at the statutory rate (Level I).

### **Mello-Roos Community Facilities Act**

The Mello-Roos Community Facilities Act of 1982 allows school districts to establish a community facilities district in order to impose a special tax to raise funds to finance school facilities.

As of January 9, 2018, an unencumbered balance of \$18,830,421.10 was available for school facilities from the 2016 subordinate special tax bonds. While these funds are technically unencumbered, projects throughout the District have been identified for allocation.

### **Proposition AA**

Prop AA is a \$449 million bond initiative approved by the voters in November 2012 to provide safe, modern schools and prepare students for success in college and careers by repairing and upgrading outdated classrooms and schools, construction and upgrading school facilities, including classrooms, science labs, and libraries, improving safety and security, and supporting career training and math, science, and technology instruction with 21st Century instructional technology and facilities. As of July 2016, the District has issued \$339,040,000 of the \$449,000,000 authorization leaving \$109,960,000 of remaining authorization.

### **Lottery Funds**

Government Code Section 880.5 states: "It is the intent of this chapter that all funds allocated from the California State Lottery Education Fund shall be used exclusively for education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing research, or any other non-instructional purpose."

**III. DEVELOPER FEE JUSTIFICATION****District Capacity**

Determining capacity in accordance with the provisions of SB 50 allows districts to discount some teaching stations if they are portable classrooms. The capacity of a district is equal to the baseline capacity totals used to determine eligibility for state construction funding. *The State Allocation Board approved SAB 50-02 is attached as Appendix B.*

**Table 3**  
**Existing Capacity**

<u>Grade Level</u>	<u>Baseline Capacity</u>
7-8	2,241
9-12	3,888
<u>SDC</u>	<u>364</u>
<b>Total</b>	<b>6,493</b>

Since 2002, the District has added additional permanent high school capacity of 3,757 at Canyon Crest Academy, Torrey Pines High School, San Dieguito High School Academy. Also included is the additional middle school capacity of 648 at Pacific Trails Middle School and a reduction of capacity at Earl Warren Middle School to 594 from 872 for a total adjustment of 4,127 which is reflected in the total District-wide Classroom Loading Summary in Table 4.

**Table 4**  
**Classroom Loading Summary**  
**District-wide**

<u>District Loading Capacity</u>
10,620

**Student Generation**

The District's student yield was updated to reflect those used by DecisionInsite in their Fall, 2009 report, to identify the number of students anticipated to be generated by new residential development within the District. The yield factors are shown in Table 5a. The district-wide average student yield across all unit types, based upon a prorated share of 2006/2007 SanDAG occupied housing units, is shown in Table 5b.

**Table 5a**  
**Student Yield Factors**  
**Single Family Dwelling Units (SFD) and**  
**Multi-Family Dwelling Units (MFD)**

<b>Basis (Area and Unit Type)</b>	<b>7-8 SFD</b>	<b>7-8 MFD</b>	<b>9-12 SFD</b>	<b>9-12 MFD</b>
Cardiff	0.097	0.070	0.117	0.116
Del Mar	0.100	0.030	0.210	0.080
Encinitas	0.097	0.030	0.203	0.080
Rancho Santa Fe	0.100	0.210	0.117	0.116
Solana Beach	0.093	0.030	0.195	0.080

**Table 5b**  
**District-Wide Student Yield Factor**

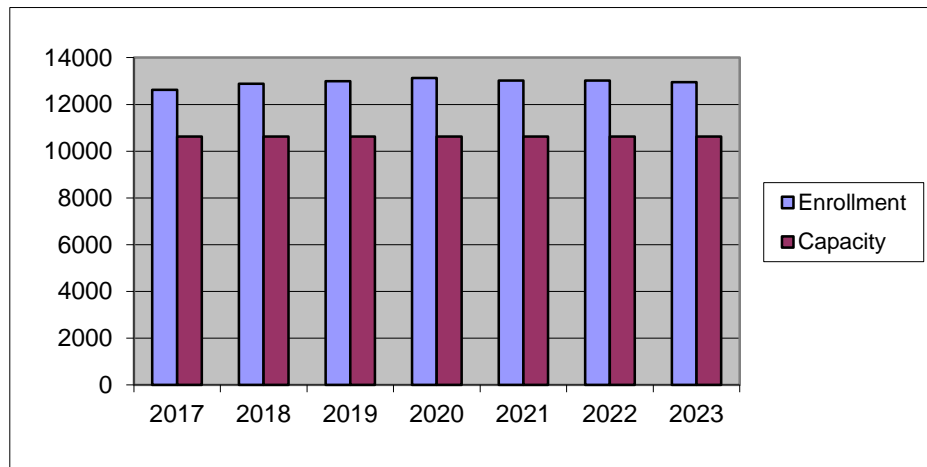
District Wide Grades 7-12	0.263
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**Enrollment Projections and Development**

The enrollment projections used in this study utilize a seven year projection methodology. The methodology includes the calculation of incoming kindergarten classes, additional students from new housing, (referred to as student yield), the effects of student mobility, and a detailed review of planned residential development within the District.

The district-wide enrollment projections, (Davis Demographics, February 2017), compared to the capacity of the District’s facilities is illustrated in Table 6, reflecting continued growth from 2017 of 12,722 to a projected growth of 13,199 over the next two years where growth is projected to stabilize before settling back to 12,863 in 2023.

**Table 6**  
**District-Wide**  
**Projection-Capacity Comparison**



**Residential Fee Projections**

To show a reasonable relationship exists between the construction of new housing units and the need for additional school facilities, it will be shown that each square foot of new assessable residential space will create a school facility cost impact on the District.

To determine the cost impact of residential construction on the District, the cost to house a student in new school facilities must be identified. Table 7 is based on actual costs incurred for building middle school and high school facilities in the District. The facilities cost per student calculations are included as Appendix C.

**Table 7**  
**Facility Cost per Student**

7-8	\$78,321.28
9-12	\$74,262.37
Weighted Ave.	\$75,196.38

Based on developer fees collected in the District, the average size of a new residence is approximately 3,671 square feet. Since each home generates an average of 0.263 7-12<sup>th</sup> grade students per unit for the District to house, each home will generate 0.000072 students per square foot (0.263 students per unit divided by the average home size of 3,671 square feet). The cost to house students is \$5.41 per square foot of new residential construction (\$75,196.38 per student multiplied by the square foot generation factor of 0.000072). This cost impact is based on each new student requiring new facilities.

The San Dieguito Union High School District is justified in the levying of residential developer fees up to \$5.41 per square foot of residential development. The District is currently collecting residential developer fees at the lowest Level I rate.

### ***Identification of Proposed School Facilities***

Government Code Section 66008 mandated that school districts be specific on the intended use of the fees to be collected and include the general locations of new school facilities and estimated construction timelines in the report. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will construct and/or reconstruct school facilities, in part, with developer fees. The timelines of the proposed school facilities are influenced by many factors including actual phasing of new development, eligibility and availability of state school constructions funds, and availability of local funds. **Appendix D** illustrates the projects and timing of funding as identified in the District's Annual and Five Year Reports for Fiscal Year 2016-2017, as well as projects contained in the 2011 school site masterplans, but not a part of Prop AA, and additional proposed 2017-2018 capital projects.

## **IV. COMMERCIAL/INDUSTRIAL FEE JUSTIFICATION**

### ***Overview***

In order to levy fees on commercial and industrial development, existing law stipulates that the district "... must determine the impact of the increased number of employees anticipated to result from commercial and industrial development upon the cost of providing school facilities within the district. To make this determination, the study shall utilize employee generation estimates that are based on commercial and industrial factors within the district, as calculated on either an individual or categorical basis." The passage of Assembly Bill AB 530 (Chapter 633/Statutes of 1990) modified the requirements of AB 181 by allowing the use of employee generation factors. Assembly Bill 530 allows the use of the employee generation factors identified in the San Diego Association of Governments (SanDAG) report titled, San Diego Traffic Generators. This study, which was completed in January of 1990, identifies the number of employees generated for every 1,000 square feet of floor area for several demographic categories.

### ***Commercial/Industrial Development and Fee Projections***

Commercial/industrial development will attract additional workers to the District, and, because some of those workers will have school-age children, additional students will be generated in the District. As shown in Section III Table 6, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact to the District, generating a need for new school facilities.

This report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- (1) Employees per square foot of new commercial/industrial development,
- (2) Percent of employees in the District that also live in the District,
- (3) Houses per employee,
- (4) Students per house, and
- (5) School facility cost per student.

The report calculates each of these factors in the next sections.

### A. Employees per Square Foot of Development

As permitted by State law, the report uses results from a survey published by SanDAG to establish the number of employees per square foot of new commercial/industrial development projects.

**Table 8**  
**Employees per Square Foot of Commercial/Industrial**  
**Development, by Category**

Commercial/Industrial Category	Average Square Foot per Employee	Employees per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15,541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Com. Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report.

### B. Percentage of Employees Residing Within the District

According to the 2010 U.S. Census data prepared by SANDAG (2012) there are 82,118 workers over the age of 16 in the San Dieguito Union High School District boundaries. Of these workers, 32,151 had a commute time of 19 minutes or less. It is assumed that a commute time of less than 20 minutes indicates the person is employed and lives within the District. Furthermore, an additional 8,846 workers



work from home. Therefore, 40,997, or 49.9% of all workers over the age of 16 who reside within the boundaries of the San Dieguito Union High School District, also work within the District's boundaries.

### C. Number of Households per Employee

U.S. Census data prepared by SANDAG (2012) shows there were 69,803 total housing units and 82,118 workers over the age of 16 in the District's boundaries. Based on these two numbers, this indicates that there are approximately 1.18 workers per household. Likewise, this data indicates that there are 0.85 households for every one worker. The study therefore assumes that each new resident worker in the District will demand 0.85 housing units.

### D. Number of Students per Dwelling Unit

As outlined in Table 5b, the study assumes that an average of 0.263 grades 7-12 students will reside in each housing unit.

### E. School Facility Cost per Student

As outlined in Table 7, the study estimates that the school facility cost per grades 7-12 student is \$75,196.38.

### F. School Facility Cost per Square Foot of Commercial/Industrial Development

Table 9 calculates the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial projects listed in Table 8.

School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square foot ratio available for the proposed development or by following the District's administrative procedures for appeals of school facility fee imposition.

**Table 9**  
**Facility Cost per Square Foot of Commercial/Industrial Development, by Category**

Commercial/Industrial Category	Employees per Square Foot	% Employees Residing in District	Dwelling Units per Employee	7-12 Students per Dwelling Unit	Cost per 7-12 Student	Cost per Square Foot
Banks	0.00283	0.499	0.85	0.263	\$75,196.38	\$23.74
Community Shopping Centers	0.00153	0.499	0.85	0.263	\$75,196.38	\$12.83
Neighborhood Shopping Centers	0.00271	0.499	0.85	0.263	\$75,196.38	\$22.73
Industrial Business Parks	0.00352	0.499	0.85	0.263	\$75,196.38	\$29.53
Industrial Parks	0.00135	0.499	0.85	0.263	\$75,196.38	\$11.32
Rental Self Storage	0.00006	0.499	0.85	0.263	\$75,196.38	\$0.50
Scientific Research & Development	0.00304	0.499	0.85	0.263	\$75,196.38	\$25.50
Lodging	0.00113	0.499	0.85	0.263	\$75,196.38	\$9.48
Standard Commercial Office	0.00479	0.499	0.85	0.263	\$75,196.38	\$40.18
Large High Rise Com. Office	0.00431	0.499	0.85	0.263	\$75,196.38	\$36.15
Corporate Offices	0.00269	0.499	0.85	0.263	\$75,196.38	\$22.56
Medical Offices	0.00427	0.499	0.85	0.263	\$75,196.38	\$35.82

Source: 1990 SanDAG Traffic Generators report.

The District's prorated share of commercial/industrial construction is \$0.23 per square foot of covered and enclosed space if it resides in Rancho Santa Fe Elementary School District (grades 9-12), all other areas in the District will be \$0.32 per square foot of covered and enclosed space (grades 7-12).

The District is justified in collecting their prorated share of the Government Code maximum for all categories of commercial/industrial development, because these categories, on a per square foot basis, generate a school facility cost greater than the District's prorated share of \$0.32 of the Government Code maximum of \$0.61 per square foot.

### G. Calculating School Facility Cost of Commercial/Industrial Development with Residential Fee Offset

A "residential fee offset" is calculated by (1) determining the number of homes that are associated with the employees generated by new commercial/industrial development and (2) calculating the residential fee revenues that the District will collect from those homes (*Note: Based on 2000 U.S. Census data and SanDAG 2010 estimates, the residential fee offset calculation assumes that 58 percent of the homes associated with new employees are new homes*).

For purposes of calculating the residential fee offset, this study estimates that the District will collect \$1.99 per square foot of future residential development.

Subtracting the residential fee offset from the total school facility cost generated by commercial/industrial development produces a discounted school facility cost that takes into account revenues from "linked" residential units.

Table 10 calculates the facility cost of new commercial/industrial development while taking into account the revenues from linked residential units.

**Table 10**  
**School Facility Cost of New Commercial/Industrial Development**  
**Discounted by Residential Fee Offset**

Commercial/Industrial Category	Dwelling Unit per Square Foot Com/Ind	% Employees Residing in New Homes	Average Square Foot per Unit	District's Revenue per Square Foot Res. Dev.	Residential Offset per Comm/Ind Square Foot	School Facility Cost per Square Foot Comm/Ind Development	Cost per Square Foot Less Offset
Banks	0.00099	0.58	3671	\$1.99	\$4.19	\$23.74	\$19.54
Community Shopping Centers	0.00153	0.58	3671	\$1.99	\$6.48	\$12.83	\$6.35
Neighborhood Shopping Centers	0.00094	0.58	3671	\$1.99	\$3.98	\$22.73	\$18.75
Industrial Business Parks	0.00123	0.58	3671	\$1.99	\$5.21	\$29.53	\$24.32
Industrial Parks	0.00047	0.58	3671	\$1.99	\$1.99	\$11.32	\$9.33
Rental Self Storage	0.00002	0.58	3671	\$1.99	\$0.08	\$0.50	\$0.42
Scientific Research & Development	0.00106	0.58	3671	\$1.99	\$4.49	\$25.50	\$21.01
Lodging	0.00039	0.58	3671	\$1.99	\$1.65	\$9.48	\$7.83
Standard Commercial Office	0.00167	0.58	3671	\$1.99	\$7.08	\$40.18	\$33.10
Large High Rise Com. Office	0.00150	0.58	3671	\$1.99	\$6.36	\$36.15	\$29.80
Corporate Offices	0.00094	0.58	3671	\$1.99	\$3.98	\$22.56	\$18.58
Medical Offices	0.00149	0.58	3671	\$1.99	\$6.31	\$35.82	\$29.50

As the table shows, the school facility cost of all categories is greater than the District's maximum prorated share of \$0.32 per square foot even when that cost is discounted by revenues from linked residential units.

For illustrative purposes, the report will compare the school facility cost generated by 140,000 square feet of new community shopping center development to the fee revenue it will provide to the District. This analysis is valid, however, for all types of commercial/industrial development.

If the District were to charge \$0.32 per square foot of commercial/industrial development, it would collect \$44,800 from the 140,000 square feet of community shopping center development. Assuming that 58 percent of the employees of the community shopping center development live in new homes, the District will also collect approximately \$384,950 in revenue from residential developer fees (140,000 square feet x .00153 employees per square foot x 58% employees that live in new homes x 49.9% employees that live in District x 0.85 housing units per employee x 3,671 square feet per housing unit x \$1.99 revenue from residential developer fees). The 140,000 square feet of community shopping center development will create a school facilities cost of \$1,796,200 (140,000 square feet x \$12.83 [see Table 10] school facility cost per square foot of community shopping center).

Table 11 compares the school facility costs generated by 140,000 square feet of community shopping center development to the fee revenues it provides to the District.

**Table 11**  
**Comparison of Facility Cost and Fee Revenue Generated by**  
**New Community Shopping Center Development**

	Fee Revenues	Facility Costs	Total Revenues (Costs)
140,000 square feet of community shopping center development	\$44,800	\$1,796,200	(\$1,751,400)
New housing units associated with the development	\$384,950	N/A	\$384,950
<b>Total</b>	<b>\$429,750</b>	<b>\$1,796,200</b>	<b>(\$1,366,450)</b>

As the table shows, fee revenue from a community shopping center development will cover only 23.9% percent of the school facility cost it generates, even when that cost is discounted by the revenues from linked new housing units.

All categories of commercial/industrial development will generate more facility cost than fee revenue, because they all generate a facility cost greater than or equal to \$0.32 per square foot even when fees from linked residential units are considered.

## V. ESTABLISHING THE COST, BENEFIT AND BURDEN NEXUS

### *Establishment of a Cost Nexus*

The San Dieguito Union High School District chooses to construct and/or reconstruct facilities for the additional students created by development in the District, and the cost for providing new and/or reconstructed facilities exceeds the amount of developer fees to be collected. It is clear that when

educational facilities are provided for students generated by new residential, commercial, and industrial development, the cost of new facilities exceeds developer fee generation, thereby establishing a cost nexus.

***Establishment of a Benefit Nexus***

Students generated by new residential, commercial, and industrial development will be attending district schools. Housing district students in new and/or reconstructed facilities will directly benefit those students from the new development projects upon which the fee is imposed; therefore, a benefit nexus is established.

***Establishment of a Burden Nexus***

The generation of new students by development will create a need for additional and/or reconstructed school facilities. The District must carry the burden of constructing new facilities required by the students generated by future development, and the need for facilities will be, in part, satisfied by the levying of developer fees; therefore, a burden nexus is established.

***Statement to Identify the Purpose of the Fee***

It is a requirement of AB 1600 that the District identify the purpose of the fee. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will provide for the construction and/or reconstruction of school facilities, in part, with developer fees as further described under VI. Findings, Section B.

***Establishment of a Special Account***

Pursuant to Government Code Section 66006, the District has established a special account into which fees for capital facilities are deposited. The fees collected in this account will be expended only for the purpose for which they were collected. Any interest income earned on the fees that are deposited in such an account must remain with the principal. The school district must make specific information available to the public within 180 days of the end of each fiscal year pertaining to the developer fee fund. The information required to be made available to the public by Section 66006(b)(1) was amended by SB 1693 and includes specific information on fees expended and refunds made during the year.

**VI. FINDINGS**

This Section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees and summarizes other potential funding sources for the District's capital projects.

**A. Government Code Section 66001(a)(1) – Purpose of the Fee**

The purpose of collecting fees on residential and commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new residential and commercial/industrial developments.

**B. Government Code Section 66001(a)(2) – Use of the Fee**

The District's use of the fee will involve constructing and/or reconstructing school campuses and/or additional permanent facilities on existing school campuses. In addition, the District may need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

- (1) land (purchased or leased) for school facilities,
- (2) design of school facilities,
- (3) permit and plan check fees,
- (4) construction or reconstruction of school facilities,
- (5) testing and inspection of school sites and school buildings,
- (6) furniture for use in new school facilities,
- (7) interim school facilities (purchased or leased) to house students generated by new development while permanent facilities are being constructed,
- (8) legal and administrative costs associated with providing facilities to students generated by new development,
- (9) administration of the collection of developer fees (including the costs of justifying the fees) and
- (10) miscellaneous purposes resulting from student enrollment growth caused by new residential development.

**C. Government Code Section 66001(a)(3) – Relationship Between the Fee's Use and the Type of Project Upon Which the Fee is Imposed**

Future residential development will cause new families to move into the District and, consequently, will generate additional students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. Future residential development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is therefore reasonably related to the type of project (future residential development) upon which it is imposed.

New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial will also generate new students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is therefore reasonably related to the type of project (new commercial/industrial development) upon which it is imposed.

**D. Government Code Section 66001(a)(4) – Relationship Between the Need for the Public Facility and the Type of Project Upon Which the Fee is Imposed**

The District's projected enrollment is larger than its pupil capacity. The District, therefore, does not have sufficient existing capacity to house students generated by future development. Future residential and commercial/industrial development in the District will generate additional students and, consequently, a need for additional school facilities. A relationship exists, therefore, between the District's need to build additional school facilities and the construction of new residential and commercial/industrial development projects.

**E. Government Code Section 66001(b) – Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed**

This study demonstrates that the school facility cost attributable to future residential development is \$5.41. Level I fees of up to \$5.41 per square foot on residential development are therefore fully justified.

This study also demonstrates that the school facility costs attributable to all categories of commercial/industrial development range from \$0.50 per square foot to \$40.18 per square foot, even when fees from linked residential units are accounted for. Level I fees of up to the prorated grades 7-12 share of \$0.32 on these types of development are therefore fully justified.

All school facility costs and fees in this study are calculated on a per-student basis to ensure that future developments only pay for impacts they cause.

## SOURCES

- Davis Demographics & Planning, Inc. District Wide Student Yield Factors – Fall 2004/2005, March 2005.
- Davis Demographics & Planning, Inc. Student Population Projections by Residence School Year 2017/18 – School Year 2023/24, May 2017.
- Decision Insite. 2008-2014 Enrollment and Capacity
- Decision Insite. New Development Reports
- Folsom Cordova Unified School District. Bi-Annual Developer Fee Justification Study, February 2006.
- Office of Public School Construction. Construction Cost Index, Class B, Jan., 2010 meeting analysis
- Office of Public School Construction. State Allocation Board Agenda January 24, 2018.
- Pleasant Valley School District. School Facility Fee Justification Report for Residential, Commercial & Industrial Development Projects, March 2005.
- San Diego Association of Governments. Census 2000 Profile San Dieguito Union High School District, January 2018.
- San Diego Association of Governments. Traffic Generators, January 1990.
- San Dieguito Union High School District. 2016-2017 New Construction Eligibility Update.
- San Dieguito Union High School District. Modernization Eligibility, 2016/17.
- 2012 American Community Survey, US Census Bureau for Households and Travel Times to work.

**Appendix A**  
**State Allocation Board Notice**  
**Index Adjustment on the Assessment for Development**  
**January 24, 2018**



REPORT OF THE EXECUTIVE OFFICER  
State Allocation Board Meeting, January 24, 2018

INDEX ADJUSTMENT ON THE ASSESSMENT FOR DEVELOPMENT

PURPOSE OF REPORT

To report the index adjustment on the assessment for development, which may be levied pursuant to Education Code Section 17620.

DESCRIPTION

The law requires the maximum assessment for development be adjusted every two years by the change in the Class B construction cost index, as determined by the State Allocation Board (Board) at its January meeting. This item requests that the Board make the adjustment based on the change reflected using the RS Means index.

AUTHORITY

Education Code Section 17620(a)(1) states the following: "The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code."

Government Code Section 65995(b)(3) states the following: "The amount of the limits set forth in paragraphs (1) and (2) shall be increased in 2000, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

BACKGROUND

There are three levels that may be levied for developer's fees. The fees are levied on a per-square foot basis. The lowest fee, Level I, is assessed if the district conducts a Justification Study that establishes the connection between the development coming into the district and the assessment of fees to pay for the cost of the facilities needed to house future students. The Level II fee is assessed if a district makes a timely application to the Board for new construction funding, conducts a School Facility Needs Analysis pursuant to Government Code Section 65995.6, and satisfies at least two of the requirements listed in Government Code Section 65995.5(b)(3). The Level III fee is assessed when State bond funds are exhausted; the district may impose a developer's fee up to 100 percent of the School Facility Program new construction project cost.

A historical comparison of the assessment rates for development fees for 2014 and 2016 are shown below for information. According to the RS Means, the cost index for Class B construction increased by 8.78, during the two year period from January 2016 to January 2018, requiring the assessment for development fees to be adjusted as follows beginning January 2018:

RS Means Index Maximum Level I Assessment Per Square Foot

	<u>2014</u>	<u>2016</u>	<u>2018</u>
Residential	\$3.36	\$3.48	\$3.79
Commercial/Industrial	\$0.54	\$0.56	\$0.61

RECOMMENDATION

Increase the 2018 maximum Level I assessment for development in the amount of 8.78 percent using the RS Means Index to be effective immediately.

**Appendix B**  
**State Allocation Board**  
**Approved 50-02**  
**Determination of Existing School Building Capacity**

STATE OF CALIFORNIA  
**EXISTING SCHOOL BUILDING CAPACITY**  
SAB 50-02 (Rev. 09/02) Excel (Rev. 11/21/2002)

STATE ALLOCATION BOARD  
OFFICE OF PUBLIC SCHOOL CONSTRUCTION  
Page 4 of 4

SCHOOL DISTRICT SAN DIEGUITO UNION HIGH	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 68346
COUNTY SAN DIEGO	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

ITEM 18

**PART I - Classroom Inventory**     NEW     ADJUSTED

	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms		12	6			18
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years		10	1			11
Line 6. Portable Classrooms owned by district		52	73			125
Line 7. Permanent Classrooms		83	144	19	13	259
Line 8. Total (Lines 1 through 7)		157	224	19	13	413

**PART II - Available Classrooms**

**Option A.**

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5		10	1			11
c. Part I, line 6		52	73			125
d. Part I, line 7		83	144	19	13	259
e. Total (a, b, c, & d)		145	218	19	13	395

**Option B.**

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8		157	224	19	13	413
b. Part I, lines 1,2,5 and 6 (total only)						154
c. 25 percent of Part I, line 7 (total only)						65
d. Subtract c from b (enter 0 if negative)		43	46			89
e. Total (a minus d)		114	178	19	13	324

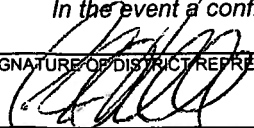
**PART III - Determination of Existing School Building Capacity**

	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity		3,078	4,806	247	117
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4		3,078	4,806	247	117

I certify, as the District Representative, that the information reported on this form is true and correct and that:  
I am designated as an authorized district representative by the governing board of the district; and,  
This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC).  
In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE



2/3/05

## **Appendix C**

### **Facilities Cost Calculations**

## Calculation of Per-Pupil Site Development Costs

**Facility Construction Costs for a Middle School**

Facility construction costs for Pacific Trails Middle School are based on actual construction, increased by applicable adjustments to the construction by the RS Means Class B Construction Cost Index (CCI) for January 2016 through January 2018. No adjustment to land value has been made in this calculation.

These costs are as follows:

Pacific Trails Middle School Construction per	Facility Construction Cost
Acquisition Cost	\$10,974,947.71
Construction Cost	\$36,566,686.24
Class B CCI Adjustment Factor (January 2016 to January 2018)	<b>\$3,210,555.05</b>
Total	\$50,752,189.00
Capacity of Projects	648
Middle School Per-Pupil Facility Construction Cost	\$78,321.28

**Facility Construction Costs for a High School**

Facility construction costs for Canyon Crest Academy are based on actual acquisition and construction, increased by applicable adjustments to the construction cost by the Marshall & Swift Construction Cost Index 8 California Cities Class B (CCI) October 2003 through December 2013, and RS Means Class B Construction Cost Index from January 2014 through January 2018. No adjustment to land value has been made in this calculation.

These costs are as follows:

Canyon Crest Academy Construction per Notice to Proceed September 2003	Facility Construction Cost
Acquisition Cost	\$25,161,014.10
Construction Cost	\$74,893,790.20
Class B CCI Adjustment Factor (October 2003 to January 2018)	<b>\$47,624,023.29</b>
Construction Cost of new building added 2017	\$13,321,988.31
Total	\$161,000,815.90
Capacity of Projects	1811
Added capacity 2017	357
New Total Capacity	2168
High School Per-Pupil Facility Construction Cost	\$74,262.37

**Weighted Cost Per Student**

Weighted Average	\$75,196.38
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**Appendix D  
Projects and Timing  
Excerpts from District's  
Annual and Five Year Reports  
for Fiscal Year 2016-17**

## Schedule C - IDENTIFICATION OF ALL SOURCES AND AMOUNTS OF FUNDING ANTICIPATED TO COMPLETE FINANCING OF THE SCHOOL FACILITIES THE DISTRICT HAS IDENTIFIED IN THE DISTRICT'S REPORTS

### 5- Year Report (2016-2017) Schedule C 16-17

Project	Est. Cost	State School Bldg. Program <sup>3</sup>	Mello Roos	NCW	Reportable Fees	Prop AA/Other
<b>Canyon Crest Academy</b>						
B Bldg - Physics	\$14,734,790	N/A	\$3,282,934	N/A	Unknown	\$11,451,856
New Shade Structure	\$100,000	N/A	Unknown	N/A	Unknown	N/A
2011 Facilities Action Plan <sup>1</sup>	\$3,784,899 <sup>2</sup>	Unknown	Unknown	N/A	Unknown	\$3,784,899
Performing Arts Center Imp./Rigging	\$353,950	N/A	Unknown	N/A	\$353,950	N/A
Parking Lot Gate	\$5,000	N/A	Unknown	N/A	Unknown	N/A
<b>Carmel Valley Middle School</b>						
Music Classroom, Drama and PAC	\$6,354,727	N/A	Unknown	5,586,098	Unknown	\$768,629
New Solar Parking Structures	\$1,528,931	N/A	\$1,528,931	Unknown	Unknown	N/A
Field Renovation	\$1,524,000	N/A	\$1,524,000	Unknown	Unknown	N/A
2011 Facilities Action Plan <sup>1</sup>	\$125,000	Unknown	Unknown	Unknown	Unknown	Unknown
<b>Diegueno Middle School</b>						
New Classroom Bldg	\$8,943,874	Unknown	Unknown	N/A	Unknown	\$8,913,874
T Buildings	\$240,000	N/A	Unknown	N/A	Unknown	Unknown
2011 Facilities Action Plan <sup>1</sup>	\$13,261,567 <sup>2</sup>	\$4,250,210 <sup>3</sup>	Unknown	N/A	Unknown	\$13,261,567
<b>Earl Warren Middle School</b>						
Library Lighting Upgrade	\$16,000	N/A	\$16,000	N/A	Unknown	N/A
Library HVAC Upgrade	\$34,000	N/A	\$34,000	N/A	Unknown	N/A
New Campus	\$43,561,850	\$3,368,057 <sup>3</sup>	\$754,410	N/A	\$21,505	\$42,785,935
<b>La Costa Canyon High School</b>						
Fire Main Enhancements	\$150,000	N/A	Unknown	N/A	\$150,000	N/A
200s Courtyard Renovation	\$250,000	N/A	Unknown	N/A	Unknown	Unknown
Upgrade Theater Lighting	\$60,000	N/A	Unknown	N/A	Unknown	N/A
2011 Facilities Action Plan <sup>1</sup>	\$27,191,017 <sup>2</sup>	Unknown	Unknown	N/A	Unknown	\$27,191,017
<b>La Costa Valley School Site</b>						
2011 Facilities Action Plan <sup>1</sup>	\$6,835,296 <sup>2</sup>	N/A	Unknown	N/A	Unknown	\$6,835,296
<b>Oak Crest Middle School</b>						
New Science Classroom Bldg/Admin Reconstruction	\$10,782,331	N/A	Unknown	N/A	Unknown	\$10,782,331
New Administration Building	\$1,500,000	N/A	Unknown	N/A	Unknown	\$1,500,000
2011 Facilities Action Plan <sup>1</sup>	\$11,927,485 <sup>2</sup>	\$1,213,978 <sup>3</sup>	Unknown	N/A	Unknown	\$11,927,485
<b>Pacific Trails MS</b>						
Second Classroom Bldg	\$18,668,162	\$3,970,191 <sup>3</sup>	Unknown	N/A	Unknown	\$18,668,162
<b>San Dieguito Academy</b>						
Math & Science Bldg	\$18,232,621	N/A	Unknown	N/A	\$202,201	\$18,030,420
Art & Humanities Building	\$24,536,348 <sup>2</sup>	N/A	Unknown	N/A	Unknown	\$24,536,348
Restroom Remodel	\$70,000	N/A	Unknown	N/A	Unknown	Unknown
2011 Facilities Action Plan <sup>1</sup>	\$24,120,694	\$4,054,533 <sup>3</sup>	Unknown	N/A	Unknown	\$24,120,694
<b>Sunset High School</b>						
New Campus	\$16,380,000	\$830,281 <sup>3</sup>	Unknown	N/A	Unknown	\$10,739,436
<b>Torrey Pines High School</b>						
Performing Arts Complex/Parking Lot	\$24,030,308	11,817,687 <sup>3</sup>	\$4,027,820	Unknown	Unknown	\$20,002,488
2011 Facilities Action Plan <sup>1</sup>	\$28,478,534	Unknown	Unknown	Unknown	Unknown	\$28,478,534
<b>Districtwide – Perimeter Security<sup>1</sup></b>	\$2,220,953	N/A	Unknown	N/A	Unknown	Unknown
<b>Transportation Facility Imp.<sup>1</sup></b>	\$13,172,670	N/A	Unknown	N/A	Unknown	N/A
<b>Maintenance Mod. &amp; Expansion<sup>1</sup></b>	\$2,210,237	N/A	Unknown	N/A	Unknown	N/A
<b>Purchasing/Risk MGT. Suite</b>	\$200,000	N/A	Unknown	N/A	Unknown	N/A
<b>Districtwide – Tech Infrastructure</b>						
2015-2017 Tech Infra Imp.	\$11,272,482	N/A	N/A	N/A	\$18,955	\$11,253,527
2011 Facilities Action Plan – Tech. <sup>1</sup>	\$5,859,814	N/A	Unknown	N/A	Unknown	\$5,859,814
<b>TOTAL</b>	<b>\$342,717,540</b>	<b>\$29,504,937</b>	<b>\$11,168,095</b>	<b>\$5,586,098</b>	<b>\$746,611</b>	<b>\$300,892,312</b>

(1) Projects in preliminary planning with no known completion date for financing. Where noted, Facility Action Plans reflect multiple projects consisting of new construction, classroom modernization, infrastructure improvements. Plans are available for review in the Planning and Construction Department.

(2) Revised to reflect estimated amount remaining after 2013 Prop AA Bond funding. Future phases subject to availability of Prop AA funding.

(3) At this time, State Funding is not available for the projects identified. Should State Funding become available, the amounts reflected will be used to help reduce funding from Prop AA funding in part.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric Dill  
Superintendent

**SUBJECT:** CONDUCT PUBLIC HEARING PURSUANT TO GOVERNMENT CODE SECTION 3547 REGARDING THE PROPOSAL FROM THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, SAN DIEGUITO CHAPTER #241 TO OPEN NEGOTIATIONS FOR THE 2017-2018 SCHOOL YEAR

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### EXECUTIVE SUMMARY

Section 3547 of the Educational Employment Relations Act (EERA) requires school district in California to give public notice of all bargaining proposals to make these available for public viewing. This process is referred to as “sunshining”, gives the public the opportunity to express their views at a board meeting prior to the Board’s adoption of any formal proposal submitted for negotiations.

### RECOMMENDATION:

It is recommended that the Board conduct a Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the San Dieguito Union High School District to the California School Employees Association (CSEA), San Dieguito Chapter #241 to open negotiations for the 2017-2018 school year.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric Dill  
Superintendent

**SUBJECT:** **ADOPT PROPOSAL FROM THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT TO OPEN NEGOTIATIONS WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, SAN DIEGUITO CHAPTER #241 FOR THE 2017-2018 SCHOOL YEAR**

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### EXECUTIVE SUMMARY

The District is entering into discussions with the California School Employees Association (CSEA), Chapter #241 regarding the Classified Unit Collective Bargaining Agreement Negotiations. This is the third year of a three-year contract. Attached is the opening statement of the District.

### RECOMMENDATION:

It is recommended that the Board adopt the proposal from the San Dieguito Union High School District to open negotiations with the CSEA, San Dieguito Chapter #241 for the 2017-2018 school year.

## **San Dieguito Union High School District**

### **Sunshine Statements for 2017-18 Negotiations**

The Following Article will be opened for the 2017-2018 School Year:

**Article 11, Wages:** Pursuant to Article 11, Wages, the District is reopening this article.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric Dill  
Superintendent

**SUBJECT:** CONDUCT PUBLIC HEARING PURSUANT TO GOVERNMENT CODE SECTION 3547 REGARDING THE PROPOSAL FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, SAN DIEGUITO CHAPTER #241 TO THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT TO OPEN NEGOTIATIONS FOR THE 2017-2018 SCHOOL YEAR

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### EXECUTIVE SUMMARY

Section 3547 of the Educational Employment Relations Act (EERA) requires school district in California to give public notice of all bargaining proposals to make these available for public viewing. This process is referred to as “sunshining”, gives the public the opportunity to express their views at a board meeting prior to the Board’s adoption of any formal proposal submitted for negotiations.

### RECOMMENDATION:

It is recommended that the Board conduct a Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the California School Employees Association (CSEA), San Dieguito Chapter #241 to the San Dieguito Union High School District to open negotiations for the 2017-2018 school year (See attached proposal).



California  
School  
Employees  
Association

6341 Nancy Ridge Drive  
San Diego, CA 92121

(858) 458-0300

(800) 675-9939

FAX: (858) 677-8992

[www.csea.com](http://www.csea.com)

Member of the AFL-CIO

The nation's largest  
independent classified  
employee association



January 22, 2018

Eric R. Dill, Superintendent  
San Dieguito Union High School District  
710 Encinitas Boulevard  
Encinitas, CA 92024-3357

San Dieguito Union High School District Board Members  
San Dieguito Union High School District  
710 Encinitas Boulevard  
Encinitas, CA 92024-3357

**Re: Negotiations for the 2017-2018 school year: Reopener for Wages and Benefits.**

Dear Superintendent Dill and Members of the SDUHSD Board of Education:

The California School Employees Association (CSEA) and its Chapter #241 looks forward to negotiating with the San Dieguito Union High School District for the 2017-2018 school year. CSEA intends to open the following article of the Master Contract:

**Article 11: WAGES**

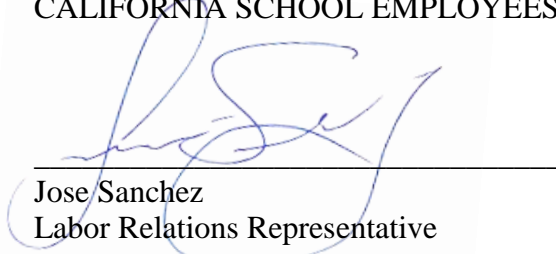
- CSEA intends to review, clarify, and potentially enhance the language of section E. of Article 11: WAGES.

CSEA on behalf of our members and your employees look forward to working with the Districts negotiation team. Please have your representative contact myself and CSEA Chapter 241 President Matt Colwell to schedule meeting dates for bargaining.

CSEA reserves the right to withdraw, amend, and/or add to this proposal as necessary, in accordance with applicable sunshine laws.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION




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Jose Sanchez  
Labor Relations Representative

Eric R. Dill, Superintendent

January 22, 2018

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ITEM 20

C: Matt Colwell, Chapter President  
April Llamas, Regional Representative  
Bea Mora, Area K Director  
Leticia Munguia, Field Director  
Tina Peterson, Director of Human Resources  
File

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED AND SUBMITTED BY:** Eric Dill  
Superintendent

**SUBJECT:** CALIFORNIA SCHOOL BOARDS  
ASSOCIATION, DELEGATE ASSEMBLY  
ELECTIONS, 2018

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### EXECUTIVE SUMMARY

The ballot material for election of representatives to the California School Boards Association (CSBA) Delegate Assembly from this region will be mailed to the district on February 1, 2018. The Board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. There are ten (10) vacancies in Region 17; therefore the Board may vote for up to ten (10) candidates. The deadline for submitting ballots is March 15, 2018.

The ballot information will be provided to the Board members as soon as it is available. Due to the timing of the Board meeting dates, it is recommended that the Board take action at this meeting.

### RECOMMENDATION:

It is recommended that the Board vote for up to ten (10) candidates for CSBA Delegate Assembly, 2018, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable



## IMPORTANT DELEGATE NOMINATION AND ELECTION DEADLINES

### Important 2018 Dates:

- **Sunday, January 7:** U.S.P.S. postmarked, fax, or email deadline for *required* Nomination and Candidate Biographical Sketch Forms
- **By Thursday, February 1:** Ballots mailed to Member Boards
- **February 1 – March 15:** Boards vote for Delegates
- **Thursday, March 15:** Deadline for the ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)
- **By Friday, March 30:** Ballots to be tallied
- **By Sunday, April 1:** Election results, except for run-offs, posted on CSBA's Web site
- **Monday, April 30:** Deadline for run-off ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)

### CSBA Delegate Assembly Meeting Dates in 2018

- Saturday, May 19 – Sunday, May 20, Sacramento
- Wednesday, November 28 – Thursday, November 29, San Francisco





## Frequently Asked Questions regarding Delegate Assembly Nominations and Elections

**Who is eligible to serve on Delegate Assembly?** To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

**What is the term of office to serve on Delegate Assembly?** The term of office for each Delegate is two years beginning April 1, 2018 through March 31, 2020. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

**How is a board member nominated to serve on the Delegate Assembly?** A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

**What does a nomination consist of?** A nomination consists of a completed signed nomination and a one-page candidate biographical sketch form. In addition, an optional, one-page, single-sided, résumé may be submitted, (résumé cannot be substituted for the candidate biographical sketch form). The biographical sketch will be copied exactly as submitted and included with the ballots.

**When are the nomination and biographical sketch forms due?** The nomination and candidate biographical sketch forms must be delivered to CSBA either by fax (916) 371-3407, email [nominations@csba.org](mailto:nominations@csba.org), or mail, postmarked by the U.S.P.S., on or before **Sunday, January 7, 2018**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.*

**How are nominees elected to serve on Delegate Assembly?** Ballots are mailed by Thursday, February 1 to each district or county board within the region or subregion. Ballots must be delivered to CSBA via U.S.P.S. postmarked by Thursday, March 15, in order to be accepted. **Ballots may not be faxed or emailed.**

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All districts and candidates are notified of the results no later than March 31. If there is a tie vote, a run-off election will be held.

**What are the required Delegate Assembly meeting dates?** There are two required Delegate Assembly meetings each year. In 2018, the first meeting will be May 19-20 in Sacramento and the second one will be November 28-29 in San Francisco preceding CSBA's Annual Education Conference and Trade show.

**Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings?** No, CSBA is not able to cover expenses.

For additional information, please contact Leanne Gosselin, (800) 266-3382, ext. 3302.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 30, 2018

**BOARD MEETING DATE:** February 8, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent, Human Resources

**SUBMITTED BY:** Eric Dill  
Superintendent

**SUBJECT:** APPROVAL OF REVISED BOARD POLICY  
#4143/AR-1, EXTRA-CURRICULAR SALARIES

\*\*\*\*\*

### EXECUTIVE SUMMARY

On December 14, 2017 the Board approved a one-half percent (.50%) increase on the salary schedule for certificated employees effective July 1, 2017.

### **BACKGROUND INFORMATION**

The Extra-Curricular Salary schedule for certificated employees has been updated to reflect the one-half percent (.50%) salary raise. The revised Extra-Curricular Salary schedule is being recommended for Board approval (See attached).

### **RECOMMENDATION:**

It is recommended that the Board adopt the revised BP #4143/AR-1, Extra-Curricular Salaries, effective July 1, 2017, as shown in the attached supplement.

### **FUNDING SOURCE:**

General Fund

**PERSONNEL****EXTRA-CURRICULAR SALARIES**

(Effective July 1, 2017, +0.5%)

All paid extra-curricular assignments are for a period of one school year.

Class AA	Athletic Director Activities Director
Class A	Head Varsity Football (HS) Drama*
Class I	All Head Varsity Coaches ( <b>except Varsity Football</b> ) (HS) Music Director** Speech & Debate** Academic Competitions; Robotics** Conservatory Coordinator (CCA only) Cheer; Dance
Class II	Varsity Assistant Coaches (Athletics) (MS) Activities Director

Class III	All other Assistant Athletic Coaches, including JV and Frosh Head Coaches (MS) Yearbook (without a regular class) (HS) Yearbook (without a regular class) Cheer Assistant
Class IV	(HS) Journalism (HS) Yearbook (with a regular class)
Class V	Speech & Debate Assistant*** Academic Competitions Assistant*** (HS) Non-Athletic Assistant*** (MS) Drama* (MS) Yearbook (with regular class) (MS) Band
Class VI	(MS) Non-Athletic Assistant Educational Technology Assistants

\* Dependent upon a minimum of 2 productions per year

\*\* These categories combined may not exceed 3 total positions

\*\*\* These categories combined may not exceed 3 total

Experience (Steps)	Class AA	Class A	Class I	Class II	Class III	Class IV	Class V	Class VI
Step 1 (1-4 years)	4,654	4,421	3,956	3,489	3,028	2,559	2,094	1,628
Step 2 (5-7 years)	5,117	4,841	4,399	3,820	3,328	2,814	2,379	1,793
Step 3 (8-10 years)	5,586	5,259	4,779	4,132	3,631	3,237	2,696	2,139
Step 4 (11-19 years)	5,932	5,680	5,153	4,449	3,935	3,547	3,134	2,439
Step 5 (20+ years)	6,347	6,100	5,531	4,746	4,238	3,820	3,405	2,540

**PLACEMENT ON THE STIPEND SCHEDULE**

1. Placement shall be based on years of experience paid via District payroll in each separate extra-curricular assignment (sport or activity) for years of service in that extra-curricular assignment.
2. No experience credit shall be granted for outside coaching experience in other districts or the equivalent in the sport to be coached.
3. Placement on the schedule and subsequent payment of the stipend for a particular year/season shall be based on paid prior years' in-District experience only.
4. An extended season stipend will be given to varsity athletic coaches who participate in CIF playoff competition. The bonus will be computed as 10% of the extra-curricular salary stipend for week one playoffs and 5% for week two. No additional bonus beyond week 2 of playoffs.
5. San Dieguito Union High School District employees will receive a \$500.00 signing bonus.
6. Any requests for stipends not approved on the list above require an application be submitted to Human Resources for approval. Human Resources and SDFA must mutually agree.
7. San Dieguito Union High School District certificated employees will receive one-time bonus at each anniversary step as follows: Step 1-2= \$200, Step 2-3= \$300, Step 3-4 = \$400, Step 4-5= \$500.